

CALL MEETING TO ORDER

MAYOR FARMER WILL
CALL MEETING TO ORDER



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

PLEDGE OF ALLEGIANCE

THE MAYOR WILL CALL ON A COUNCIL
MEMBER TO LEAD THE PLEDGE,
EVERYONE CAN PARTICIPATE



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

ROLL CALL & QUORUM

CLERK WILL DO A ROLL CALL, QUORUM IS
FOUR (4) COUNCILMEMBERS



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

EXCUSE ABSENT COUNCIL MEMBERS

COUNCIL WILL ALREADY KNOW WHAT
COUNCIL MEMBERS ARE ABSENT AND
EXCUSES, THIS IS AN OPPORTUNITY TO
EXCUSE OR NOT EXCUSE A COUNCIL
MEMBERS ABSENCE AT EACH MEETING



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

APPROVE AGENDA

-12/15/25



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE



1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Determination of Quorum** Four (4)
4. **Authorization to Excuse Absences, if any, from the Meeting**
5. **Approval of Agenda for 12/15/25**
6. **Adopt Consent Agenda** (Roll Call Vote)

STAY CONNECTED

WEBSITE: cityofbangormi.org

FACEBOOK: BangorMI

YOUTUBE: @CityofBangorMI

NIXLE: text "49013" to 888777

All items listed under 'Consent Agenda Items' are considered to be routine and have previously been reviewed by Council, and will be enacted with one motion, unless stated otherwise by a Council Member, in which event the item will be removed from the consent agenda and considered in unfinished business.

- a. Approval of **Regular Meeting** minutes for **12/01/25**
- b. Approval of **Closed Session Meeting** minutes for **12/01/25**
- c. Approval of **General Checking Accounts Payable & Payroll** for **12/10/25** for **\$220,794.10**
- d. Approval of **T&A Accounts Payable** for **12/10/25** for **\$4,897.94**
7. **Regular Business** (Resolutions, Proclamations, Department Head Reports, and Presentations)

a. **Reports**

i) **Department Heads**

- Department of Public Works (DPW)..... DPW Director Lowder
- Police Department..... Officer, Report Provided
- Fire Department Fire Chief Babcock
- Code Enforcement/Zoning..... Code Enforcement Officer Drake
- Clerk's Department See Report Provided
- Treasurer's Department..... See Report Provided

ii) **Commission and Boards**

- Planning Commission See Report Provided
- Cemetery Committee Done Mtg for 2025
- Parks & Recreation Advisory Board..... Secretary Dawn Wade
- Economic Development Corporation (EDC) Done Mtg for 2025
- Downtown Development Authority (DDA)..... Mayor Farmer

iii) **Other**

- Bangor Housing Commission and Van Buren County Senior Services Jerry Muenzer
- Van Buren Conservation District Kalli Marshall

8. **Comments/Concerns from the Audience/Public***

This is an opportunity for the public to address the Council and to make any appropriate comments. Persons addressing City Council are to wait until they are recognized by the Mayor/Chair. **Please limit your comments to three (3) minutes per speaker.**

9. Unfinished Business/Postponed Items

- a. None
- b. Items Removed from Consent Agenda *(If any item is removed from Consent Agenda, it is discussed here)*

10. New Business

- a. **ACTION ITEM: Planning Commission Recommendation** Derek Babcock, Chair
The Council will: Approve recommendation of the Planning Commission to Rezone 11 Parcels/Industrial Park to Multi Use.
Parcel Numbers: 80-54-812-062-00; 80-54-812-058-00; 80-54-812-060-00; 80-54-812-059-20;
80-54-812-058-15; 80-54-812-058-41; 80-54-812-058-50; 80-54-812-071-00; 80-54-812-059-10;
80-54-812-061-00; 80-54-812-056-00
- b. **ACTION ITEM: Engagement Letter from Plunkett Cooney** City Manager Weber
The Council will: Approve engagement letter from Plunkett Cooney for legal services in regards to Gallegos v City of Bangor lawsuit.

11. Comments/Concerns from the Audience/Public*

This is an opportunity for the public to address the Council and to make any appropriate comments. Persons addressing City Council are to wait until they are recognized by the Mayor/Chair. **Please limit your comments to three (3) minutes per speaker.**

12. Councilmember Closing Comments

13. Adjournment

Next Regularly Scheduled City Council Meetings:

MONDAY, JANUARY 5TH, 2026 & MONDAY, JANUARY 19TH, 2026

For agendas and packets refer to the City's website at www.cityofbangormi.org

Other Commission/Board Meetings:

Planning Commission January 8, 2026 @ 7PM at 257 W Monroe St *(Second Thursday)*

Bangor Community Fire Department Fire Board January 12, 2026 @ 7:30 PM at 417 W Arlington St *(Second Monday)*

Parks & Recreation Advisory Board January 13, 2026 @ 5PM at 257 W Monroe St *(Second Tuesday)*

Bangor Housing Commission January 15, 2026 @ 6PM at 820 Second St *(Third Thursday)*

Downtown Development Authority (DDA) January 20, 2026 @ 7PM at 257 W Monroe St *(Third Tuesday)*

Economic Development Corporation (EDC) Will resume meetings beginning in March 2026 *(Third Thursday)*

Cemetery Committee Will resume meetings beginning in April 2026 at 417 W Arlington St *(Fourth Monday)*

*The purpose of the public comment periods are for members of the public to inform the council of their views. Traditionally, Council does not respond to comments made at the meeting; however, the Mayor and/or City Manager may direct staff to follow up with the speaker as appropriate. Public and council comments are not required to be recorded. ***"Meeting Minutes are a record of what was done, not what was said" - Roberts Rules of Order Newly Revised (RONR)***

ADOPT CONSENT AGENDA

COUNCIL WILL APPROVE
CONSENT AGENDA FOR 12/15/25
-MINUTES FOR 12/01/25
-GENERAL AP APPROVAL
-T&A AP APPROVAL



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE



Council Chambers

Regular Meeting

7:00PM

257 W MONROE ST BANGOR, MI 49013

1. **This meeting was called to order by Mayor Pro Tem Martinez-Serratos at 7:00 pm.**
2. **PLEDGE OF ALLEGIANCE IS LED BY COUNCILMEMBER UPLINGER AND RECITED BY ALL PRESENT**
3. **ROLL CALL & DETERMINATION OF QUORUM**

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor		X
Pati Martinez-Serratos	Mayor Pro Tem	X	
Helène Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember	X	
Renee Doroh	Councilmember	X	
Amber Garcia	Councilmember		X
Darla McCrumb	Councilmember	X	
QUORUM MET (5 PRESENT)			

OTHERS PRESENT

Justin Weber, City Manager
Shelly Umbanhowar, City Clerk
Scott Graham, City Attorney

Steve Lowder, DPW Director
Derek Babcock, Fire Chief
Approximately 15 members of the public

4. **AUTHORIZATION TO EXCUSE ABSENT COUNCILMEMBER(S) FROM THE MEETING**
Motion to excuse Mayor Farmer and Councilmember Garcia from the 12/01/25 Regular City Council Meeting. **Mover:** Councilmember Doroh; **Second:** Councilmember McCrumb.

