

Bangor Housing Commission

820 Second Street

Bangor, MI 49013

Meeting minutes

2/20/2025

1. **Call To Order:** By President Farmer @6:00 PM
2. **Pledge Of Allegiance:** Recited By All.
3. **Roll Call:** PRESENT: President Farmer, Vice President Muenzer, Commissioner Mock, Resident Member McCloud.
4. **Approval of Agenda:** Motion by Vice President Muenzer, 2<sup>nd</sup> by Commissioner Mock. Aye 4 Nay 0.
5. **Reading and Approval of the minutes from:** 1/16/2025 Motion by Vice President Muenzer, 2<sup>nd</sup> by Commissioner Mock. Aye 4 Nay 0.
6. **Approval of Accounts Payable/ Bill:** Motion by Vice President Muenzer 2<sup>nd</sup> by Commissioner Mock. Aye 4 Nay 0.
7. **Report of the Director Regarding Authority Business:** Brandy asked how long before they need an answer. Kevin Decker said the BHC has insurance now but would like an answer on insurance renewal within 60 days.
8. **Financial Report:**
  - A. **Operating Funds Statement-** \$56,899.43
  - B. **Capital Funds Statement-** \$100.21
  - C. **Security Deposit Statement-** \$11,947.32
  - D. **Laundry Funds Statement-** \$5,186.36
  - E. **Rent Revenue for October's-** \$14,632.00
  - F. **Pet Deposit Funds-** \$100.20
  - G. **January Draw Down-** \$272.00
  - H. **Balance After Paying Bills-** \$12,714.46
9. **Occupancy Report:** Still working on 1025 2<sup>nd</sup> Street APT# D, 1220 North Center Street. 325 E Arlington is rented out. 701 Lincoln Street APT # A will be rented out on 2/21/2025. Maintenance will be going into 1216 north center street to start the electric work then it should be ready to rent.
10. **Procurement Report:** Brandy is hoping to use the rest of 2023 capital for refrigerators and stoves.
11. **Physical Needs Assessment:** Stove and Refrigerator.
12. **Old Business:** Brandy asked to let some of the BHC debt go as a right off for our taxes.
13. **New Business:** Guy is approved for his \$100.00 stiffen.
14. **Public Comments:** Public Comments were heard.

**15. Board Comments:** Board Comments were heard.

**16. Adjournment:** @ 6:58 PM  
Motion by Vice President Muenzer,2<sup>nd</sup> by President Farmer.

**Respectfully Submitted,**  
**Executive Director Brandy Wines**