

Bangor Housing Commission

820 Second Street

Bangor, MI 49013

11/21/2024

1. **Call To Order:** By Vice President Muenzer @6:00 PM
2. **Pledge Of Allegiance:** Recited By All.
3. **Roll Call:** PRESENT: President Farmer, Vice President Muenzer, Commissioner Gray, Resident Member McCloud, Commissioner Mock.
4. **Approval of Agenda:** Motion by Vice President Muenzer, 2<sup>nd</sup> by Commissioner Gray. Aye 5 Nay 0.
5. **Reading and Approval of the minutes from:** 10/17/2024 Motion by Commissioner Mock, 2<sup>nd</sup> by Commissioner Gray. Aye 5 Nay 0.
6. **Approval of Accounts Payable/ Bill:** Motion by Commissioner Mock, 2<sup>nd</sup> by Commissioner Gray. Aye 5 Nay 0.
  - A. Commissioner Mock asked when insurance is paid.
7. **Report of the Director Regarding Authority Business:** Brandy said Urlaub might not be done by November but should be done by December 15, 2024.
8. **Financial Report:**
  - A. **Operating Funds Statement-** \$68,331.77
  - B. **Capital Funds Statement-** \$100.18
  - C. **Security Deposit Statement-** \$10,845.54
  - D. **Laundry Funds Statement-** \$4,737.49
  - E. **Rent Revenue for October's-** \$16,649.95
  - F. **Pet Deposit Funds-** \$100.17
  - G. **November's Draw Down-** \$9,371.00
  - H. **Balance After Paying Bills-** \$31,481.40
9. **Occupancy Report:** Committee talked about how bad center street apartment is. Brandy said inspections are done every six months.
10. **Procurement Report:** Brandy said pictures can be put on HDS, so it is easier to take to court.
11. **Physical Needs Assessment:** The board approved money to get a stove. Vice President Muenzer said not to go over \$1,000.00 for emergency items. Motion by Vice President Muenzer 2<sup>nd</sup> by Commissioner Gray. 5 Yay 0 Nay
12. **Old Business:** Looking for a new memory board consider option to replace fire alarm system. Vic President Muenzer said get estimate, look elsewhere for new memory board just in case. Commissioner Mock said by a new one.
13. **New Business:** Brandy would like to get paid for her two weeks of vacation pay. Motion by Vice President Muenzer, 2<sup>nd</sup> by Commissioner Gray. 5 Yay 0 Nay
14. **Public Comments:**

- A. Commissioner Gray said Brandy is doing a great job.
- B. Vice President Muenzer said that the BHC was behind on the taxes from 2021. Brandy has them done.
- C. Vice President Muenzer said inspection should be done. Brandy said that they will be done in January again in July 2025

**15. Adjournment:** @ 6:50 PM.

**Respectfully Submitted,  
Executive Director Brandy Wines**