

City of Bangor
Downtown Development Authority
257 W. Monroe Street, Bangor, Michigan
Regular Meeting
Minutes June 18, 2024

- 1. Call to Order:** Meeting called to Order at 7:00 PM by Chairperson Fred Hicks.
- 2. Pledge of Allegiance:** Pledge started by Jose Villalobos. Recited by all present.
- 3. Roll Call:** PRESENT: Chairman Fred Hicks, Board Members Heather Scruggs, Mark Hills, Jose Villalobos, and Mayor Farmer. ABSENT: Vice Chair William Murphy, Board Members Dan Farmer, Don Martin and Pati Martinez-Serratos . Director Rebecca Harvey also absent.
- 4. Approval of the Agenda:** Motion by Mayor Farmer to approve the agenda as presented. Support by Heather Scruggs. Motion Carried.
- 5. Approval of Regular Meeting Minutes May 21, 2024:** Motion by Heather Scruggs to approve the May 21, 2024 Regular Meeting Minutes as presented. Support by Mark Hills. Motion Carried.
- 6. Treasurer's Report :**
 - a.** Mark Hills made the motion to pay the June bills 5 items totaling \$4,014.93. Support by Chairperson Fred Hicks. **Roll Call Vote:** Ayes: Jose Villalobos, Mark Hills, Fred Hicks, Heather Scruggs, Mayor Farmer and City Manager Justin Weber.
ABSENT: Vice Chairperson Jr Murphy, Dan Farmer, Don Martin, Pati Martinez-Serratos and Director Rebecca Harvey.
 - b.** Status of Quick Books-Mark Hills reported it was completed to day. Order new Spring banners(26) at the next meeting.
 - c.** Budget amendments saved until next regular meeting.
 - d.** City Manager Justin Weber reported that he spoke with Yeo & Yeo on June 5th. Meeting will be scheduled at the end of the month for the status of the audit.
- 7. Unfinished Business:**

a. Sidewalk Repair/Replacement Program with in the DDA. City Manager Justin Weber read part of Ordinance #97 stating the the owner of the property is responsible for all side walk repairs. Nothing about homeowner and downtown business. He will contact the City Attorney Scott Graham to see if we can get an amendment to the Ordinance to speak to downtown businesses. It was suggest that perhaps we could do shared services with South Haven on sidewalks.

b. Update on repair in front of Auto Zone. City manger Weber reported that he is getting bids and has a bid from Alex Vandergalien fo \$5,675.00, He also reported that Tony McGee will be at the next meeting.

c. DDA Wb Page Update. No update .

8. *New Business:*

a. 2024-2025 Budget not completed yet.

b. Approve the Annual Calendar/2023-2024 FY Report. Will wait until next meeting when Rebecca is here.

c. Approve 2024-2025 DDA Work Plan. Will wait until next meeting when Rebecca is here.

d. Approve Budget(Due 06/30/24. Will wait until next month when Rebecca is here.

e. Guest Dave McCarty gave a brief presentation on *Discover Bangor*. He suggested we reach out to Zac Morris about getting a hotel in Bangor.

9. *Opportunity for Public Comment:* Steve Lowder stated a phrase was given at the City Council Meeting that a Citizen had blown off the downtown sidewalks and was thanked. He said his guys had done it twice and were not thanked and felt very hurt. He also asked what the DDA wanted to do about the 4th of July Banners. It was decided that we would interspersed them with the soldier banners that had not been put up.

10 *Director/City Manager Comments:* City Manger Justin Weber reported that he had put together a presentation on benches and trash receptacles for the Downtown. He will present it at the next meeting. Director Rebecca Harvey was absent so no comments from her.

11. *Board Member Comments:* Mayor Farmer commented on the need for 26 new Spring Banners. Will be put on the next meeting agenda. Also that we have about 10 new soldiers that will need banners.

Heather Scruggs : Nothing

Mark Hills sidewalk issues DDA of Business owners. Justin will contact Scott Graham to amend Ordinance #97.

Jose Villalobos has been talking to the gentleman from South Haven who does their sidewalks. He said they put pavers above the water and sewer lines . He stated that most contractors will do the work for much cheaper if the city takes out the sidewalks. South haven chose this particular man because he knows all the state codes for sidewalks.

Fred Hicks: No Comment.

12. Adjourn: Mark Hills moved to adjourn the meeting at 7:42 PM. Support by Mayor Farmer. Motion Carried.

Respectfully submitted by Lynne M. Farmer