5. **APPROVAL OF REGULAR AGENDA**

Motion to accept Regular Meeting 12/01/25 Agenda with the addition of 10. New Business f. Salt Spreader.

RESULT: CARRIED (UNANIMOUS)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Helène Rivers, Councilmember
ABSENT: Farmer, Garcia

6. **APPROVAL OF CONSENT AGENDA**

a. **Consent Agenda**

Motion to accept Consent Agenda items: Regular Meeting and Closed Session Minutes 11/17/25. Accounts Payable/Payroll: General Checking in the amount of **\$12,775.19**, Roads Checking in the amount of **\$6,386.15**, and T&A Checking in the amount of **\$23,973.01**.

RESULT: MOTION CARRIED (5 YES; 2 ABSENT) (ROLL CALL)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Darla McCrumb, Councilmember
AYES: Rivers, Martinez-Serratos, Uplinger, Doroh, McCrumb
NAYS: None
ABSENT: Farmer, Garcia

7. REGULAR BUSINESS

- a. Resolution 2025-14, Adopt Amended Ordinance #254 Fire Ordinance/
Rental Registration

Motion to adopt Resolution 2025-14, Amended Ordinance #254 Fire Ordinance/Rental Registration.

RESULT: MOTION CARRIED (5 YES; 2 ABSENT) (ROLL CALL)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Heléne Rivers, Councilmember
AYES: Rivers, Martinez-Serratos, Uplinger, Doroh, McCrumb
NAYS: None
ABSENT: Farmer, Garcia

9. OPPORTUNITY FOR PUBLIC COMMENT

Mayor Pro Tem Martinez-Serratos opened the public comment. One (1) public comment was offered.
Mayor Pro Tem Martinez-Serratos closed the public comment period.

10. UNFINISHED BUSINESS/POSTPONED ITEMS/REMOVED FROM CONSENT AGENDA ITEMS

- a. Unfinished Business/Postponed Items

None

- b. Items Removed From Consent Agenda

None

10. NEW BUSINESS

- a. City of Bangor 2026 Meeting Dates

Motion to approve City of Bangor 2026 Meeting Dates with the change that the Cemetery Committee meeting location will be at City Hall 257 W Monroe St Bangor, MI 49013.

RESULT: MOTION CARRIED (5 YES; 2 ABSENT) (ROLL CALL)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Heléne Rivers, Councilmember
AYES: Rivers, Martinez-Serratos, Uplinger, Doroh, McCrumb
NAYS: None
ABSENT: Farmer, Garcia

- b. Marijuana Application Approval

Motion to approve Joe's Grow LLC at 250 Industrial Park Rd, Marijuana Class C Application.

RESULT: MOTION CARRIED (4 YES; 1 NO; 2 ABSENT) (ROLL CALL)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Heléne Rivers, Councilmember
AYES: Rivers, Martinez-Serratos, Uplinger, Doroh, McCrumb
NAYS: Martinez-Serratos
ABSENT: Farmer, Garcia

c. DWSRF Project Plan – Abonmarche

Brief discussion/Q&A with Dan Bomzer from Abonmarche. This isn't for the loan itself or for the approval of a loan. This is for approval of the proposal for professional services to apply for a Drinking Water State (DWSRF) Loan.

Motion to approve the Abonmarche proposal for Professional Services to apply for a Drinking Water State (DWSRF) loan.

RESULT:	MOTION CARRIED (5 YES) (ROLL CALL)
MOVER:	Darla McCrumb, Councilmember
SECONDER:	Heléne Rivers, Councilmember
AYES:	Rivers, Martinez-Serratos, Uplinger, Doroh, McCrumb
NAYS:	None
ABSENT:	Farmer, Garcia

d. Apple Festival

Brief discussion about the Apple Festival. Councilmember Uplinger would like to head up this committee with the help of Nancy Hodek. They will accept applications from community members to be Apple Festival committee members.

e. 2025 Christmas Parade

Brief discussion about the Christmas Parade and the City handing out hot chocolate and cookies. The Council would like to see this tradition continue. Councilmember Doroh and McCrumb along with staff Renee Ward will volunteer on Saturday 12/06/25.

f. Salt Spreader

City Manager Weber presented three (3) quotes from Hoekstra Equipment, Steensma Lawn & Power Equipment, and Formula K Equipment. He explains that Hoekstra Equipment is quoting for a larger salt spreader than the other two and that they can install & have returned to the City on Tuesday 12/02/25, the quote is for \$10,595.00. He would recommend the Council approve the Hoekstra Equipment quote.

Motion to approve the purchase of a salt spreader from Hoekstra Equipment.

RESULT:	MOTION CARRIED (5 YES; 2 ABSENT) (ROLL CALL)
MOVER:	Heléne Rivers, Councilmember
SECONDER:	Renee Doroh, Councilmember
AYES:	Rivers, Martinez-Serratos, Uplinger, Doroh, McCrumb
NAYS:	None
ABSENT:	Farmer, Garcia

11. OPPORTUNITY FOR PUBLIC COMMENT

Mayor Pro Tem Martinez-Serratos opened the public comment. Six (6) public comments were offered. Mayor Pro Tem Martinez-Serratos closed the public comment period.

12. COUNCILMEMBER CLOSING COMMENTS

Councilmember comments were heard.

13. CLOSED SESSION

Motion to convene into closed session at 7:35 PM per MCL 15.268 8 (1) (h) "to consult with our attorney regarding specific pending litigation: Farmer v. City of Bangor et al, Case No 25-075260-AW." Closed Session begins at 7:37 PM.

RESULT:	MOTION CARRIED (5 YES; 2 ABSENT) (ROLL CALL)
MOVER:	Darla McCrumb, Councilmember
SECONDER:	Heléne Rivers, Councilmember
AYES:	Uplinger, Doroh, McCrumb, Martinez-Serratos, Rivers
NAYS:	None
ABSENT:	Farmer, Garcia

Motion to reconvene into regular session at 8:35 PM Reconvene into open session to consider any motions on any of the matters discussed under the closed session listed above.

