



BANGOR EDC BOARD

REGULAR MEETING AGENDA

March 20, 2025 @ 6 PM

257 W Monroe St Bangor, MI 49013

-
1. CALL TO ORDER
 2. PLEDGE OF ALLEGIANCE
 3. ROLL CALL
 4. APPROVAL OF AGENDA
 5. APPROVAL OF EDC 11/21/2024 MEETING MINUTES
 6. APPROVAL OF ACCOUNTS PAYABLE
 - a. Abonmarche – Industrial Park Drive Drainage Improvements services through 11/30/2024 - \$1,197.50
 - b. Abonmarche – Industrial Park Drive Drainage Improvements services through 12/31/2024 - \$4,506.25
 - c. Abonmarche – Industrial Park Drive Drainage Improvements services through 2/28/25 - \$1,312.50
 - d. Treasurer's Report
 7. UNFINISHED BUSINESS
 - a. Industrial Park Drive Ditching Project
 8. NEW BUSINESS
 - a. Brad Ade from Marcellus Metal Casting
 - b. Fiscal Year 2025/2026 Budget
 9. OPPORTUNITY FOR PUBLIC COMMENTS (PLEASE KEEP COMMENTS TO WITHIN 3 MINUTES)
 10. DIRECTOR COMMENTS
 11. ADJOURNMENT

CITY OF BANGOR
REGULAR EDC MEETING MINUTES
November 21, 2024 @ 7:00 PM
257 W. Monroe St. Bangor, MI / City Council Room

1. CALL TO ORDER.

The meeting was called to order at 6:58 PM.

2. PLEDGE OF ALLEGIANCE.

All present recited the Pledge of Allegiance.

3. ROLL CALL.

Attendee Name	Title	Status
Dan Grabovac	Vice Chair Director	Present
Dail Kuhens	Director	Present
Robert Daly	Director	Present
Renee Doroh	Director	Present
Kurt Doroh	Director	Present
Derek Babcock	Director	Present
Ron Henry	Director	Present
Dan Fry	Director	Absent
Claude Street	Chair	Present

QUORUM MET

OTHERS PRESENT

Mayor Farmer, City Manager Weber, City Treasurer Cagle, and DPW Director Lowder

4. APPROVAL OF AGENDA.

Director Babcock motioned to approve the agenda as presented, seconded by Director R. Doroh. All Directors approved. The motion carried.

5. APPROVAL OF EDC MEETING MINUTES 10/17/2024.

Director Daly motioned to approve the EDC Meeting Minutes from 10/17/24 seconded by Director K. Doroh. All Directors approved. The motion carried.

6. APPROVAL OF ACCOUNTAS PAYABLE.

a. MML Liability & Property Pool Insurance

Director Babcock motioned to pay the \$200.00 MML Associate Member Fee. He asked that either City Manager Weber or City Treasurer Cagle contact MML about possible policy changes seconded by Director Daly. Roll Call Ayes: Grabovac, Kuhens, Daly; R. Doroh, K. Doroh, Babcock, Henry, Street. Absent: Fry

b. Abonmarch

Director Kuhens motioned to pay Abonmarch a \$9,368.75 invoice, which was seconded by Director K. Doroh. Roll Call Ayes: Grabovac, Kuhens, Daly, R. Doroh, K. Doroh, Babcock, Henry, Street. Absent: Fry

c. **Treasurer Report**

- Director K. Doroh motioned to accept the Treasurer's Report seconded by Director Babcock. All Directors approved. The motion carried.
- d. Electronically send accounts payable for approval
- Director Babcock motioned to allow the City Treasurer to send invoices via email for approval for December through April seconded by Director R. Doroh. All Directors approved. The motion carried.

7. UNFINISHED BUSINESS

a. None

8. New Business

a. Industrial Park Drive Ditching Project

City Manager Weber gave a brief update on the ditching project.

b. Next Year's Meeting Schedule

- i. Director Babcock motioned to set the EDC meeting dates at 6:00 pm on the third (3) Thursdays of each month, March through November, seconded by Director R. Doroh. All Directors approved. The motion carried.

9. OPPORTUNITY FOR PUBLIC COMMENT

No comments from the public.

10. DIRECTOR COMMENTS

Director comments were heard.

11. ADJOURNMENT.

Director Kuhens motioned to adjourn at 7:25 pm seconded by Director Daly. All Directors approved. Motion carried.

