

Downtown Development Authority  
March 18, 2025 7:00 P.M.

- 1. Call To Order:** Meeting called to order at 7:11 P.M. by Chairperson Fred Hicks.
- 2. Pledge of Allegiance:** Pledge started by board member Lynne Farmer and recited by all present.
- 3. Roll Call:** Present: Chairperson Fred Hicks, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer, Vice Chair Jose Villalobos, Director Rebecca Harvey, and Mayor Lynne Farmer. Absent: Don Martin and City Manager Justin Weber.
- 4. Approval of the Agenda:** Motion by Pati Martinez-Serratos to accept the agenda s presented. Support by Vice Chair Jose Villalobos. Motion Carried.
- 5. Approval of the February 25, 2025 Minutes:** Motion by Pati Martinez Serratos to accept the minutes with the correction of the spelling of Charles Spritzer's name item #6 and to change go to got in item #10. Support by Dan Farmer. Motion Carried.
- 6. Treasurer's Report:**
  - a.** Financial Report for February 2025& March 2025: Not available.
  - b.** Payment of the Bills: Motion by Dan Farmer to pay 2 bills totaling \$641.19. Support by Vice Chair Jose Villalobos. **Roll Call Vote:** Ayes: Chairperson Hicks, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer, Vice Chair Jose Villalobos, Mayor Farmer. Nays: None. Absent: Don Martin and City Manager Weber. Motion Carried.
  - c.** Budget Amendments: None.
- 7. New Business:**

**a.** Additional City Benches: No report City Manager Weber was absent.

**b.** Live Stream Camera: No report City Manager Weber absent.

**8. *Unfinished Business:***

**a.** 2024-2025 DDA Work Plan Items:

- OCBA Wayfinding System: Next Meeting a representative will attend by Zoom.

**b.** Revised City Logo- Discussion followed everyone liked “D” would like to see the orange turned to red and the clouds white. With Bangor Michigan above the apple and Train City USA on the bottom with Gateway to the lake below that. Lynne will get with Justin.

**c.** DDA Webpage: Chairperson Hicks talked with David at Blue Fire Media They will charge 2 hours at \$80.00 per hour to make up the page for businesses to go on and put their information on the web page. Then we will “Showcase” a local business for a certain time period.

**9. *Opportunity for Public Comment:*** Dave from Mead Hall wishes to be on the DDA. He also would like to see an event coordinator. Chairperson Hicks said we could contact Western Michigan University to see if we could get an intern to help us. Discussion on the Bangor Apple festival. Chairperson Hicks would be willing to head that up.

**10. *Director/City Manager Comments:*** Rebecca found the business list given to us by City Manager Weber. No comment from City Manager as he was absent.

**11. *Board Comments:*** Pati Martinez-Serratos stated we got some things done tonight. Vice Chair Jose Villalobos asked how we want him to turn in his proposals for the City work this year. Director Harvey asked him to put together a proposal and invoice and how he wants to get paid.

No comments from Dan Farmer or Charles Spreitzer. Mayor Farmer told Dave that she was working on a coffee project for the City.

Chairperson Hicks asked about payment for the flowers for Thad Earl's daughters service.

**12. Adjournment:** Motion by Pati Martinez-Serratos to adjourn the meeting at 7:54 P.M. Support by Mayor Farmer. Meeting adjourned.

Respectfully Submitted by Pati Martinez-Serratos, Secretary