RESULT:	CARRIED (UNANIMOUS)
MOVER:	Jeremey Uplinger, Councilmember
SECONDER:	Heléne Rivers, Councilmember
ABSENT:	Farmer, Garcia

The Council room doors are unlocked and remaining public is invited inside. No public is waiting to return.

No decisions are to be made.

14. ADJOURNMENT

Motion to adjourn at 8:36 PM.

RESULTS:	CARRIED (UNANIMOUS)
MOVER:	Heléne Rivers, Councilmember
SECONDER:	Jeremy Uplinger, Councilmember

Shelly Umbanhowar, City Clerk

Mayor Lynne Farmer

CERTIFICATION

I, Shelly Umbanhowar, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Regular Meeting held on Monday, December 1st, 2025.** These minutes were **approved by the City Council on Monday, December 15th, 2025,** by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

Shelly Umbanhowar, City Clerk



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

CITY COUNCIL

AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Doroh and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, City Clerk

CC: Stephenie Cagle, Treasurer; Shelly Umbanhowar, Clerk

Subject: Accounts Payable and Payroll

Date: 12/10/25

Recommended Action:

GENERAL CHECKING - Treasurer recommends City Council approval of the following:

- **Invoice List** for 12/08/25 in the amount of **\$174,315.27.**
- **Checks In Between** for 12/08/25 in the amount of **\$1,877.88.**
- **Payroll** for 12/05/25 in the amount of **\$43,178.25.**
- **Debit Card Transactions** for Nov 2025 in the amount of **\$1,422.70.**
 - For a **grand total** amount of **\$220,794.10** from the **GCK-2** account.

• TOTAL AMOUNT OF <u>GCK-2</u> BILLS LIST & PAYROLL	\$220,794.10
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T&A - Treasurer recommends City Council approval of the following:

- **Bill List** for 12/04/25 in the amount of **\$4,897.94.**
 - For a **grand total** amount of **\$4,897.94** from the **ROADS** account.

• TOTAL AMOUNT OF T&A BILLS LIST	\$4,897.94
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Council Action:

For Action

Summary:

See GCK-2 AND T&A Invoice approval lists.

12/08/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
 EXP CHECK RUN DATES 12/16/2025 - 12/16/2025
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GCK-2

Vendor Code	Vendor Name Invoice	Description	Amount
ABON	ABONMARCHE		
	161625	BANGOR DWAM PLAN AND DSMI INVENTORY PROFESSIONAL SVCS THRU 11/30/25	1,866.50
	161629	TMF POTHOLING - PROFESSIONAL SVCS THRU 113025	836.25
TOTAL FOR: ABONMARCHE			2,702.75
AUTO	AUTO-WARES GROUP		
	378-230475	DPW VAC TRUCK - SUPPLIES (SEPERATOR)	80.40
	378-230546	DPW - MDOT TRUCK (WATER, FUEL, OIL FILTERS, T4 15W40 CJ4 5G)	356.36
	378-230610	MDOT TRUCK - DPW (RATCHET STRAP/330FT REEL)	150.50
	378-230704	DPW TRUCK - SUPPLIES (GREASE BRUSH, JD YELLOW)	37.36
	378-230970	REFUND - DPW - SUPPLIES VEHICLES (FUEL FILTERS, WATER AND OIL FILTER)	(103.58)
	378-230971	DPW VEHICLE - TOW & RECOVERY STRAP	226.47
TOTAL FOR: AUTO-WARES GROUP			747.51
STURGIS	BANGOR BANKING CENTER		
	49274 12.2025	DECEMBER SKID STEER LOAN PAYMENT	1,224.52
TOTAL FOR: BANGOR BANKING CENTER			1,224.52
BEST WAY	BEST WAY DISPOSAL		
	1817652	NOVEMBER 2025 TRASH & RECYCLING SERVICES CITYWIDE	13,436.96
TOTAL FOR: BEST WAY DISPOSAL			13,436.96
CINTAS	CINTAS CORPORATION #301		
	4251355006	DPW UNIFORMS	57.49
	4252145822	DPW UNIFORMS	57.49
	9348632168	DPW UNIFORMS	206.10
TOTAL FOR: CINTAS CORPORATION #301			321.08
CONSUMERS	CONSUMERS ENERGY		
	100010937710.121625	POLICE STATION NATURAL GAS 10/22-11/20/25	59.55
	100010938098.121625	NATURAL GAS ARLINGTON LIFT 10/22-11/20/25	31.44
	100010938353.121625	NATURAL GAS DPW BUILDING 10/22-11/20/25	362.63
	100010938536.121625	CITY HALL NATURAL GAS 10/22-11/20/25	228.33
TOTAL FOR: CONSUMERS ENERGY			681.95

CORE&MAIN	CORE & MAIN LP		
	X982980	USB TO SERIAL CABLE	105.00
TOTAL FOR: CORE & MAIN LP			105.00
WILCOX	COURIER-LEADER & FLASHES		
	19005	ORDINANCE NO 265 AMENDMENT PUBLICATION	140.00
TOTAL FOR: COURIER-LEADER & FLASHES			140.00
HARRIS CON	HARRIS CONAG, LLC		
		FINAL PAYMENT NO 5 - 2025 TMF POTHOLING PROJECT	
	5	ACI PROJECT NO 24-1650	100,379.73
TOTAL FOR: HARRIS CONAG, LLC			100,379.73
HOEKSTRA	HOEKSTRA EQUIPMENT		
		SALT SPREADER - BED MOUNT, DPW VEHICLE FOR	
	R301048681	SNOW	10,595.00
TOTAL FOR: HOEKSTRA EQUIPMENT			10,595.00
SUNBELT	HOMESERVE USA		
	NOVEMBER	WATER LEAK, AND WATER & SEWER LINE COVERAGE	1,703.10
	OCTOBER	WATER LEAK, AND WATER & SEWER LINE COVERAGE	1,703.10
TOTAL FOR: HOMESERVE USA			3,406.20
I&M/AEP	INDIANA MICHIGAN POWER		
	04017231707.112625	WELL #3 ELECTRIC 10/29-11/26/25	378.72
	04163431705.112625	MORA PARK ELECTRIC 10/29-11/26/25	29.66
	04198685705_120125	DOWNTOWN ELECTRIC 11/01-11/30/25	988.08
	04245352838.112625	SIGN FOR SUBDIVISION ELECTRIC 10/29-11/26/25	29.66
	04252867108.112625	WHITE OAK LIFT DR ELECTRIC SERVICES 10/29-11/26/25	52.82
	04263767701.112625	MORA PARK CONCESSION 10/29-11/26/25	30.79
	04304035704.112625	LIONS PARK ELECTRIC 10/29-11/26/25	38.62
	04308417106.112625	CHARLES PARK ELECTRIC 10/29-11/26/25	32.42
	04332631706.112625	M43 PARK ELECTRIC 10/29-11/26/25	35.42
	04336250909.112625	GETMAN LIFT ELECTRIC 10/29-11/26/25	123.41
	04484945516.112625	10/29-11/26/25 AERATORS ELECTRIC	1,491.56
	04486384706.112625	WELL #7 ELECTRIC 10/29-11/26/25	573.17
	04502584701.112625	DPW BLDG ELECTRIC 10/29-11/26/25	218.09
	04533584704.112625	CITY HALL ELECTRIC 10/29-11/26/25	42.85
	04565184704.112625	STREET LIGHT ELECTRIC 10/29-11/26/25	211.57
	04641721701.112625	WELL #5 ELECTRIC 10/29-11/26/25	32.22
	04666721701.112625	MONROE PARK ELECTRIC 10/29-11/26/25	132.75
	04674522026.112625	ARLINGTON SIGN ELECTRIC 10/29-11/26/25	118.96