Stephenie Cagle, City Treasurer/ EDC Secretary

Vice Chair Dan Grabovac



Engineering • Architecture • Land Surveying

CITY OF BANGOR
Attn: Justin Weber
257 W. Monroe St.
Bangor, MI 49013

INVOICE

No. 155782
12/12/2024

24-1726 **Industrial Park Drive Drainage Improvements**

Project Manager: Jason W. Marquardt

Updating topographic base file with additional survey areas and adding ditch cleaning locations and scope items for construction plans for bidding. Professional services completed through November 30, 2024.

Invoice Amount
\$1,197.50

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to: Abonmarche Consultants, Inc.
95 West Main Street
Benton Harbor, MI 49022

Thank you for letting us be a part of your project. We appreciate your business!

Accounts Receivable Department (269) 926-4543 accountsreceivable@abonmarche.com

NEW ANNOUNCEMENT:

Abonmarche is moving to paperless delivery of invoices. In partnership with Stripe, an online payment processing and commerce solutions company, future invoices will be emailed, along with the following linked payment options, in addition to the existing option to mail a check:

- * ACH - No Fee
- * Credit Card - 2.9% Fee

Please email accountsreceivable@abonmarche.com with your preferred email address for delivery of future invoices.

If you wish to opt out of paperless invoice delivery, please email or call us at (269) 926-4543.

Thank you for letting us be a part of your project. We appreciate your business!

Accounts Receivable Department

(269) 926-4543

accountsreceivable@abonmarche.com



Engineering • Architecture • Land Surveying

CITY OF BANGOR
Attn: Justin Weber
257 W. Monroe St.
Bangor, MI 49013

INVOICE

No. 156217
01/16/2025

24-1726 **Industrial Park Drive Drainage Improvements**

Project Manager: Jason W. Marquardt

Continuing design for drainage improvements for Industrial Park Drive. Professional services completed through December 31, 2024.

Invoice Amount
\$4,506.25

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

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(269) 926-4543

accountsreceivable@abonmarche.com



Engineering • Architecture • Land Surveying

CITY OF BANGOR

Attn: Justin Weber
257 W. Monroe St.
Bangor, MI 49013

INVOICE

No. 157003
03/07/2025

24-1726 **Industrial Park Drive Drainage Improvements**

Project Manager: Jason W. Marquardt

Preparing final bid package for ditching improvements along Industrial Park Drive. Professional services completed through February 28, 2025.

Invoice Amount	\$1,312.50
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All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

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Thank you for letting us be a part of your project. We appreciate your business!

Accounts Receivable Department

(269) 926-4543

accountsreceivable@abonmarche.com

TOTAL EXPENDITURES		12,000.00	17,937.75	0.00	149.48
Fund 244 - ECONOMIC DEVELOPMENT FUND:					
TOTAL REVENUES		60,000.00	57,926.46	0.00	96.54
TOTAL EXPENDITURES		12,000.00	17,937.75	0.00	149.48
NET OF REVENUES & EXPENDITURES					
		48,000.00	39,988.71	0.00	83.31

Beginning GL Balance:

Add: Cash Receipts

128,834.43

10,334.71

Ending GL Balance:

Ending Bank Balance:

Add: Deposits in Transit

Less: Outstanding Checks

139,169.14

139,169.14

0.00

Total - 0 Outstanding Checks:

Adjusted Bank Balance

Unreconciled Difference:

139,169.14

0.00

REVIEWED BY:

DATE:



STURGIS BANK

Your Account Statement

Statement Date: 02/28/2025

Your Account Number: 3600472322

How to reach us: 269-427-7941

(1-888-255-7372)

www.sturgis.bank/Our-Bank/Contact-US

Sturgis Bank and Trust Company

232 W Monroe Ave

Bangor, MI 49013



ECONOMIC DEVELOPMENT CORPORATION

257 W MONROE ST

BANGOR, MI 49013-1330

Sturgis Bank is enhancing fraud protection with Premium Texting Alerts for debit card transactions. If a suspicious charge is detected, you'll receive a text. Reply YES to confirm the transaction, or NO to block your card. This service is automatic - no action needed. To update your contact info, visit your local branch or call 888-255-7372.

