

**CITY OF BANGOR**  
**REGULAR COUNCIL MEETING MINUTES**  
 November 20, 2023 @ 7:00 PM  
 257 W. Monroe St. Bangor, MI // City Council Room

**1. CALL TO ORDER.**

Meeting was called to order at 7:00 PM by Mayor Farmer.

**2. PLEDGE OF ALLEGIANCE.**

The Pledge of Allegiance was recited by all present.

**3. ROLL CALL.**

Attendee Name	Title	Status
Pati Martinez-Serratos	Mayor Pro Tem	Present
Heléne Rivers	Councilmember	Absent/Excused
Jeremy Uplinger	Councilmember	Present
Jerry Muenzer	Councilmember	Present
Amber Garcia	Councilmember	Present
Darla McCrumb	Councilmember	Present
Lynne Farmer	Mayor	Present

**OTHERS PRESENT.**

Interim City Manager Justin Weber, Attorney City Attorney Scott Graham, Acting DPW Director Steve Lowder, Fire Chief Babcock, Clerk Shelly Umbanhowar, Treasurer Stephenie Cagle, City of Bangor Police Officers, and approximately 15 members of the public.

**4. APPROVAL OF REGULAR AGENDA.**

**Motion to accept regular agenda with the following changes: Add 10 e. Cemetery Committee Brass Plaque Approval.**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jeremy Uplinger, Councilmember
<b>SECONDER:</b>	Jerry Muenzer, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**5. APPROVAL OF MEETING MINUTES.**

**a. Approval of Minutes of the Council Meeting held on November 6, 2023**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jerry Muenzer, Councilmember
<b>SECONDER:</b>	Pati Martinez-Serratos, Mayor Pro Tem
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**b. Approval of Minutes of the Closed Session Council Meeting held on November 6, 2023**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Amber Garcia, Councilmember
<b>SECONDER:</b>	Jeremy Uplinger, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**6. APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL.**

- a. **Motion to pay bills from General Checking 2 in the amount of \$93,283.63**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jeremy Uplinger, Councilmember
<b>SECONDER:</b>	Darla McCrumb, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**7. OTHER REGULAR BUSINESS.**

- a. **Department Head Reports.**

Fire Chief Babcock gave a report on current stats for the fire department.

Officer Kendegran gave a report on current stats for the for the police department.

Director Lowder gave a report on current stats for the DPW.

- b. **Board Appointments.**

- i) **Remove Rachel Guel from the EDC Board.**

**Motion to remove Rachel Guel from the EDC Board.**

<b>RESULT:</b>	<b>MOTION CARRIED</b>
<b>MOVER:</b>	Jeremy Uplinger, Councilmember
<b>SECONDER:</b>	Darla McCrumb, Councilmember
<b>ABSENT:</b>	Heléne Rivers, Councilmember

- ii) **Appoint Mark Hills to the EDC Board.**

Discussion about waiting to accept appointment of new directors to the EDC Board until current list of directors can be confirmed by the EDC Board and direction from Attorney Scott Graham.

- iii) **Re-Appoint Dail Kuhens to the EDC Board.**

Discussion that Dail Kuhens term carries over by terms of the EDC by-laws. The City Council can accept the re-appointment at the next City Council meeting.

- iv) **Accept David Bournay Resignation from the EDC Board.**

**Motion to accept David Bournay's resignation from the EDC Board.**

<b>RESULT:</b>	<b>MOTION CARRIED</b>
<b>MOVER:</b>	Jerry Muenzer, Councilmember
<b>SECONDER:</b>	Jeremy Uplinger, Councilmember
<b>ABSENT:</b>	Heléne Rivers, Councilmember

- v) **Appoint Planning Commission Open Seat to Councilmember**

**Motion to appoint Councilmember Jeremy Uplinger to the Planning Commission Board with a term to run concurrent with current Councilmember's term ending date of 05/31/2026.**

<b>RESULT:</b>	<b>MOTION CARRIED</b>
<b>MOVER:</b>	Darla McCrumb, Councilmember
<b>SECONDER:</b>	Jerry Muenzer, Councilmember
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**8. OPPORTUNITY FOR PUBLIC COMMENT.**

Public comments were heard regarding the EDC Board and whether they will have a quorum at the next EDC Board meeting on 11/22/23.

**9. UNFINISHED BUSINESS:**

**a. Skid Steer and Accessories.**

**Motion to purchase Kubota Skid Steer in the amount of \$57,509.58.**

**Amended Motion to purchase Kubota Skid Steer four (4) attachments (snow blower, grapple bucket, angle broom, and pallet forks) in the amount of \$23,115.50**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jerry Muenzer, Councilmember
<b>SECONDER:</b>	Darla McCrumb, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**NOTES.**

*Darla McCrumb, Councilmember:* What is Kubota’s turnaround time for a replacement if ours goes down? Can we get something in writing to ensure they will follow through?