	04692724901.112625	PARK LIFT ELECTRIC 10/29-11/26/25	53.17
	04833520408.112625	POLICE STATION ELECTRIC10/29-11/26/25	207.02
	04875184709.112625	OUTSIDE LIGHTS ELECTRIC 10/29-11/26/25	60.23
	04935184707.112625	10/29-11/26/25 CITY HALL ELECTRIC	29.66
	04984353203.112625	ARLINGTON LIFT ELECTRIC 10/29-11/26/25	602.54
	0814950806.112625	LIONS LIFT ELECTRIC 10/29-11/26/25	206.95
TOTAL FOR: INDIANA MICHIGAN POWER			5,720.34
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INTEGRITY	INTEGRITY TECH PARTNERS		
		MONTHLY PROJECT LABOR - IT SERVICES CITY HALL,	
	14177	POLICE, DPW	1,271.80
TOTAL FOR: INTEGRITY TECH PARTNERS			1,271.80
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INVOICE	INVOICE CLOUD, INC.		
	4096-2025_11	ONLINE BILL PAY FOR UB	550.75
TOTAL FOR: INVOICE CLOUD, INC.			550.75
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GRUETZMACH	KEVIN GRUETZMACHER		
		DPW - LOCK CHANGE; DON MORA PARK - ELECTRICAL	
	696966	AND TOILETS	1,147.20
TOTAL FOR: KEVIN GRUETZMACHER			1,147.20
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LANDERS	LANDERS HARDWARE INC		
	113025	NOV 2025 VARIOUS PURCHASES	1,131.73
TOTAL FOR: LANDERS HARDWARE INC			1,131.73
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LAWNBOYS	LAWN BOYS, INC.		
	49259	SCREENED TOPSOIL - DPW	112.00
TOTAL FOR: LAWN BOYS, INC.			112.00
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PRIMAR	MERLE BOES, INC		
	347702	DPW GAS - 112125	497.15
	347746	DPW GAS - 112625	947.70
	347774	DPW GAS - 112925	532.75
	662968	DPW GAS - 110125	286.70
	663008	DPW GAS - 110725	298.90
	663024	DPW GAS - 111025	306.15
TOTAL FOR: MERLE BOES, INC			2,869.35
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MOTOROLA	MOTOROLA SOLUTIONS, INC		
	1411212942	BODY CAM - VIDEO MANAGER CLOUD	14.48
	8282028782	BODY CAM CONFIGURATION SERVICE	492.90
TOTAL FOR: MOTOROLA SOLUTIONS, INC			507.38
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NYE	NYE UNIFORM		
	933006	CITY HALL - FLEECE FULL ZIP WITH CITY LOGO	58.83
	933007	CITY HALL - FLEECE FULL ZIP WITH CITY LOGO	49.50
TOTAL FOR: NYE UNIFORM			108.33
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RELIABLE	REPUBLIC SERVICEWS#646		
	0646-002042725	DPW CONTAINER PICK UP 12/01-12/31/25	113.36
TOTAL FOR: REPUBLIC SERVICEWS#646			113.36
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GRAHAM	SCOTT GRAHAM PLLC		
	NOV 2025	NOV 2025 - CITY ATTORNEY, LEGAL SERVICES	9,400.00
TOTAL FOR: SCOTT GRAHAM PLLC			9,400.00
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MISC	SHUTES, ANNA		
	12/04/2025	UB refund for account: 1.14600.0	73.45
TOTAL FOR: SHUTES, ANNA			73.45
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SMIDT	SMIDT MACHINING & REPAIR		
	1413	WELD CYLINDER - DPW	85.00
TOTAL FOR: SMIDT MACHINING & REPAIR			85.00
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STANDARD	STANDARD INSURANCE COMPANY		
	111425	LIFE INSURANCE	112.10
TOTAL FOR: STANDARD INSURANCE COMPANY			112.10
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STAPLES	STAPLES		
	7007791082	OFFICE SUPPLIES - MISC	396.25
	7007887683	OFFICE EQUIPMENT - CALCULATORS	114.64
	7007921318	OFFICE SUPPLIES - CITY HALL	37.39
TOTAL FOR: STAPLES			548.28
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STAR UNIFO	STAR UNIFORM		
	51913-2	POLICE UNIFORMS	96.00
	51914-2	POLICE UNIFORMS	210.00
TOTAL FOR: STAR UNIFORM			306.00
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TELERAD	TELE-RAD, INC.		
	921341	WATCHGUARD INFRARED CAMERA - POLICE	160.00
TOTAL FOR: TELE-RAD, INC.			160.00
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VREDEVELD	VREDEVELD HAEFNER LLC		
	7020	AUDITORS - PROFESSIONAL SVCS THRU 113025 FOR THE YEAR ENDING 063025	16,200.00
TOTAL FOR: VREDEVELD HAEFNER LLC			16,200.00
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DEVISSER	WALTER L DEVISSER JR		
	111425	MECHANICAL PERMITS NOV 2025	157.50
TOTAL FOR: WALTER L DEVISSER JR			157.50

TOTAL - ALL VENDORS	174,315.27
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PAYROLL

PAYROLL	PAYROLL		
	12/05/25	11/16-11/29/25 CITY HALL/DPW/BHC	27,589.68
	12/05/25	11/16-11/29/25 POLICE	15,588.57
TOTAL FOR: PAYROLL			43,178.25

