

Bangor Downtown Development Authority Bangor City Hall  
257 W. Monroe Street, Bangor, MI 49013

Regular Meeting Minutes March 16, 2022

1. **Call to Order:** Meeting called to order by Chairman Thad Earl at 7:03 PM.
2. **Pledge of Allegiance:** Due to meeting relocation in conference room at the Police Building, no flag was present.
3. **Roll Call:** Present - Chairman Thad Earl, Board Members Fred Hicks, Danny Fry, Dan Farmer, and Mayor Darren Williams. Absent - Board members Jose Villalobos, Pati Martinez-Serratos, and Director Rebecca Harvey.
4. **Approval of Agenda:** Motion by Mayor Williams, second by Danny Fry to approve the agenda as presented. Motion carried.
5. **Approval of Minutes:** Motion by Danny Fry, second by Mayor Williams to approve meeting minutes from February 15, 2022. Motion carried.
6. **Treasurer's Report:**
  - a. **Payment of Bills:** Motion by Dan Farmer, second by Chairman Thad Earl to pay March bills as presented, in the total amount of \$16,652.44. Roll call vote: Ayes - Fred Hicks, Danny Fry, Mayor Williams. Absent - Jose Villalobos, Pati Martinez-Serratos. Motion carried.
  - b. **Financial Report:** February 2022. Accepted as presented.
  - c. **Budget Amendments:** **MOTION** by Dan Farmer, second by Mayor Williams: Move \$2500.00 **FROM** account #304 (Downtown landscaping & upkeep) **TO** account #402 (Engineering/ Professional Fees). The current balance in #402 is \$500.00; and the current bill due is \$2405.00 - leaving a negative balance of **-\$1905.00**. The addition of \$2500.00 will cover this bill, leaving a positive balance in #402 in the amount of \$595.00. This will leave a balance of \$4000.00 in account #304 (Downtown landscaping and upkeep). Roll call vote: Ayes - Chairman Thad Earl, Fred Hicks, Danny Fry and Mayor Williams. Absent - Jose Villalobos, Pati Martinez-Serratos. Motion Carried.  
  
**MOTION** by Dan Farmer, second by Mayor Williams: Move \$2000.00 **FROM** account #305 (Snow Removal) **TO** account #310 (Misc Maintenance/ Mowing).

The current balance in #310 is only \$264.10. Current bills due in this account total \$1027.14 - leaving a negative balance of **-\$763.04**. The additional \$2000.00 will cover both bills, leaving a positive balance of \$1236.96 in account #310. Note: this additional balance will be needed to cover the “flat” invoicing of \$200/month for cleaning the Amtrak building. (March - June) (4 months X \$200/mo = \$800.00). This will leave account #305 (Snow Removal) with a balance of \$11,200.00. Roll call vote: Ayes - Chairman Thad Earl, Fred Hicks, Danny Fry and Mayor Williams. Absent - Jose Villalobos, Pati Martinez-Serratros. Motion Carried.

7. **New Business** - none presented.

8. **Unfinished Business** -

a. b. d. e. - no presentations due to absence of City Manager Simpson and Director Harvey.

c. Fred Hick did a complete walk-down of the downtown, and determined there are 95 banners. However, there are missing poles that need to be replaced in front of the church, Speedway gas station, and Hardings market. This could add the need for an additional 4 banners; but Fred will confirm.

9. **Opportunity for Public Comment** - none present.

10. **Director/ City Manager Comments** - none.

11. **Board Comments** - none.

12. **Adjournment** - Motion by Fred, second by Danny at 7:24 PM. Motion carried.

Respectfully Submitted,

Dan Farmer, Secretary