

Bangor Housing Commission

820 Second Street

Bangor, MI 49013

Meeting minutes

12/19/2024

1. **Call To Order:** By President Farmer @6:01 PM
2. **Pledge Of Allegiance:** Recited By All.
3. **Roll Call:** PRESENT: President Farmer, Vice President Muenzer, Commissioner Gray, Resident Member McCloud, Commissioner Mock.
4. **Approval of Agenda:** Motion by Vice President Muenzer, 2nd by Commissioner Gray. Aye 5 Nay 0.
5. **Reading and Approval of the minutes from:** 11/21/2024 Motion by Vice President Muenzer, 2nd by Commissioner Gray. Aye 5 Nay 0.
6. **Approval of Accounts Payable/ Bill:** Motion by Commissioner Gray, 2nd by Commissioner Mock. Aye 5 Nay 0.
 - A. Commissioner Mock asked when insurance is paid.
7. **Report of the Director Regarding Authority Business:** Vice President Muenzer ask Brandy. What dose it means that we are caught up. Brandy said let start to get out of trouble statis.
8. **Financial Report:**
 - A. **Operating Funds Statement-** \$55,683.00
 - B. **Capital Funds Statement-** \$100.19
 - C. **Security Deposit Statement-** \$10,845.54
 - D. **Laundry Funds Statement-** \$5,057.49
 - E. **Rent Revenue for October's-** \$14,216.37
 - F. **Pet Deposit Funds-** \$100.18
 - G. **November's Draw Down-** \$11,486.00
 - H. **Balance After Paying Bills-** \$27,683.05
9. **Occupancy Report:** Still working on 1216 N Center Street, 1025 2nd Street APT# D. 701 Lincoln Ave APT B will be ready to rent out in December to rent out. 325 E Arlington is ready to rent. Apartment 312 is rented out. The Black River commons.
10. **Procurement Report:**
11. **Physical Needs Assessment:**
12. **Old Business:** Brandy said fire extinguishers have to be replaced. Summit is giving a quote for memory board.
13. **New Business:**
14. **Public Comments:** Renee said Brandy is doing good.
15. **Board Comments:**

- A.** Commissioner Mock asked why the city of Bangor is not helping. President Farmer said they are two different entities.
- B.** Vice President Muenzer We should consider to a raise Executive Director Brandy a 5% and the Guy the Maintenance a 2% raise. Motion by Vice President Muenzer. 2nd by Commissioner Gray. Aye 5 Nay 0.
- C.** Commissioner Mock asked about Grants.
- D.** Brandy talked about taking some classes.

16. Adjournment: @ 6:34 PM

Motion by President Farmer, 2nd by Commissioner Gray.

**Respectfully Submitted,
Executive Director Brandy Wines**