TOTAL - ALL PAYROLL	43,178.25
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CHECKS IN BETWEEN

CHECKS	CHECKS IN BETWEEN		
	11/24/25	OCT 2025 VARIOUS CREDIT CARD TRANSACTIONS	1,877.88
TOTAL FOR: CHECKS IN BETWEEN			1,877.88

TOTAL - ALL CHECKS IN BETWEEN	1,877.88
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DEBIT CARD TRANSACTIONS

DEBIT CARD	DEBIT CARD TRANSACTIONS		
	NOV 2025	VARIOUS NOV 2025 DEBIT CARD TRANSACTIONS	1,422.70
TOTAL FOR: DEBIT CARD TRANSACTIONS			1,422.70

TOTAL - ALL DEBIT CARD TRANSACTIONS	1,422.70
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GRAND TOTAL - ALL CATEGORIES	220,794.10
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FUND TOTALS:

Fund 101 - GENERAL FUND	92,181.51
Fund 590 - SEWER FUND	4,979.80
Fund 591 - WATER FUND	107,035.81
Fund 661 - MOTOR EQUIPMENT FUND	16,596.98
	220,794.10

BANK TOTALS:

Bank GCK-2 GENERAL CHECKING 2	220,794.10
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PAYMENT TYPE TOTALS:

Paper Check	166,723.88
EFT Transfer	48,417.72
ACH Transaction	5,652.50
	220,794.10

PAGE 5 Total	46,636.33
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12/04/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
EXP CHECK RUN DATES 12/04/2025 - 12/04/2025 & 12/05/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: T&A2 - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
	Invoice		
PASS THROUGH	PASS THROUGH TAXES	WINTER TAX DISBURSEMENT 11/18/25-12/02/25	
		ABB JOINT FIRE BOARD	318.31
		BANGOR HISTORICAL SOCIETY	78.35
		BANGOR PUBLIC SCHOOLS	1,744.39
		CITY OF BANGOR	836.63
		SENIOR SERVICES OF VAN BUREN COUNTY	156.72
		VAN BUREN COUNTY TREASURER	481.36
		VAN BUREN DISTRICT LIBRARY	204.45
		VAN BUREN INTERMEDIATE SCHOOL	1,077.73
TOTAL FOR: PASS THROUGH TAXES			4,897.94

TOTAL - ALL VENDORS	4,897.94
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REGULAR BUSINESS

COUNCIL WILL HEAR
-DEPARTMENT HEAD REPORTS
-COMMISSION AND BOARDS REPORT
-OTHER REPORTS



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE



Bangor Police Department

City of Bangor Statistics

Nov 2025



Total Calls, Traffic Stops & Events Nov	187	Police Calls for Service - Nov	150
YTD Total Calls, Traffic Stops & Events	2,546	YTD Calls for Service	1,873
Abandoned vehicles	6		
Animal issues	8		
Arrest for Traffic Violation	3		
Assault	6	Traffic Stops & Tickets	
Assist Other Agency	17	Traffic Stops	37
Attempt to Locate	4	Tickets Issued	19
Background investigation	3	Monthly Ticket Percentage Rate	51%
BOLO	2		
Civil Disputes	3		
Court Seives	7		
Counterfeit	2		
Juvenile Problem	15	YTD Traffic Stops	673
Disturbing the peace	0	YTD Tickets Issued	335
DOA	0	YTD Ticket Percentage Rate	50%
Evidence Management	2		
False Alarm	4		
Follow ups	4	Parking Tickets	1
General Assist	12	Ordinance Tickets	0
Harassment	1	Department/Officer Training	
Hit & Run property damage	2	Handcuffing Subjects	
Home Invasion	0	Lobby visits	N/A
Larceny	4	Phone Calls	30
Lost & Found property	2	Revenue from citations	\$187
Medical Assist	9	Suspicious Situation	9
MDOP	1	Resisting & Obstructing	0
Motor assist	0	Traffic Accident	0
Name & TX	8	Trespassing	2
911 hangups	3	Vin Inspections	1
Non-traffic accidents	0	Warrant Arrest	1
OWI	0	Welfare Check	8



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

CITY COUNCIL

AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Doroh, and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, City Clerk

CC: Stephenie Cagle, Treasurer

Subject: YTD Summary Report from Date of Hire

Date: 12/11/25

Summary:

I wanted to share a **Summary Report** that pulls together year-to-date totals from the Clerk's Office, starting from my hire date.

This report includes cumulative information beginning from the date of hire, such as:

- General office activities
- Election administration tasks
- FOIA requests and processing
- Elections Training
- Clerks Training
- Website/Social Media Statistics
- Additional departmental duties and recorded metrics

Please note that while the report highlights key categories, it is not limited to the items specifically displayed. I feel that having a summary like this can be helpful for the Council, as it gives a clearer picture of the overall workload and what's happening across the office—not just the specific items typically included in the monthly report.

If you have any questions, please feel free to visit my office Monday through Friday from 9AM to 4PM.

Summary Report



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

Shelly Umbanhowar

City Clerk

clerk@cityofbangormi.gov

Hire Date: 02/27/23

Overview

Clerk's Office Motto: Preserving Bangor's **past** while promoting its **future**.

Clerk's Office Mission: The mission of the City Clerk's Office is to continually **expand and improve** communications and information delivery to our citizens; to meet the challenges of tomorrow with **moral and ethical principles**; to **manage and preserve** the official records of the City; to **support the needs and requirements** of the City Manager and City Council; to **administer all Elections** held in the City; and to **provide these services in a manner that is high quality, efficient, fair, and courteous**; and **maintain excellence** in the area of records management and **grow** into current technology and resident relations.

Resident Highlights

Created new welcome packets for residents. Updated the City website to provide more information about various aspects of the City. Modified meeting minutes, memorandums, forms, notices and postings.



Graduate from Clerks Institute
(Three (3) Weeks total (120 hours)/Three Year Program)
MiPMC accreditation in March 2026

Performance Insights

Tasks	Total from Date of Hire
Elections	6
Election Audits	1
Election Grants	2 (\$5K & \$6K) <i>Installed 2 steel doors, 3 door push button assistance, 2 emergency exit signs</i>
Election Organization	Purchased totes, rolling bases, traffic flow signs, signs, ADA voting station, metal cabinet/rolling cart for the VAT & printer, and fully cleaned and organized the election closet.
Ordinances	Online Codification of all City Ordinances
Technology	Online bill pay for residents and secure .gov emails for employees & council
Highlights	Successful Board of Canvassers Reports for all elections. Continued organization for City Council meetings: Packets, Meeting Minutes, Resolutions, Ordinances, Schedules, Notices, and Emails.

