

City of Bangor  
Downtown Development Authority  
Bangor City Hall  
257 W. Monroe Street, Bangor, MI 49013

Regular Meeting  
Minutes for February 21, 2023  
7:00 PM

1. **Call to Order:** Meeting called to order by Chairman Danny Fry at 7:40 PM.
2. **Pledge of Allegiance:** Recited by all present.
3. **Roll Call:** PRESENT: Board Members William Murphy, Pati Martinez-Serratos, Jose Villalobos, Dan Farmer, Don Martin, Fred Hicks, Mayor Lynne Farmer, Director Becky Harvey, and City Treasurer Stephanie Cagle.  
ABSENT: Board Member Becky Eisner.
4. **Approval of Agenda:** moved by Mayor Farmer, second by Fred Hicks to approve the agenda as presented. Motion carried.
5. **Approval of Minutes**, Special Meeting January 24, 2023: Moved by William Murphy, second by Mayor Farmer to approve these minutes. Motion carried.
6. **Treasurer's Report:**
  - a. Payment of Bills: Moved by Fred Hicks, second by Mayor Farmer to approve payment of bills as presented totaling \$22,468.63. Roll Call: Ayes -Board members Murphy, Martinez-Serratos, Hicks, Villalobos, Martin, Farmer, Chairman Fry, Mayor Farmer. Nays - none. Motion carried.
  - b. Financial Report: approved as presented. Stephanie Cagle reported that the audit is complete; but final report is expected to be available for March meeting. The "carry over" \$ from 2021-2022 FY should be available at that time.
  - c. Budget Amendments: None. (Additional invoice for snow plowing was presented by Bryce Saylor's Lawn Care. Amount was \$8000.00. Payment is deferred until March meeting for a more detailed invoice).
7. **New Business:**
  - a. Annual and Bi-Annual Loan Payments: Motion by Fred Hicks, second by William Murphy to approve :
    - >Annual Loan Payment to Huntington Bank in December, and
    - >Bi-Annual Loan Payments to Sturgis Bank in February and August.Roll Call Vote: Ayes - Board Members Murphy, Martinez-Serratos, Hicks, Villalobos, Martin, Farmer, Chairman Fry, Mayor Farmer. Nays - none. Motion carried.  
This motion approves City Treasurer to make these payments when due, in case payment is due prior to the next board meeting for that month.
  - b. 2022-2023 Work Plan - Director Harvey requests that board provide direction on next priority at the March meeting.

8. **Unfinished Business:**

a. DDA Webpage Update -

Blue Fire Media will make presentation in March meeting.

b. Sale off DDA Properties:

600 Monroe, Status - Realtor Chris Speer obtained title at no charge. Title Insurance will be \$400. (Star Ins). Closing will be ~\$300-400. Waiting for attorney Scott Graham to provide Bangor City Incorporation document.

c. Wayfinding System Plan:

Update - City Tour with OCBA rep. will be scheduled most likely in April

9. **Opportunity for Public Comment** - none

10. **Director/ City Manager Comments** - none

11. **Board Comments:** Mayor Farmer reported that DDA will need to reimburse City \$500, for banners for City Police officers. Chairman Fry asked about garlands on light poles. Mayor Farmer reported that city DPW is preparing storage in new pole barn. ( possible purchasing large apple crates from Stocchiros Farm Market).

12. **Adjournment:** moved by Fred Hicks, second by Patti Martinez-Serratos to adjourn at 8:25. Motion carried.