**10. NEW BUSINESS.**

**a. 1350 Greenhouse Road.**

**Motion to reimburse Lisa Perry in the amount of \$8,000.00**

<b>RESULT:</b>	<b>APPROVED (4 to 2)</b>
<b>MOVER:</b>	Jerry Muenzer, Councilmember
<b>SECONDER:</b>	Pati Martinez-Serratos, Mayor Pro Tem
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Farmer
<b>NAYS:</b>	Garcia, McCrumb
<b>ABSENT:</b>	Heléne Rivers, Councilmember

**NOTES.**

*Lisa Perry, Resident:* Presented that the previous City Manager told her that it was a city line issue and that she would be reimbursed by the City for the \$8,000.00 she already paid a contractor for the repair of the sewer/water line issue.

*Steve Lowder, Acting DPW Director:* The line that had the issue is a lateral City line. He does not have knowledge of what resident was told by previous management.

Discussion about whether the DPW would have taken care of the issue had they been notified. The answer was yes.

**b. Amended Purchasing Policy.**

Discussion regarding why we need to have a more comprehensive purchasing policy when we already have a purchasing policy labeled as #30A and #30B. The new policy would supersede those two. The two current ones are inconsistent. The attorney will review the purposed Amended Purchasing Policy along with #30A and #30B and revise.

**Motion to table the Amended Purchasing Policy until further review by City Attorney Scott Graham.**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jeremy Uplinger, Councilmember
<b>SECONDER:</b>	Jerry Muenzer, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Rivers

c. **InvoiceCloud.**

Presentation by Stephenie Cagle, Treasurer regarding the issues with current online and in house bill payment system. InvoiceCloud would integrate with current software that BS&A utilize. City Attorney has previously reviewed the InvoiceCloud agreement and does not see anything that should prohibit the Council from accepting the agreement.

**Motion to accept InvoiceCloud as a service.**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Darla McCrumb, Councilmember
<b>SECONDER:</b>	Amber Garcia, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Rivers

d. **Approve two (2) Riveer Invoices for Arlington Hill Cemetery/Cannon Project.**

**Motion to approve the invoice of \$1,000.00 for Riveer to sandblast the cannon at Arlington Hill Cemetery.**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jeremy Uplinger, Councilmember
<b>SECONDER:</b>	Jerry Muenzer, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Rivers

**Motion to approve the invoice of \$1,000.00 for Riveer to paint the cannon at Arlington Hill Cemetery.**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jeremy Uplinger, Councilmember
<b>SECONDER:</b>	Pati Martinez-Serratos, Mayor Pro Tem
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Rivers

**NOTES.**

Discussion regarding what other bills the council should plan on seeing in regards to the cannon project. It was explained by Lynne Farmer, Mayor that the cannon was worse than originally expected. This was not discovered until the cannon was removed. There was also explanation about the landscaping, it will be done in the spring.

e. **Approve Invoice for Brass Plaque for Arlington Hill Cemetery/Cannon Project.**

**Motion to accept cemetery committee invoice from Ft. Myers company for the Brass Plaque in the amount of \$449.00.**

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Jerry Muenzer, Councilmember
<b>SECONDER:</b>	Pati Martinez-Serratos, Mayor Pro Tem
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Rivers

**11. OPPORTUNITY FOR PUBLIC COMMENT.**

Public comments were heard.

**12. COUNCILMEMBER COMMENTS.**

**Martinez-Serratos:** Thank you.

**Rivers:** Absent.

**Uplinger:** Thanks for coming out. Wreaths Across America is a neat experience. I will be involved again.

**McCrumb:** Thanks for being here.

**Garcia:** Thanks for coming out.

**Muenzer:** History lesson about W.L. Hamilton business that use to be in downtown Bangor. It was bought at some point but closed in the late 80's or even early 90's.

**Farmer:** Thank you for being here and your participation. We will miss you Office Garcia and we wish you the best. The Christmas Tree Lighting will be Saturday 11/25 @ 7 PM. Our cemetery is a designated cemetery for Wreaths Across America. It is a very special event. When the wreaths are delivered a Veteran is driving the truck. If you haven't been involved I encourage you to do so this year, join us 12/16 @ noon by the spot of the cannon.

**INTERIM CITY MANAGER COMMENTS.**

**Weber:** Officer Garcia is leaving the Bangor Police Department. His last day is approaching. Paul Leonard will graduate from academy soon.

**13. ADJOURNMENT.**

Motion to adjourn at 8:24 PM

<b>RESULT:</b>	<b>APPROVED (UNANIMOUS)</b>
<b>MOVER:</b>	Pati Martinez-Serratos, Mayor Pro Tem
<b>SECONDER:</b>	Jeremy Uplinger, Councilmember
<b>AYES:</b>	Martinez-Serratos, Uplinger, Muenzer, Garcia, McCrumb, Farmer
<b>ABSENT:</b>	Rivers

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Shelly Umbanhowar, City Clerk

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Mayor Lynne Farmer

