

City of Bangor  
Downtown Development Authority  
Bangor City Hall  
257 W. Monroe Street, Bangor, MI 49013  
Regular Meeting  
Minutes: March 19, 2024

1. **Call to Order:** Meeting called to order by Chairman Fred Hicks at 7:07 P.M.
2. **Pledge of Allegiance:** Recited by all present.
3. **Roll Call:**

PRESENT: Chairman Fred Hicks, Vice Chairman William Murphy, Board Members Heather Scruggs, Mark Hills, Pati Martinez-Serratos, Dan Farmer, and Mayor Farmer.

Also PRESENT: Director Rebecca Harvey, and City Manager Justin Weber.

ABSENT: Board Members Don Martin, Jose Villalobos.
4. **Approval of Agenda:**

Motion by Mayor Farmer, Second by Martinez-Serratos to approve the Agenda as presented. Ayes all - Motion Carried.
5. **Approval of Minutes:**

Motion by Mayor Farmer, Second by Scruggs to approve minutes from Special Meeting February 29, 2024. Ayes - all. Motion Carried.
6. **Annual Business:**
  - a. Election of Officers:

Motion by Martinez-Serratos, Second by Scruggs to elect Fred Hicks as Chairman. Ayes all - Motion Carried.

Motion by Mayor Farmer, Second by Scruggs to elect William Murphy as Vice-Chairman. Ayes all - Motion Carried.

Motion by Mayor Farmer, Second by Scruggs to elect Dan Farmer as Secretary. Ayes all - Motion Carried.

Motion by Martines Serratos, Second by Scruggs to elect Mark Hills as Treasurer. Ayes all - Motion Carried.
  - b. Account Signatories:

Motion by Mayor Farmer, Second by Martinez-Serratos to **ADD** Mark Hills as approved signatory for Sturgis Bank transactions. Ayes - all. Motion Carried.

Motion by Murphy, Second by Scruggs to **REMOVE** Jose Villalobos as approved signatory for Sturgis Bank transactions. Ayes - all. Motion Carried
  - c. Retention of "Acting" Treasurer: Mark Hills is elected as new DDA Treasurer.

**7. Treasurer's Report:**

a. Payment of Bills - Motion by Murphy, Second by Mayor Farmer to pay March 2024 bills totaling \$6,535.00 (Amtrak, Arlington Station, Harvey, Villalobos). Utilities and "Market Van Buren" invoices will be reviewed for payment at April meeting.

**Roll Call Vote:** Ayes - Hicks, Murphy, Martinez-Serratos, Scruggs, Hills, Farmer, Mayor Farmer. Nays - None. Motion Carried.

b. Financial Report:

February 2024; None available due to resignation by S. Cagle last month.

c. Budget Amendments: None

**8. New Business:**

a. Guest Speaker, Zach Morris, Market Van Buren: A collaboration of Business + Talent + Community. Annual Report will be sent to City Manager Weber. An annual Summit meeting is held each year for members. Market Van Buren is changing its name to: Market One, due to its inclusion of Cass County now within its scope of work.

b. Sidewalk Repair/ Replacement Program within DDA (Weber) - Weber confirmed that the City of Bangor is responsible; but where the funding comes from is still to be determined. He is investigating options for repair/ replacement, and will report back to DDA next month.

**9. Unfinished Business:**

a. DDA Webpage Update (Committee) - Hills reported that the committee is still working to get together for ideas and planning.

**10. Opportunity for Public Comment:**

a. Tim Vanholt (DPW employee) advised that the new Skid Steer, purchased by the city and DDA, was outside the council room for all to see.

**11. Director/ City Manager Comments:** None.

**12. Board Comments:** None.

**13. Adjournment :** Moved by Murphy, Second by Mayor Farmer. 8:35 P.M.

Respectfully Submitted,  
Dan Farmer, DDA Secretary