SMALL BUSINESS CHK ACCOUNT 3600472322

MINIMUM BALANCE

128,834.43

LAST STATEMENT 01/31/25

128,834.43

1 CREDITS

10,334.71

DEBITS

.00

THIS STATEMENT 02/28/25

139,169.14

TOTAL DAYS IN STATEMENT PERIOD 02/01/25 THROUGH 02/28/25:

28

REF #.....TRACE #.DATE.....AMOUNT REF #.....TRACE #.DATE.....AMOUNT
000187038629 02/19 10,334.71

- - - - - DEPOSITS - - - - -
- - - - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - - - -

* TOTAL OVERDRAFT FEES: | \$.00 | \$.00 *
* TOTAL RETURNED ITEM FEES: | \$.00 | \$.00 *

* TOTAL FOR THIS PERIOD | YEAR TO DATE *

DATE.....BALANCE DATE.....BALANCE DATE.....BALANCE
02/19 139,169.14

- END OF STATEMENT -

BANK RECONCILIATION FOR CITY OF BANGOR

03/05/2025 11:20 AM

User: SCAGLE

DB: Bangor

Bank EDC-3 (EDC)

FROM 01/01/2025 TO 01/31/2025

Reconciliation Record ID: 947

Beginning GL Balance:

124,740.48

Add: Cash Receipts

4,093.95

Ending GL Balance:

128,834.43

Ending Bank Balance:

128,834.43

Add: Deposits in Transit

0.00

Less: Outstanding Checks

Total - 0 Outstanding Checks:

Adjusted Bank Balance

128,834.43

Unreconciled Difference:

0.00

REVIEWED BY: _____

DATE: _____



STURGIS BANK

Your Account Statement

Statement Date: 01/31/2025

Your Account Number: 3600472322

How to reach us: 269-427-7941

(1-888-255-7372)

www.sturgis.bank/Our-Bank/Contact-US

Sturgis Bank and Trust Company

232 W Monroe Ave

Bangor, MI 49013



ECONOMIC DEVELOPMENT CORPORATION

257 W MONROE ST

BANGOR, MI 49013-1330

947

Your statement will have a new look! Effective January 1, 2025, we will be updating our account statements to have a new look but the same easy to read information.
Visit <https://www.sturgis.bank/New-Statements> to learn more.

SMALL BUSINESS CHK ACCOUNT 3600472322

MINIMUM BALANCE	124,740.48	LAST STATEMENT 12/31/24	124,740.48
		1 CREDITS	4,093.95
		DEBITS	.00
TOTAL DAYS IN STATEMENT PERIOD 01/01/25 THROUGH 01/31/25:		THIS STATEMENT 01/31/25	128,834.43
			31

REF #	TRACE #	DATE	AMOUNT	REF #	TRACE #	DATE	AMOUNT
000168734489	01/07	4,093.95					

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

TOTAL OVERDRAFT FEES:	\$.00	TOTAL	PREVIOUS
TOTAL RETURNED ITEM FEES:	\$.00	THIS PERIOD	YEAR TOTAL

DATE	BALANCE	DAILY BALANCE	BALANCE
01/07	128,834.43		

- END OF STATEMENT -

Beginning GL Balance:
Add: Cash Receipts
Less: Cash Disbursements
Add: Journal Entries/Other

133,939.29
2,806.94
(12,225.75)

220.00

Ending GL Balance:

124,740.48

Ending Bank Balance:

124,740.48

Add: Deposits in Transit
Less: Outstanding Checks

0.00

Total - 0 Outstanding Checks:
Adjusted Bank Balance
Unreconciled Difference:

124,740.48
0.00

REVIEWED BY: _____ DATE: _____



STURGIS BANK

Your Account Statement

Statement Date: 12/31/2024

Your Account Number: 3600472322

How to reach us: 269-427-7941

(1-888-255-7372)

www.sturgis.bank/Our-Bank/Contact-US

Sturgis Bank and Trust Company

232 W Monroe Ave

Bangor, MI 49013



ECONOMIC DEVELOPMENT CORPORATION

257 W MONROE ST

BANGOR, MI 49013-1330

940

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SMALL BUSINESS CHK ACCOUNT 3600472322

MINIMUM BALANCE

121,713.54

LAST STATEMENT 11/29/24 133,939.29
2 CREDITS 3,026.94

2 DEBITS 12,225.75

THIS STATEMENT 12/31/24 124,740.48
TOTAL DAYS IN STATEMENT PERIOD 11/30/24 THROUGH 12/31/24: 32

REF #.....TRACE #.DATE.....AMOUNT REF #.....TRACE #.DATE.....AMOUNT
000168731095 12/19 220.00 000169565706 12/19 2,806.94

CHECK #.....TRACE #.DATE.....AMOUNT CHECK #.....TRACE #.DATE.....AMOUNT
1027 000910002675 12/10 9,368.75 1028 000910000862 12/18 2,857.00