Key Tasks & Totals From Hire Date to 11/30/25

Task	Total
FOIA's	142
Emails	16,328
Council	83 Council Packets Prepared
Filing/Record Retention	48 Hours filing and record retention; Shred truck on 11/19
Clerk Training	162 Hours of clerk training with MAMC
Elections Training	213 Completions, 142 Hours
FOIA Training	48 Hours of various FOIA Training - Online and In Person
Accounts Payable	3,898 Invoices Processed
Social Media	In the last 90 days: 139, 265 views on Facebook
Website	395 Hours of editing and training
Nixle Alerts	94 Sent
YouTube	In the last 28 days: 3,314 views; 252 hours watched
Hours Worked	5,681.25 Hours

Other Tasks

- Updated Employee Handbook
- 34 Employee Policies
- 149 Payrolls
- Council Rules of Procedure
- 4 Amended or New Ordinances
- 57 Resolutions

Networking

- Van Buren County Clerks
- Michigan Association of Municipal Clerks
- Civic Roundtable
- eLearning
- Jurassic Parliament

Goals for Next Year



Social Media:

Increase: Nixle, Facebook, YouTube, Website Traffic



Grants:

Apply & secure grants for elections, city hall, and record preservation.



Focus Areas:

Residents - give them more information and in ways they want to receive it.

Voters - Increase participation city wide.



257 W Monre St



269.427.5831

Memo



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

To: Mayor Farmer
 Mayor Pro-Tem Martinez – Serratos
 Councilmember Uplinger
 Councilmember McCrumb
 Councilmember Rivers
 Councilmember Doroh
 Councilmember Garcia
 City Manager Weber

From: Stephenie Cagle, Treasurer

cc: N/A

Date: 12/9/2025

Re: City Council Meeting 12/15/2025

*Act 51 funds (MDOT) are received **monthly**
 *State Revenue Share funds are received **bi-monthly**
 *Real and Personal Property Taxes are collected **July 1 to February 28**
 City Operating millage is collected on the **Summer Taxes (beginning July 1)
 Road and Cemetery millages are collected on the **Winter Taxes (beginning December 1)

As of 12/15/2025, the bank balances are:

General Checking Account:	\$	742,839.09
Roads Checking Account:	\$	832,902.05
Trust and Agency (Taxes):	\$	244,154.99
General Savings Account:	\$	7,983.58
MiClass	\$	541,423.84
Total All Accounts	\$	2,369,303.55

Bank Balances



YTD Balances by Fund as of 12/09/2025

Fund 101 – General			Balance
Projected Revenue:			\$ 1,381,100.00
Projected Expenditures			\$ 1,375,896.00
YTD Revenues:			\$ 758,048.06
YTD Expenditures:			\$ 574,823.18
101	Expenses - City Council	\$ 62,370.70	
172	Expenses - City Manager	\$ 12,428.43	
215	Expenses - City Clerk	\$ 23,527.70	
247	Expenses - Board of Review	\$ 80.73	
253	Expenses - City Treasurer	\$ 24,106.23	
257	Expenses - Assessor Department	\$ 6,916.65	
262	Expenses - Elections	\$ 327.94	
265	Expenses - City Hall	\$ 73,430.32	
301	Expenses - Police Department	\$ 242,084.06	
371	Expenses - Code Enforcement	\$ 24,899.02	
440	Expenses - DPW	\$ 71,950.77	
448	Expenses - Street Lights	\$ 868.06	
567	Expenses - Cemetery	\$ 13,043.54	
701	Expenses - Planning Commission	\$ -	
751	Expenses - Parks	\$ 18,789.03	
790	Expenses - Library	\$ -	
Fund 202 – Major Roads			
Projected Revenue:			\$ 260,000.00
Projected Expenditures			\$ 239,250.00
YTD Revenues:			\$ 126,452.88
YTD Expenditures:			\$ 56,333.36
172	Expenses - City Manager	\$ 2,182.09	
446	Expenses - Construction/Sidewalks	\$ 21,112.00	
447	Expenses - Admin. & Engineering	\$ -	
463	Expenses - Routine Maintenance	\$ 28,996.20	
473	Expenses - Rout. Maint. Bridges	\$ 2,300.00	
474	Expenses - Traffic Services	\$ -	
478	Expenses - Winter Maint. Fund	\$ 1,743.07	
488	Expenses - M-43 Surface Maint.	\$ -	
489	Expenses - M-43 Sweep & Flush	\$ -	
491	Expenses - M-43 Drains & Ditches	\$ -	
497	Expenses - M-43 Winter Maint.	\$ -	

Fund 203 – Local Roads			
<i>Projected Revenue:</i>			\$ 170,000.00
<i>Projected Expenditures</i>			\$ 169,900.00
<i>YTD Revenues:</i>			\$ 47,319.46
<i>YTD Expenditures:</i>			\$ 32,918.93
172 Expenses - City Manager	\$ 2,181.96		
446 Expenses - Construction	\$ -		
447 Expenses - Admin. & Engineering	\$ -		
463 Expenses - Routine Maintenance	\$ 28,993.89		
474 Expenses - Traffic Services	\$ -		
478 Expenses - Winter Maint. Fund	\$ 1,743.08		
Fund 207 - Police Bldg Maint/Equipment			
<i>Projected Revenue:</i>			\$ 40,000.00
<i>Projected Expenditures</i>			\$ 40,000.00
<i>YTD Revenues:</i>			\$ 19,875.51
<i>YTD Expenditures:</i>			\$ -
Fund 209 – Cemetery			
<i>Projected Revenue:</i>			\$ 15,000.00
<i>Projected Expenditures</i>			\$ 15,000.00
<i>YTD Revenues:</i>			\$ 77.67
<i>YTD Expenditures:</i>			\$ 480.43
Fund 242 - Planning Commission			
<i>Projected Revenue:</i>			\$ 1,600.00
<i>Projected Expenditures</i>			\$ 15,000.00
<i>YTD Revenues:</i>			\$ 600.00
<i>YTD Expenditures:</i>			\$ -
Fund 264 - MCOLES Training			
<i>Projected Revenue:</i>			\$ 6,000.00
<i>Projected Expenditures</i>			\$ -
<i>YTD Revenues:</i>			\$ -
<i>YTD Expenditures:</i>			\$ -
Fund 271 - Library Maint			
<i>Projected Revenue:</i>			\$ 4,000.00
<i>Projected Expenditures</i>			\$ 20,000.00
<i>YTD Revenues:</i>			\$ -
<i>YTD Expenditures:</i>			\$ 35.98

