

City of Bangor
Downtown Development Authority
257 W. Monroe Street, Bangor, Michigan
Regular Meeting
Minutes of July 16, 2024

- 1. Call To Order:** Meeting called to order at 7:12 PM by Chairperson Fred Hicks.
- 2. Pledge of Allegiance:** Pledge started by Dan Farmer and recited by all present.
- 3. Roll Call:** Present: Chairman Hicks Board Members Martinez-Serratos, Hills, Villalobos, Farmer. Murphy at 8:08 PM Mayor Farmer and City Manager Weber and Director Harvey. Absent: Board Members Scruggs and Martin.
- 4. Approval of the Agenda:** Motion by Mayor Farmer to approve the agenda as presented. Support by Board Member Villalobos. Motion Carried.
- 5. Approval of the Minutes form June 18, 2024:** Motion by Board Member Hills to approve the minutes with the correction of the word “for.” Support by Board Member Farmer. Motion Carried.
- 6. Treasurer’s Report:**
 - a.** Payment of Bills. Motion to accept the bills in the amount of \$2,997.15 by Board Member Hills. Support by Board Member Martinez-Serratos. Motion Carried.
 - b.** Financial Report given by Board Member Hills. Discussed payment to Sturgis bank. Motion by Board Member Martinez-Serratos to have Board Member Hills find out why the winter tax difference. Support by Mayor Farmer. Motion Carried. Motion by Board Member Farmer to accept the June 2024 Financial Report. Support by Board Member Villalobos. Motion Carried.

c. Budget Amendments: None.

d. Status of DDA Audit: City Manager Weber reported that in June the City had everything in to Yeo and Yeo but they will not have the audit complete until August.

7. *New Business:*

a. 2024-2025 DDA Budget (FY 7/01/24-6/30/2025)

Motion to accept the 2024-2025 budget with modified carry over by Mayor Farmer. Support by Board Member Farmer. Motion Carried.

b. Annual Calendar/2024-2025 FY Report* Director Harvey discussed the annual calendar and asked board members to take it home and be ready to discuss at the next meeting. Paying close attention to “A” items.

c. 2024-2025 Work Plan* Chairperson Harvey said the board will develop a work plan next month.

d. Spring Banner Purchase. Mayor Farmer gave each board member a copy of the quote form Display Sales for 29 additional Spring Banners. The quote was for \$1,822.00. Motion by Board Member Villalobos to accept the proposed quote and to purchase the 29 new Spring banners. Support by Board Member Martinez-Serratos. Motion Carried.

e. Street Furniture Proposal: City Manager Weber gave the board information on park benches and waste receptacles for downtown. Discussion followed. City Manager Webber suggested 15 trash cans and 12 benches. This will be discussed at the next meeting.

8. *Unfinished Business:*

a. Sidewalk Repair/Replacement Program with in the DDA District. There was a motion to accept Krohn’s proposal for \$6,850.00 with the City paying 1/2 and the DDA paying 1/2 by Mayor Farmer. Support by Board Member Murphy. Discussion followed. Board Member Villalobos pointed out some details on if we needed to get to water or electric lines. Perhaps paver bricks would be a better idea.

Mayor Farmer rescinded her motion and Board Member Murphy rescinded his Support. It was suggested that we ask all bidders to resubmit a bid for the larger portion to include paver bricks. Motion by Mayor Farmer to ask bidders to resubmit a bid for the new project to include the paver bricks. Support by Board Member Murphy. Motion Carried.

Discussion then followed that the DDA would like input into the new sidewalk ordinance. It was also discussed that the DDA does not wish to be responsible for the complete sidewalk renovation just this one project.

b. DDA Website update. No update.

9. *Opportunity for Public Comment:* Interim DPW Director Steve Lowder apologized for his comments at the last DDA meeting about a citizen blowing off the sidewalks in downtown Bangor.

10. *Director /City Manager Comments:* No comments.

11. *Board Member Comments:* Mayor Farmer and Board Member Martinez-Serratos No comments. Board Member Murphy apologized for missing the last meeting and being late to this meeting. Explaining that work has been very busy as of late. Board Member Hills inquired about the DDA purchasing the old Verdonk Building as it is going up for tax auction. Board Member Farmer resigned as board secretary due to his recent brain tumor diagnosis. Board Member Villalobos asked who is responsible for the pedestrian crossing signs and painted walkways on M-43? Chairman Hicks asked about Don Martin and if he still wanted to be on the board. Mayor Farmer responded that he did but he is having some significant difficulties at this time.

12. *Adjourn:* Motion by Board Member Murphy to adjourn the meeting at 8:52 PM. Support by Board Member Martinez-Serratos. Meeting adjourned at 8:52 PM.

Respectfully Submitted by Lynne M. Farmer