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

* TOTAL OVERDRAFT FEES: | \$.00 | \$.00 *
* TOTAL RETURNED ITEM FEES: | \$.00 | \$.00 *

* TOTAL FOR THIS PERIOD YEAR TO DATE *

* * * C O N T I N U E D * * *

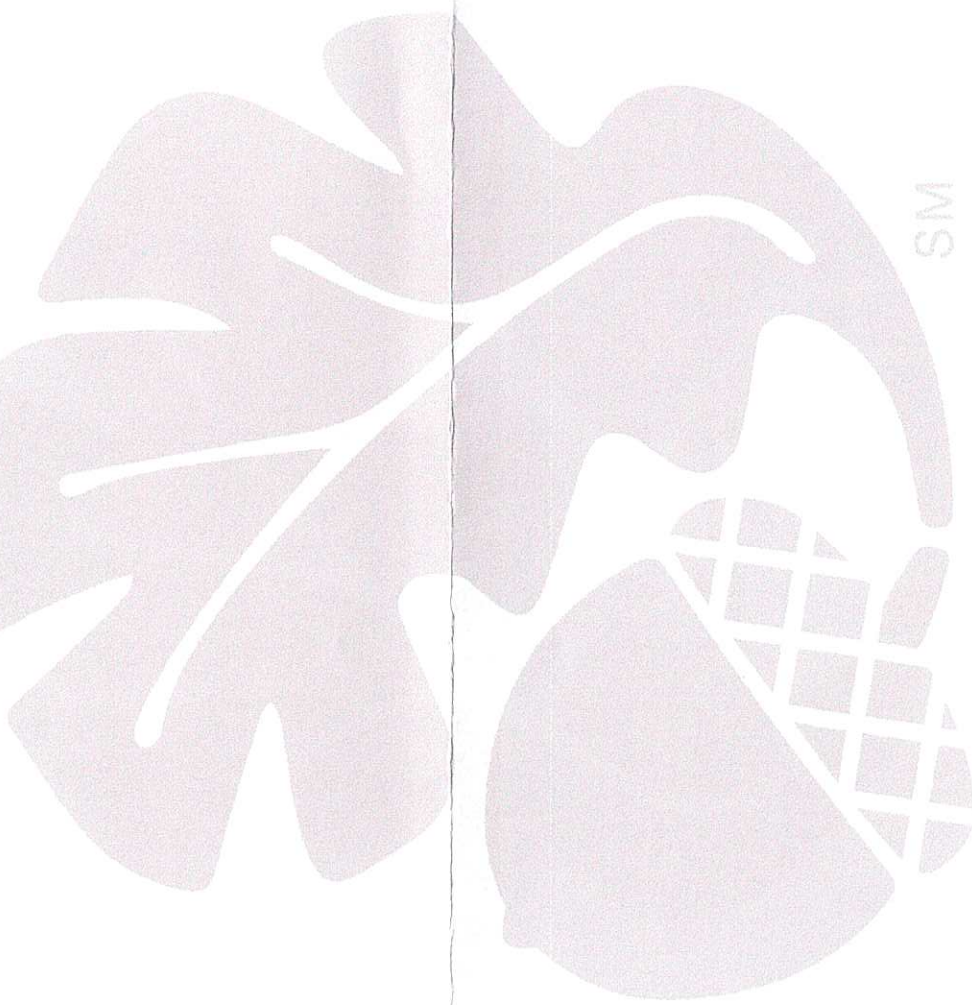


STURGIS BANK AND TRUST COMPANY 310 00016 01 PAGE: 2

SMALL BUSINESS CHK ACCOUNT 3600472322

DATE.....	BALANCE	DATE.....	DAILY BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
12/10	124,570.54	12/18	121,713.54	12/19	124,740.48		

- END OF STATEMENT -



BANK RECONCILIATION FOR CITY OF BANGOR
Bank EDC-3 (EDC)
FROM 11/01/2024 TO 11/29/2024
Reconciliation Record ID: 938

12/26/2024 04:44 PM
User: SCAGLE
DB: Bangor

Beginning GL Balance:	133,939.29
Ending GL Balance:	133,939.29
Ending Bank Balance:	133,939.29
Add: Deposits in Transit	0.00
Less: Outstanding Checks	
Total - 0 Outstanding Checks:	
Adjusted Bank Balance	133,939.29
Unreconciled Difference:	0.00

REVIEWED BY: _____ DATE: _____

STURGIS BANK AND TRUST COMPANY 310 00016 01 PAGE: 1
232 WEST MONROE ST ACCOUNT: 3600472322 11/29/2024
BANGOR, MI 49013 DOCUMENTS: 0

