

Bangor Housing Commission

820 Second Street

Bangor, MI 49013

10/17/2024

1. **Call To Order:** By Vice President Muenzer @6:00 PM
2. **Pledge Of Allegiance:** Recited By All.
3. **Roll Call:** PRESENT: Vice President Muenzer, Commissioner Gray, Resident Member McCloud, Commissioner Mock.
4. **Approval of Agenda:** Motion by Vice President Muenzer, 2<sup>nd</sup> by Commissioner Gray. Aye 4 Nay 0.
5. **Reading and Approval of the minutes from:** 9/19/2024 Motion by Commissioner Mock, 2<sup>nd</sup> by Commissioner Gray. Aye 4 Nay 0.
6. **Approval of Accounts Payable/ Bill:** Motion by Commissioner Gray, 2<sup>nd</sup> by Commissioner Mock. Aye 4 Nay 0.
7. **Report of the Director Regarding Authority Business:** 2022 taxes are on hold for review. Urlaub is saying they should get the BHC all caught up with 2023 taxes by November 2024. BHC has asked for an extension on 2024 taxes.
8. **Financial Report:**
  - A. **Operating Funds Statement-** \$65,775.19
  - B. **Capital Funds Statement-** \$100.17
  - C. **Security Deposit Statement-** \$3,393.14
  - D. **Laundry Funds Statement-** \$4,177.49
  - E. **Rent Revenue for September's-** \$14,756.89
  - F. **Pet Deposit Funds-** \$100.16
  - G. **September's Draw Down-** \$11,272.00
  - H. **Balance After Paying Bills-** \$42,873.68
9. **Occupancy Report:** Still working on 1216 Center Street, 1025 2<sup>nd</sup> Street Apt D. 820 2<sup>nd</sup> Street APT #312 is almost done hope to get it rented out by November 2024. BHC has received 325 E Arlington back. 701 Lincoln APT C is rented out.
10. **Procurement Report:** Maintenance truck has tires and oil change, Frontend Alignment the cost was \$1,261.95. Black River Commons at 820 2<sup>nd</sup> street has a new water softer.
11. **Physical Needs Assessment:** BHC needs a camera to take pictures of the apartments.

Commissioner Gray makes Motion 2<sup>nd</sup> by Commissioner Mock. To give E.D. Brandy \$500.00 to spend on a camera for BHC. Aye 4 Nay 0.
12. **Old Business:** Looking for a new memory board consider option to replace fire alarm system. Vic President Muenzer.

- 13. New Business:** Commissioner Gray asked how we are doing on Refrigerator and Stoves.
- 14. Public Comments:** Resident Georgia asked about Kelly and her to make a committee.
- 15. Adjournment:** @ 6:50 PM.

**Respectfully Submitted,  
Executive Director Brandy Wines**