Fund 590 – Sewer			
<i>Projected Revenue:</i>		\$	658,400.00
<i>Projected Expenditures</i>		\$	555,700.00
<i>YTD Revenues:</i>		\$	241,448.00
<i>YTD Expenditures:</i>		\$	135,870.22
Fund 591 - Water			
<i>Projected Revenue:</i>		\$	573,600.00
<i>Projected Expenditures</i>		\$	570,100.00
<i>YTD Revenues:</i>		\$	260,902.09
<i>YTD Expenditures:</i>		\$	186,323.98
Fund 661 – Motor Pool			
<i>Projected Revenue:</i>		\$	261,100.00
<i>Projected Expenditures</i>		\$	221,350.00
<i>YTD Revenues:</i>		\$	23.00
<i>YTD Expenditures:</i>		\$	105,369.79
Total All Funds			
<i>Projected Revenue:</i>		\$	3,370,800.00
<i>Projected Expenditures</i>		\$	3,222,196.00
<i>YTD Revenues:</i>		\$	1,454,746.67
<i>YTD Expenditures:</i>		\$	1,092,155.87

Fund Balances

***Fund balances are a combination of cash and assets.

Fund 101 – General			\$ 928,689.00
Fund 202 – Major Roads			\$ 270,601.00
Fund 203 – Local Roads			\$ 113,251.00
Fund 207 - Police Bldg Maintenance/Equipment			\$ 122,470.00
Fund 209 – Cemetery			\$ 2,520.04
Fund 242 - Planning Commission			\$ 17,250.69
Fund 264 - MCOLES Police Training			\$ 3,000.00
Fund 271 - Library Maintenance			\$ 77,203.00
Fund 590 – Sewer			\$ 4,617,793.00
Fund 591 - Water			\$ 1,237,009.00
Fund 661 – Motor Pool			\$ 104,796.00
Total All Funds			\$ 7,494,582.73

➡ A **fund balance** represents the difference between the **assets** (cash, receivables, etc.) and **liabilities** (debts, obligations) in a government fund. The fund balance is crucial because it reflects the financial health of each fund such as the general fund, water fund, or special revenue funds-and determines the city's ability to cover expenses, emergencies, or unforeseen events.

➡ Fund balances are a critical part of managing the city's finances responsibly. They provide flexibility, stability, and security for the City. By understanding the different types of fund balances and their role, the City Council can make better-informed decisions to ensure the city's long-term financial health and ability provide services to residents.



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

CITY COUNCIL

AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Doroh, and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, City Clerk

CC: Stephenie Cagle, Treasurer

Subject: Planning Commission Report

Date: 12/10/25

Summary:

- November Meeting Minutes are being submitted as the current update on Planning Commission.

CITY OF BANGOR
PLANNING COMMISSION
REGULAR MEETING MINUTES
November 13th, 2025, 7:00 P.M.
257 W. Monroe Street
Bangor, Michigan 49013

1. **Call To Order:** Chairperson Derek Babcock
2. **Pledge of Allegiance:** Led by Chairperson Derek Babcock, recited by all present.
3. **Roll Call:** Yvonne Beasley, Derek Babcock, Adam Burrous, Renee Doroh, Kevin Gruetzmacher, David Markel, Kathryn Lugten

Absent: Carla Gray, Lynne Farmer

4. **Approval of the Agenda:**
 - a. Motion by Renee Doroh to accept the agenda
 - b. Support by Adam Burrous
 - c. Ayes: Yvonne Beasley, Derek Babcock, Adam Burrous, Renee Doroh, Kevin Gruetzmacher, David Markel, Kathryn Lugten
 - d. Motion Carried
5. **Approval of August 15th, 2025, Minutes.**
 - a. Motion by Renee Doroh to approve the August 15th meeting minutes
 - b. Support by Yvonne Beasley
 - c. Ayes: Yvonne Beasley, Derek Babcock, Adam Burrous, Renee Doroh, Kevin Gruetzmacher, David Markel, Kathryn Lugten
 - d. Motion Carried
6. **New Business**
 - a. Rezoning request 137 W. Monroe St
 - i. Motion by David Markel to rezone 137th W. Monroe St to multi-use pending council approval.
 - ii. Support by Renee Doroh
 - iii. Ayes: Yvonne Beasley, Derek Babcock, Adam Burrous, Renee Doroh, Kevin Gruetzmacher, David Markel, Kathryn Lugten
 - iv. Motion Carried
7. **Unfinished Business/Postponed Items**
 - a. Update from Code Enforcement Officer Drake for 9N Walnut St
 - i. Tabled by Planning Commission
8. **Opportunity for Public Comments:**
 - a. No public comments

9. Board Member Comments:

- a. Master Plan Survey extended.
 - i. We would like at least 100 responses before closing it.
 - ii. Derek Babcock will encourage people at next City Council Meeting to complete the survey

10. Adjournment:

- a. Motion by Derek Babcock to adjourn at 7:15 PM.
- b. Support by David Markel
- c. Ayes: Yvonne Beasley, Derek Babcock, Adam Burrous, Renee Doroh, Kevin Gruetzmacher, David Markel, Kathryn Lugten
- d. Meeting Adjourned

Respectfully Submitted by *Kathryn Lugten*

COMMENTS PUBLIC

WAIT UNTIL RECOGNIZED BY THE CHAIR
-THREE (3) MINUTES PER SPEAKER



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

UNFINISHED BUSINESS

-NONE

-IF ANYTHING IS REMOVED FROM THE CONSENT
AGENDA, IT WILL BE PLACED AND DISCUSSED HERE



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

NEW BUSINESS

COUNCIL WILL REVIEW & APPROVE OR DENY:

-PLANNING COMMISSION
RECOMMENDATION
TO REZONE 11 PARCELS
TO MULTI USE
IN INDUSTRIAL PARK

-ENGAGEMENT LETTER FROM
PLUNKETT COONEY REGARDING
REPRESENTATION FOR
GALLEGOS V CITY OF BANGOR



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

CITY COUNCIL

AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Doroh, and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, City Clerk

CC: Stephenie Cagle, Treasurer

Subject: Planning Commission Recommendation's that Require City Council Approval

Date: 12/10/25

Summary:

The Planning Commission is in the process of recommending changes to rezoning eleven (11) parcels in Industrial Park to better fit the use of properties in that area for Council consideration. However, their regular meeting to approve and recommend these changes is scheduled for **Thursday, December 11, 2025, at 7:00 PM.**

Due to the timing of their meeting coinciding with the **City Council packet pickup** schedule for the **Regular Council Meeting on Monday, December 15, 2025**, the Planning Commission's supporting documents will not be available until the day of the Council meeting.