TELEPHONE: 269-427-7941

ECONOMIC DEVELOPMENT CORPORATION
257 W MONROE ST
BANGOR MI 49013

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Your statement will have a new look! Effective January 1, 2025, we
will be updating our account statements to have a new look but
the same easy to read information.
Visit <https://www.sturgis.bank/New-Statements> to learn more.
=====

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SMALL BUSINESS CHK ACCOUNT 3600472322
=====

MINIMUM BALANCE

133,899.29

LAST STATEMENT 10/31/24

133,939.29

1 CREDITS

40.00

1 DEBITS

40.00

TOTAL DAYS IN STATEMENT PERIOD 11/01/24 THROUGH 11/29/24: 29
THIS STATEMENT 11/29/24 133,939.29

DESCRIPTION
SERVICE FEE REFUND

- - - - - OTHER CREDITS - - - - -
DATE 11/21
AMOUNT 40.00

DESCRIPTION
Service Charges October 2024

- - - - - OTHER DEBITS - - - - -
DATE 11/13
AMOUNT 40.00

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

* | TOTAL FOR | TOTAL *
* | THIS PERIOD | YEAR TO DATE *

* TOTAL OVERDRAFT FEES: | \$.00 | \$.00 *

* TOTAL RETURNED ITEM FEES: | \$.00 | \$.00 *

* * * C O N T I N U E D * * *

STURGIS BANK AND TRUST COMPANY
232 WEST MONROE ST
BANGOR, MI 49013

310 00016 01
ACCOUNT:
DOCUMENTS:

3600472322 0
PAGE: 2
11/29/2024

TELEPHONE: 269-427-7941

ECONOMIC DEVELOPMENT CORPORATION

=====			
SMALL BUSINESS CHK ACCOUNT 3600472322			
=====			
DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
11/13 133,899.29	11/21 133,939.29		
- - - - - DAILY BALANCE - - - - -			
=====			
- END OF STATEMENT -			



Stephenie Cagle <treasurer@bangormi.org>

Brad Ade from Marcellus Metal Castings (Phone 616 366 1048)

1 message

Justin Weber <j.weber@bangormi.org>
To: Stephenie Cagle <treasurer@bangormi.org>

Wed, Mar 19, 2025 at 11:25 AM

These are questions Brad submitted. I think the EDC should discuss this and an EDC representative should contact Brad.

Can you explain again what the EDC is asking of us?

What are the advantages for us and the city, also are there any disadvantages?

If we were to move forward with this, what would you need from us?

Also are there any open seats for the EDC or any they may be opening up soon?



Justin Weber
City Manager
Chief of Police
City of Bangor
257 W. Monroe St.
Bangor, MI 49013
Telephone: (269)427-5831
Email: j.weber@bangormi.org

City of Bangor's 2025-2026 Budget

Economic Development

6/30/2025

ACT. #	REVENUES	ACTUAL BUDGET	ORIGINAL BUDGET	AMENDED BUDGET	PROPOSED	OVER/(UNDER)
244		2023-2024	2024-2025	2024-2025	2025-2026	2024-2025
664.000	INTEREST INCOME					
676.000	CONTRIBUTIONS FROM OTHER FUNDS					
694.000	MISCELLANEOUS INCOME					
696.001	PROCEEDS FROM THE SALE OF LAND					
956.005	TIFA TAXES TO EDC					
	TOTALS	55,450.00	60,000.00	60,000.00		

ACT. #	EXPENSES	ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	PROPOSED	OVER/(UNDER)
244-728		2023-2024	2024-2025	2024-2025	2025-2026	2024-2025
808.000	AUDIT		3,000.00	3,000.00		
818.000	CONTRACTUAL SERVICES					
826.000	LEGAL FEES	2,500.00	3,000.00	3,000.00		
840.000	INSURANCE & BONDS	3,000.00	3,000.00	3,000.00		
880.000	COMMUNITY PROMOTION	2,500.00				
900.000	PRINTING & PUBLISHING		3,000.00	3,000.00		
946.000	ENGINEERING					
956.001	EDUCATION & TRAINING					
988.000	CONSTRUCTION					
995.000	TRANSFER OUT - EDC					
	TOTALS	8,000.00	12,000.00	12,000.00		

TOTAL REVENUES 55,450.00 60,000.00 60,000.00

TOTAL EXPENDITURES 8,000.00 12,000.00 12,000.00

NET OF REVENUES & EXPENDITURES 47,450.00 48,000.00 48,000.00