



# CITY OF BANGOR

257 West Monroe Street  
Bangor, Michigan 49013  
Telephone: 269.427.5831  
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www.bangormi.org

## CITY USE ONLY

Fee Paid  
Amount: \$ \_\_\_\_\_  
 Submitted Materials  
  
Date Rec'd:  
Rec'd By:

## LOT SPLIT/DIVISION APPLICATION

### THIS APPLICATION IS FOR: *(Check One)*

- Lot Split      \$50 per lot to be created  
Splitting one lot into two parcels is \$100 and so on.  
 Other \_\_\_\_\_

### Application Being Submitted by *(Please print)*

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Owner of the property for which the action is requested *(if different than above)*

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Parent Property Information – The Lot to be Split

Address or Location of Parcel/Property: \_\_\_\_\_  
Permanent Parcel Number: 80-54- \_\_\_\_\_  
Current Zoning of Parcel: \_\_\_\_\_ Parcel Size: \_\_\_\_\_  
Has this Parcel Been Split Before?      Check One    Yes       No  
If YES, When and How Many Times? \_\_\_\_\_

### PROPOSED SPLIT *(Division)*

Number of New Parcels

Each resulting parcel must be a buildable lot and have access to a public road:

- Check how this access to a public road is provided.
- Each new parcel has frontage on an existing road.
  - They will have access to a new public road.
  - They will have access to a private road that leads to a public road.
  - They will have access by a recorded easement.

**ATTACHMENTS:** Please provide all of the following with your application

- Legal description for each lot to be created by the split.
- A map, drawn to scale, showing all of the following:
  - (a) The parent parcel and number of divisions (if any) since March 31, 197, and
  - (b) The proposed division(s), and
  - (c) Dimensions of the proposed division, and
  - (d) Frontage on an existing public road **or** proposed public road **or** the easement to a public road **or** the frontage on a private road.
  - (e) If the resulting parcel is a development site, show the easements for public utilities such as gas, electric, storm sewer, sanitary sewer, water, telephone, cable and other utilities.

**SIGNATURES**

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate.

\_\_\_\_\_  
Applicant's Signature

I hereby grant permission for members of the City of Bangor (Planning Commission, Board of Appeals, City Council) to enter the above-described property (or as described in the attached) for the purpose of gathering information related to this application, request or proposal. (Note: This is optional and will not affect any decision on your application.)

\_\_\_\_\_  
Applicant's Signature

◆-----◆  
**PROCESS**

Once your application is received (with all attachments) and your fee is paid, a meeting will be scheduled with the City of Bangor Planning Commission. The Planning Commission will make a recommendation on your application. They may ask for more information or they may recommend your application be amended. If they have all of the information necessary, they will then either recommend the City Council approve or reject your application. Their recommendation is considered at the next City Council meeting. The City Council may accept or reject the Planning Commission's recommendation.

You will be notified of the meeting dates where your request will be heard. You will be notified of the action taken by the Planning Commission and the City Council.

The Planning Commission meets on the 3<sup>rd</sup> Thursday of each month. The City Council meets on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. The meetings are at 7:00 p.m. and are held in the City Council chambers at City Hall. City Hall is located at 257 West Monroe Street in the City of Bangor.