

Downtown Development Authority
Regular Meeting Minutes
July 15, 2025
257 W Monroe Street Bangor, MI 49013

- 1. Call To Order:** Meeting called to order at 7:05 PM by Chairperson Fred Hicks.
- 2. Pledge of Allegiance:** Pledge started by member Charles Spreitzer and recited by all present.
- 3. Roll Call: Present:** Chairperson Fred Hicks, Vice Chair Jose Villalobos, Dan Farmer, Dave McCarty, Pati Martinez-Serratos, Charles Spreitzer, Director Rebecca Harvey, Mayor Farmer, and City Manager Justin Weber. **Absent:** Don Martin.
- 4. Approval of the Agenda:** Lynne Farmer moved to accept the agenda as presented with the additional b and c to new business. Support by Dan Farmer. Motion Carried.
- 5. Approval of the Minutes from the June 17, 2025:** Motion by Dan Farmer to accept the minutes of June 17, 2025 with the correction of spelling of Charles Spritzer's last name. Support by Jose Villalobos. Motion Carried.
- 6. Treasurer's Report:**
 - a. Financial Report June 2025:** Motion by Lynne Farmer to accept the financial report for June 2025. Support by Jose Villalobos. **Roll Call Vote: Ayes:** Chairperson Fred Hicks, Vice Chair Jose Villalobos, Dan Farmer, Dave McCarty, Pati Martinez-Serratos, Charles Spreitzer and Mayor Farmer. **Nays:** None. **Absent:** Don Martin. Motion Carried.
 - b. Payment of Bills:** Motion by Pati-Martinez-Serratos to pay the 7 items totaling \$6,743.43. Support by Jose Villalobos. **Roll Call Vote: Ayes:** Chairperson Fred Hicks, Vice Chair Jose Villalobos, Dan Farmer, Dave McCarty, Pati Martinez-Serratos, Charles Spreitzer, Mayor Farmer. **Nays:** None. **Absent:** Don Martin. Motion Carried.
 - c. Budget Amendments:** Motion By Lynne Farmer to move \$2,660.00 from item# 312 to item #314. Move \$800.00 from item #504 to item # 304. Support by Dave McCarty. **Roll Call Vote: Ayes:** Chairperson Fred Hicks, Vice Chair Jose

Villalobos, Dan Farmer, Dave McCarty, Pati Martinez-Serratos, Charles Spreitzer, Mayor Farmer. **Nays:** None. **Absent:** Don Martin. Motion Carried.

7. Unfinished Business:

a. Wayfinding System Plan:

:Task 1 -City Manager Weber and Mayor Farmer reported that the walk through downtown Bangor with Sandy and staff went very well.

: Task 1-Sign program will be presented at the August meeting.

b. Director Harvey presented the board with a revised draft of the Grant Facade Program to study for the August Meeting.

-She suggested that money for the grant facade program be added to the new budget as a line item.

c. DDA Web Page

- City Manager Weber and Mayor Farmer have not been out to discuss the Downtown Business Showcase with the businesses yet.

-Chairperson Hicks talked with Blue Fire Media and they said the template was already in the web site. City Manager Weber will work with City Clerk Umbanhowar to see if they can make up a dummy business page. A New business will be showcased every quarter.

8. New Business:

a. Downtown Projects in Discussion-introduced at the June Meeting.

- Speaker System- Mayor Farmer reported that no further work has been done on this project.

- Bike Racks: Discussion on having bike racks that are artsy.

- Caboose Refurbishment It was discussed that this should be put out for bids.

b. Audit/Budget Committee: Director Harvey reported that we were a bit behind in this matter. The calendar requires us to get out auditor between May and July. City Manager Weber stated that the City put out an RFP and got no responses. But have contacted Seigfield and Crandall. Motion by Lynne Farmer to accept the appointment of Chairperson Fred Hicks, Dave McCarty and Charles Spreitzer to comprise the budget committee. Support by Vice Chair Jose Villalobos. Motion Carried.

c. Two new HomeTown banners are needed as last names were misspelled. Chairperson Fred Hicks made the motion to allow Mayor Farmer to spend up to \$150.00 on the new Home Town Hero banners. Support by Dave McCarty. **Roll Call Vote: Ayes:** Chairperson Fred Hicks, Vice Chair Jose Villalobos, Dan Farmer, Dave McCarty, Pati Martinez-Serratos, Charles Speitzer and Mayor Farmer. **Nays:** None. **Absent :** Don Martin. Motion Carried.

9. Opportunity for Public Comment : DPW intern Director Steve Lowder reported that one of the light poles downtown has been replaced. Mindy Weber, and girls were happy to be here.

10. Director/City Manager Comments. Director Harvey- No comment. City Manager Weber: Introduced the new logo with the illuminated head light on the train. Also reported that the live stream camera will be installed soon.

11. Board Comments: Dave McCarty: Reported that he had visitors in his Mead Hall from Texas and Seattle and they took photos of the Hometown Hero Banners and had mead. **Dan Farmer:** no comment. **Jose Villalobos:** Thanked Dan and Lynne Farmer for weeding the downtown planters. **Chairperson Hicks, Pati Martinez-Serratos, Charles Speitzer and Mayor Farmer:** had no comments.

12. Adjournment: Motion by Lynne Farmer to adjourn the meeting at 8:08 PM. Support by Pati Martinez-Serratos. Motion Carried.

Respectfully Submitted by Pati Martinez- Serratos, Secretary.