

Downtown Development Authority Minutes  
May 20, 2025  
257W Monroe Street Bangor, Michigan 49013

- 1. Call To Order:** Meeting called to order at 7:03PM by Chairperson Fred Hicks.
- 2. Pledge of Allegiance:** Pledge led by City Manager Justin Weber recited by all present:
- 3. Roll Call:** Present Chairperson Fred Hicks, Vice Chair Jose Villalobos, Dan Farmer, Dave McCarty, Pati Martinez-Serratos, Charles Spreitzer, Director Rebecca Harvey, Mayor Farmer, and City Manager Justin Weber. Absent Don Martin. **Welcomed new board member Dave McCarty.**
- 4. Approval of the Agenda:** Motion by Lynne Farmer to approve the agenda as presented. Support by Dan Farmer. Motion Carried
- 5. Approval of the April 15, 2025 Minutes:** Motion by Dan Farmer to approve the April 15, 2025 minutes as presented. Support by Pati Martinez-Serratos. Motion carried.
- 6. Treasurer's report:**
  - a.** Financial report. Discussed Jose Villalobos' bid. He will present invoices at the next meeting.
  - b.** Payment of Bills: Chairperson Fred Hicks moved that we pay the 2 items totaling \$1,005.73. Support by Dan Farmer. Abstain :Dave McCarty as he was not at the past meeting. **Roll Call Vote:** Ayes: Chairman Hicks, Vice Chair Jose Villalobos, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer and Lynne Farmer. Nays: None. Abstain: Dave McCarty. Absent Don Martin.
  - c.** Budget Amendments: None
- 7. New Business:** None.

**8. Unfinished Business:**

**a.** OCBA Wayfinding System Plan Proposal-Zoom meeting with Guest Sandy Bliesener. She explained the 3 phases of the program. Total cost for the program \$22,280.00. Invoicing done by the hour.

**b.** Redesigned City Logo. City Manager Weber presented the new logo. Charles Spreitzer asked if we could not have the wave part show up in the front to the engine? Justin will check with Blue Fire Media.

**c.** Chairperson Hicks gave an update on the Downtown Business showcase.

**d.** Mayor Farmer proposed some new ideas for the DDA. A sound system for Downtown 2 blocks to be tied to bluetooth. A warming station like the one in downtown Holland. Upgrading the Caboose in Charles Park and city grant for businesses wishing to upgrade the fronts of their businesses. She also presented a quote for 30 more Hometown Heros banners. The quote was for 30 banners totaling \$2,100.00. Chairperson Hicks moved to buy the 30 banners not to exceed \$2,100.00. Support by Pati Martinez-Serratos. **Roll Call Vote:** Ayes: Chairperson Fred Hicks, Vice Chair Jose Villalobos, Dan Farmer, Pati Martinez-Serratos, Dave McCarty, Charles Spreitzer, and Mayor Farmer. Motion Carried.

**9. Opportunity for Citizen Comments:**

Mindy Weber said she liked our conversations.

**10. Director/City Manager Comments.** Both had no comments.

**11. Board Comments:** No comments from any of the board members except Dave McCarty. He asked about the bill schedule and who owned the old Duwell building. He asked Justin if we could use the blight ordinance to get them to clean up the property. He would like to see a hotel go in there.

**12. Adjournment:** Chairperson Hicks made the motion to adjourn the meeting at 8:08 PM. Support by Dave McCarty. **Motion Carried.**

Respectfully Submitted by Pati Martinez-Serratos, Secretary