The parcels for recommendation of rezoning to Multi Use are:

- 80-54-812-062-00
- 80-54-812-058-00
- 80-54-812-060-00
- 80-54-812-059-20
- 80-54-812-058-15
- 80-54-812-058-41
- 80-54-812-058-50
- 80-54-812-071-00
- 80-54-812-059-10
- 80-54-812-061-00
- 80-54-812-056-00

This timing constraint means the related materials and recommendations from the Planning Commission will be provided to Council members on the day of the meeting (12/15/25) for review and consideration. Planning Commission Chair Derek Babcock will be at the meeting to discuss and answer any questions the Council has on this recommendation.





BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

CITY OF BANGOR

257 West Monroe Street / Bangor, Michigan 49013

Telephone: 269.427.5831 / Email: clerk@cityofbangormi.gov / Website: www.cityofbangormi.org

City Manager Justin Weber

Treasurer Stephenie Cagle

Clerk Shelly Umbanhowar

To: City Council
From: City Manager Weber
Subject: Legal Representation
Date: 12/10/2025

The purpose of this memorandum is to inform the City Council that a private resident, Mr. Felix Gallegos, has filed a Circuit Court lawsuit against me in my official capacity, related to my appointment by the City Council and my service as both City Manager and Chief of Police. Because this lawsuit concerns actions taken strictly within the scope of my official duties, I am requesting formal approval from the Council for legal representation.

I respectfully request that the City Council authorize the law firm Plunkett Cooney to represent me in this matter in my official capacity. Their experience in municipal and governmental defense makes them well-suited to handle the claims raised in this lawsuit.

Additionally, I request that the City Council direct legal counsel to seek reimbursement of all fees and costs from Mr. Gallegos should the lawsuit be dismissed, withdrawn, or otherwise be unsuccessful. This measure would help ensure that the City and its taxpayers are not burdened by litigation expenses arising from an unfounded or unsuccessful claim.

Respectfully,

Justin Weber

City Manager
City of Bangor



December 9, 2025

Via Electronic Mail

Mr. Justin Weber
City Manager
City of Bangor

Re: Gallegos v City of Bangor, et al
Case No.: 25-075369-AW

Dear Mr. Weber:

Please allow this engagement letter to confirm that Plunkett Cooney will represent the named defendants in the lawsuit filed in Van Buren County Circuit Court by Felix Gallegos against the City of Bangor and you as City Manager. We propose representing the Defendants in the named litigation and any related activities. This is the extent of our engagement and we will not represent the City or any of the individually named defendants for any other purpose unless a specific agreement is reached and this engagement letter is revised to reflect the scope of any additional engagement.

We have found that our clients appreciate seeing the terms of our agreement set forth in writing and that is the purpose of this letter. If you have any questions about these matters, please call us. We wish to clarify your expectations and avoid any misunderstanding from the outset of our representation.

SCOPE OF WORK

We proposed that we represent the named defendants in the matter of *Felix Gallegos v City of Bangor, et al*, Case No. 25-075369-AW, filed in the 36th Circuit Court for the County of Van Buren and necessary related activities. That is the entire scope of our engagement.

To increase the likelihood that your objectives will be realized, complete cooperation is essential. In our efforts to keep clients informed, we find it helpful to communicate by e-mail. By signing this agreement, you acknowledge that e-mail communication in this engagement is appropriate and can be used to efficiently complete tasks and reduce costs. However, we are also able and willing to provide paper copies of documents and correspondence upon request.

PERSONNEL

Your agreement is with Plunkett Cooney, which will provide you with the many benefits of its diverse staff and resources. At this point we believe that it is in your best

ATTORNEYS & COUNSELORS AT LAW

interest that Charles L. Bogren will be the primary attorney who will be working on this matter. Michael S. Bogren will also be closely involved in defending this matter. We may also obtain the assistance of other attorneys and paralegals in our firm when our professional judgment indicates that is desirable to do so. However, you should feel free to contact any firm member, or our assistant Cherie Oostema if you find that convenient. In short, our objective is to make it easy for you to contact us and determine the status of this matter.

FEES

Our standard rate for litigation of this nature is \$450.00 per hour for partners and \$350.00 per hour for associates. However, in light of the City's relationship with Charles Bogren we proposed billing rates of \$300.00 per hour for Charles L. Boogren, Michael S. Bogren and other partners who might work on this matter, \$250.00 per hour for associates, and \$150.00 per hour for paralegals.

We will send our bill directly to you or whomever you designate at the City of Bangor. The invoice will come from PlunkettCooneyInvoices@plunkettcooney.com Please add this to the appropriate address book/spam filter to ensure you receive your invoice timely. We will send our bills monthly. In addition to reflecting the charges for the services of our attorneys, our billing statements will reflect costs incurred by the firm in rendering our services. This may include copying expenses, electronic research, delivery services, travel expenses, and other necessary expenses.

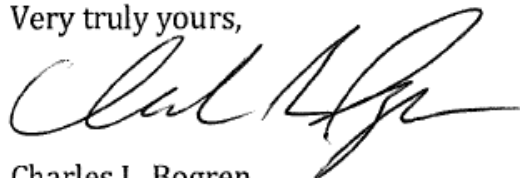
TERMINATION OF ENGAGEMENT

We are also ethically obligated to advise you that you are not required to agree to this engagement agreement and that either you or Plunkett Cooney may terminate this engagement by notifying the other in writing. We will comply with all applicable ethical considerations at the termination of this engagement.

Again, we appreciate your cooperation and retention of Plunkett Cooney to represent the defendants in this matter.

PLUNKETT COONEY

Very truly yours,

A handwritten signature in black ink, appearing to read 'Charles L. Bogren', written over a horizontal line.

Charles L. Bogren

PLUNKETT COONEY

Direct Dial: (616) 752-4606

Email: cbogren@plunkettcooney.com

CLB/co

The matters set forth in this letter are understood and agreed to by the undersigned
as of December _____, 2025.

By: _____
Justin Weber
City Manager, City of Bangor

COMMENTS PUBLIC

WAIT UNTIL RECOGNIZED BY THE CHAIR
-THREE (3) MINUTES PER SPEAKER



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

COUNCIL CLOSING COMMENTS

EACH COUNCIL MEMBER WILL GIVE THEIR
CLOSING COMMENTS TO THE PUBLIC



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

MEETING ADJOURNMENT

-MAYOR WILL ADJOURN
AND CLOSE MEETING

-ONCE THE MEETING IS ADJOURNED,
PLEASE EXIT THE COUNCIL ROOM



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE