

City of Bangor
Downtown Development Authority
Bangor City Hall
257 W. Monroe Street, Bangor, MI 49013

Regular Meeting
Minutes for January 24, 2023
7:00PM

1. **Call to Order:** Meeting called to order by interim Chairman Danny Fry at 7:04 PM.
2. **Pledge of Allegiance:** Recited by all present.
3. **Roll Call:** PRESENT: Board Members William Murphy, Pati Martinez-Serratos, Danny Fry, Jose Villalobos, Dan Farmer, Mayor Lynne Farmer, Director Rebecca Harvey, and City Treasurer Stephanie Cagle. ABSENT: Board Members Fred Hicks, Don Martin, and Becky Eisner.
4. **Approval of Agenda:** Moved by Mayor Farmer, second by William Murphy to approve the agenda as presented. Motion carried.
5. **Approval of Minutes** - Moved by Mayor Farmer, second by Pati Martinez-Serratos to approve minutes from the Regular Meeting December 20, 2022. Motion carried.
6. **Treasurer's Report:**
 - a. 2022-2023 FY Budget (conditionally approved in June 2022). Carry-Over \$ for FY 2022-2023 was thought to be available by December 2022. City Treasurer reported that the City Audit should be complete by March 2023, at which time the "Carry Over" \$ from 2022 should be available.
 - b. Payment of Bills: Moved by Dan Farmer, second by Jose Villalobos, to pay bills as presented in the amount of \$9,676.70. Roll Call vote: Ayes - Board members Murphy, Martinez-Serratos, Fry, Villalobos, Farmer, and Mayor Farmer. Nays -none. Motion carried.
 - c. Financial Report: approved as presented. Stephanie Cagle reported we should have an updated amortization schedule from Huntington Bank for Feb. meeting.
 - d. Budget Amendments: None.
7. **Annual Business:**
 - a. Welcome 2023 Board Appointments: William Murphy.
 - b. Election of Officers:
Chairman: Moved by Pati Martinez-Serratos, second by Dan Farmer to nominate Danny Fry as Chairman. Roll Call Vote: unanimous by all present. Absent: Fred Hicks, Don Martin, Becky Eisner.

Vice-Chairman: Moved by Pati Martinez-Serratos, second by Mayor Farmer to nominate Fred Hicks as Vice-Chairman. Roll Call Vote: unanimous by all present. Absent: Fred Hicks, Don Martin, Becky Eisner.

Secretary: Moved by Pati Martinez-Serratos, second by William Murphy to nominate Dan Farmer as Secretary. Roll Call Vote: unanimous by all present. Absent: Fred Hicks, Don Martin, Becky Eisner.

Treasurer: Moved by Mayor Farmer, second by Pati Martinez-Serratos to nominate Jose Villalobos as Treasurer. Roll Call Vote: unanimous by all present. Absent: Fred Hicks, Don Martin, Becky Eisner.

c. Account Signatories:

Moved by William Murphy, second by Mayor Farmer to REMOVE Thad Earl from Sturgis Bank as signatory. Motion carried.

Moved by Mayor Farmer, second by William Murphy to ADD Jose Villas to Sturgis Bank as signatory. Motion carried.

8. **New Business** - None.

9. **Unfinished Business**:

a. DDA Webpage Update - review of DDA Webpage on Council Room TV:

- all present agreed that the newly developed webpage is not acceptable.

Director Harvey will contact *Blue Fire Media* (developer for Village of Paw Paw website) - to get ideas for a higher technology presentation for the Bangor DDA website.

b. Sale of Properties:

- 517/519 Monroe - Status Report: Property is sold, and \$ is deposited. Realtor Chris Speer confirmed this property is zoned as "commercial". The original listed price was \$19,900.00. Property sold for \$14,500.00

-600 Monroe - Status Report: Realtor Chris Speer reported that a deal is pending. Property is zoned "commercial". The original listed price was \$14,900. Sale price is \$7000.00. Transfer of title still pending due to tax sale foreclosure. Title Insurance and other misc. charges will be paid by DDA; so net gain for DDA will be ~\$5000.00. Chris Speer will inquire to see if there is a potential "out"/ cancellation opportunity for the DDA.

c. Wayfinding System Plan: City tour with OCBA is still to be scheduled, likely when weather improves.

10. **Opportunity for Public Comment** - None.

11. **Director/ City Manager Comments** - None.

12. **Board Comments** - request made to Director Harvey to provide board a calendar of Regular meeting dates for 2023, along with new roster of board members, and officers.

13. **Adjournment**: moved by Mayor Farmer, second by William Murphy to adjourn at 8:08PM.

Respectfully Submitted,
Dan Farmer, Secretary

