



Downtown Development Authority

Regular Meeting Minutes

March 17,2026

1. **Call to order:** 7:11pm.
2. **Pledge of Allegiance:** Recited by all present,Led by Dan Farmer
3. **Roll Call:**
 - a. Present: Chairperson Fred Hicks,Vice Chair Jose Villalobos,Charles Spreitzer,Dan Farmer,Lynne Farmer,Dave McCarty and Pati Serratos.
 - b. Absent:Jeremy Uplinger
4. **Approval of Agenda:**
 - a. Motion: Lynne Farmer
 - b. Support:Vice Chair Jose Villalobos
 - c. Motion carried:By all present
5. **Approval of minutes:** :Special meeting Feb 24,2026* Correction on bills paid. Dan Farmer Amended in the amount of \$8,831.29.
 - i. Motion: Dan Farmer
 - ii. Support: Dave McCarty
 - iii. Motion carried
6. **Treasurer's Report:**
 - a. Financial Report: Lynne Farmer motioned to move \$6,000 from line item (312) sidewalk repairs to line (309)
 - b. Payment of Bills for 2026
 - i. Motion: Lynne Farmer with Amended (309) \$255 (312) \$7,351.49
 - ii. SupportDan Farmer:
 - iii. Roll Call vote:
 - Ayes:All present
 - Nays:none
 - c. Budget Amendments:
 - i. Amended line items (309) and (312)



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7. New Business:

- a. Presentation of audit–Recommended areas of Bank reconciliation,Contract payments and cut off. Also we need to turn in our financial reports and set our Audit once a year to ensure a more accurate Audit.

8. Unfinished business:

- a. Wayfinding systemplan–Director Rebecca Harvey will contact OCBA and have final documents and next steps budget for us at our April meeting.

9. Opportunity for public comments:

- a. None

10. Director/City Manager Comments:

- a. None

11. Board comments:

- a. David McCarty:None
- b. Dan Farmer:None
- c. Patricia Martinez-Serratos: Made board aware of damaged planters.
- d. Lynne Farmer: Asked for a more accurate account of the DPW snow removal.
- e. Chairperson Fred Hicks: Thank you everyone,we got a lot accomplished. And lots of great ideas.
- f. Vice-chairperson Jose Villalobos:Upcoming planters will have an increased in price which will include parking lot planter maintenance and removal with disposal.
- g. Charles Spreitzer:Is starting a Farmers market and asked for help with advertising.

12. Adjournment: 8:30pm.

- a. Motion: Lynne Farmer
- b. Support:Vice Chair Jose Villalobos
- c. Motion Carried



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Respectfully submitted by: Patricia Martinez-Serratos