



Council Chambers

Regular Meeting

7:00PM

257 W MONROE ST BANGOR, MI 49013

1. **This meeting was called to order by Mayor Farmer at 7:00 pm.**
2. **PLEDGE OF ALLEGIANCE IS LED BY COUNCIL MEMBER DOROH AND RECITED BY ALL PRESENT**
3. **ROLL CALL & DETERMINATION OF QUORUM**

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember	X	
Renee Doroh	Councilmember	X	
Amber Garcia	Councilmember	X	
Darla McCrumb	Councilmember	X	
QUORUM (4) MET (7 PRESENT)			

OTHERS PRESENT

Justin Weber, City Manager
 Shelly Umbanhowar, City Clerk
 Stephenie Cagle, City Treasurer

Scott Graham, City Attorney
 Steve Lowder, DPW Director
 Approximately 12 members of the public

4. **AUTHORIZATION TO EXCUSE ABSENT COUNCILMEMBER(S) FROM THE MEETING**
None
5. **APPROVAL OF POSTED REGULAR AGENDA**

Motion to accept Regular Meeting 05/04/26 Agenda with the addendum, moved by Councilmember McCrumb, to add to #13 Closed Session for Personnel Matters, Closed Session will be for two (2) reasons: 8 (1) (h) personnel matters and 8 (1) (a) attorney written opinion.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Jeremy Uplinger, Councilmember
SECONDER:	Amber Garcia, Councilmember

6. **APPROVAL OF CONSENT AGENDA**
 - a. **Consent Agenda**

Motion to accept Consent Agenda, with no removals: Approval of General Checking Accounts Payable & Payroll in the amount of \$107,421.18 and T&A Accounts Payable in the amount of \$351,716.67; Minutes as Presented, no changes: Special Meeting 04/14/26, Closed Session Meeting 04/14/26, Regular Meeting 04/20/26, and Closed Session Meeting 04/20/26.	
RESULT:	MOTION CARRIED (7 YES) (ROLL CALL)
MOVER:	Renee Doroh, Councilmember
SECONDER:	Heléne Rivers, Councilmember
YES:	Garcia, McCrumb, Martinez-Serratos, Rivers, Uplinger, Doroh, Farmer
NO:	None

7. REGULAR BUSINESS

a. Resolutions

- i. Resolution 2026-12 One-Time Transfer from the General Fund to the Motor Pool Fund to Eliminate the Motor Pool Deficit

Council engaged in discussion and a question-and-answer session with the City Treasurer regarding the State of Michigan’s rejection of the Motor Pool Deficit Elimination Plan. The City Treasurer explained that the submitted plan did not include the required detailed breakdown of budgeted amounts, including specific identification of revenues, expenditures, and corrective actions. Several Councilmembers expressed concern and dissatisfaction that the plan had been rejected, noting that the required information should have been included in the submission.

The City Treasurer further stated that part of the underlying issue involves Motor Pool rates not being increased sufficiently to cover operational expenses. Council also discussed the question of responsibility for who does what when it comes to the budget. The City Treasurer indicated that responsibility rests with the City Manager, the City Attorney advised that the City Charter should be reviewed for clarification on that matter.

Following further discussion with the City Treasurer regarding the option of a one-time transfer from the General Fund Fund Balance to the Motor Pool Fund to eliminate the Motor Pool deficit, Council discussed that this approach would immediately eliminate the debt rather than continuing the current repayment plan through 2028. It was further noted that, with several EGLE-required infrastructure projects anticipated in the coming years, eliminating the deficit now would place the City in a stronger financial position and help preserve borrowing capacity for future needs. The City Treasurer also discussed that the proposed transfer would still maintain the City within its adopted Fund Balance Policy range of 20–25%. Following this discussion, a motion was made to approve the Resolution.

Motion to adopt Resolution 2026-12 Motor Pool Fund to Eliminate the Motor Pool Deficit.	
RESULT:	MOTION CARRIED (6 YES, 1 NO) (ROLL CALL)
MOVER:	Amber Garcia, Councilmember
SECONDER:	Renee Doroh, Councilmember
YES:	Martinez-Serratos, Rivers, Uplinger, Doroh, Garcia, Farmer
NO:	McCrum

- ii. Proclamations

- i. None

b. Reports

- i. Department Heads

None

- ii. Commission and Boards

None

- iii. Other

None

b. Presentations

- i. None

9. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

Mayor Farmer opened the public comment. Zero (0) public comments were offered. Mayor Farmer closed the public comment period.

10. UNFINISHED BUSINESS/POSTPONED ITEMS/REMOVED FROM CONSENT AGENDA ITEMS

a. Unfinished Business/Postponed Items

Planning Commission Recommendation: Special Use Permit (SUP) for 9 N Walnut St

This item was postponed until the 04/20/26 Regular City Council meeting until the 05/04/26 Regular City Council meeting. Council required further information from the homeowner and Planning Commission before considering approval.

Council engaged in brief discussion with homeowner Maria regarding the sale of items from her residence. Council noted that the Special Use Permit (SUP) was intended to be limited to the sale of AVON products only and expressed concern regarding the appearance of outbuildings and additional items being displayed for sale on the property. Council indicated that approval of the SUP was contingent upon sales being limited to AVON products conducted from inside the home. Council also encouraged Maria to consider obtaining a storefront location for the sale of additional merchandise. Maria acknowledged and agreed to these conditions.

During this discussion, Council and Maria also discussed yard sale permits. Maria stated that she had obtained permits for any yard sales held at the property and noted that there appears to be conflicting information between the City ordinance and the language contained within the current yard sale permits she received. Council directed staff to review the ordinance and permit language to clarify and address any inconsistencies.

Following discussion regarding her intentions for operating the business from her home, Council concurred with the Planning Commission’s recommendation and approved the SUP for 9 N. Walnut Street.

Motion to accept Planning Commission recommendation to the annual SUP for 9 N. Walnut St.	
RESULT:	MOTION CARRIED (7 YES) (ROLL CALL)
MOVER:	Jeremy Uplinger, Councilmember
SECONDER:	Renee Doroh, Councilmember
YES:	Martinez-Serratos, Rivers, Uplinger, Doroh, Garcia, McCrumb, Farmer
NO:	None
ABSENT:	None

b. Items Removed From Consent Agenda

None

10. NEW BUSINESS

a. Third Party Administrator (TPA) RFP Bid Awardance

Motion to approve Market One as the TPA for the CDBG Homeowner Rehabilitation Program and authorize City Manager to execute the agreement, subject to MSHDA approval.	
RESULT:	CARRIED (UNANIMOUS)
MOVER:	Jeremy Uplinger, Councilmember
SECONDER:	Heléne Rivers, Councilmember

11. OPPORTUNITY FOR PUBLIC COMMENT - NON-AGENDA ITEMS

Mayor Farmer opened the public comment. Two (2) public comments were offered. Mayor Farmer closed the public comment period.

12. COUNCILMEMBER CLOSING COMMENTS

Councilmember comments were heard.

12. CLOSED SESSION

Motion to convene into closed session at 7:46 PM; With session beginning at 7:51 PM pursuant to MCL 15.268 8 (1) (h) Written Attorney Opinion and 8 (1) (a) Personnel Matters, Employee Requested.

RESULT: MOTION CARRIED (6 YES, 1 NO) (ROLL CALL)
MOVER: Heléne Rivers, Councilmember
SECONDER: Amber Garcia, Councilmember
YES: Uplinger, Doroh, Garcia, McCrumb, Martinez-Serratos, Rivers
NO: Farmer
ABSENT: None

Motion to reconvene into regular session at 8:04 PM; With session beginning at 8:07 PM. Reconvene into open session to consider any motions on any of the matters discussed under the closed session listed above.

RESULT: CARRIED (UNANIMOUS)
MOVER: Amber Garcia, Councilmember
SECONDER: Darla McCrumb, Councilmember

The Council room doors are unlocked and remaining public (six (6)) is invited inside.

Mayor Farmer voluntarily left the meeting and does not return to the Regular/Open Session. Mayor Pro-Tem Martinez Serratos, as Chair, presided over the remainder of the meeting. **Quorum Met (6 Present).**

Motion to agree to Amended Employment Agreement between the City of Bangor and Justin Weber regarding Item #11, as presented and agreed.

RESULT: MOTION CARRIED (6 YES; 1 ABSENT) (ROLL CALL)
MOVER: Darla McCrumb, Councilmember
SECONDER: Heléne Rivers, Councilmember
YES: McCrumb, Rivers, Uplinger, Doroh, Garcia, Martinez-Serratos
NO: None
ABSENT: Farmer

13. ADJOURNMENT

Motion to adjourn at 8:15 PM.

RESULTS: CARRIED (UNANIMOUS)
MOVER: Jeremy Uplinger, Councilmember
SECONDER: Heléne Rivers, Councilmember

 Shelly Umbanhowar, City Clerk

 Mayor Lynne Farmer

CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Regular Meeting held on Monday, May 4th, 2026**. These minutes were **approved by the City Council on Monday, May 18th, 2026**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

 Shelly Umbanhowar, City Clerk

04/28/2026 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
 EXP CHECK RUN DATES 05/05/2026 - 05/05/2026
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GCK-2

Vendor Code	Vendor Name Invoice	Description	Amount
AT&T	AT&T MOBILITY 04142026	PHONE @ WELLS	117.72
TOTAL FOR: AT&T MOBILITY			117.72
AUTO	AUTO-WARES GROUP 378-238685	DPW SHOP LOADER - TRACTOR VALVE	10.49
TOTAL FOR: AUTO-WARES GROUP			10.49
BANG	BANGOR COMMUNITY FIRE DEPT 041526.	HEARTSAVER CPR AND AED CLASS FOR 20 (CITY OF BANGOR EMPLOYEES & RESERVE POLICE OFFICERS)	1,500.00
TOTAL FOR: BANGOR COMMUNITY FIRE DEPT			1,500.00
BSA	BS&A SOFTWARE 166806	ANNUAL SERVICE/SUPPORT FEE 05/01/26-05/01/27	5,116.00
TOTAL FOR: BS&A SOFTWARE			5,116.00
CINTAS	CINTAS CORPORATION #301 4265929743 4266423192 4267172431	RUGS CITY HALL & POLICE STATION DPW UNIFORMS DPW UNIFORMS	102.16 57.49 57.49
TOTAL FOR: CINTAS CORPORATION #301			217.14
COMCAST	COMCAST 032426.0022594 032426.0022602 032426.0022651 040826.0013411 041226.0030183 041226.0030191 041426.0022578	WHITE OAK LIFT 04/07-05/06/26 ARLINGTON LIFT INTERNET 04/07-05/06/26 ARLINGTON LIFT INTERNET 04/07-05/06/26 DPW 04/21-05/20/26 INTERNET CITY HALL 04/16-05/15/26 INTERNET POLICE STATION INTERNET 04/16-05/15/26 PARK ST LIFT INTERNET 04/28-05/27/26	52.90 137.95 52.90 164.90 374.96 390.04 52.90
TOTAL FOR: COMCAST			1,226.55
COMCASTBUS	COMCAST 268032332	BILLING ACTIVITY UP TO AND INCLUDING MAR 31, 2026	271.17
TOTAL FOR: COMCAST			271.17
PAGE 1 TOTAL			8,459.07

CONSUMERS	CONSUMERS ENERGY		
	041926.8270	WELL #9 03/18-04/19/26	311.93
	041926.8833	WELL #8 03/18-04/19/26	1,008.59
TOTAL FOR: CONSUMERS ENERGY			1,320.52
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DANSAUTO	DAN'S AUTOMOTIVE		
	1011999	DPW RED TRUCK: IGNITION COIL	855.00
TOTAL FOR: DAN'S AUTOMOTIVE			855.00
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DELTA	DELTA DENTAL OF MICHIGAN		
	RIS0006971284	DENTAL INSURANCE	1,445.98
TOTAL FOR: DELTA DENTAL OF MICHIGAN			1,445.98
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DEWOLF	DEWOLF & ASSOCIATES		
	4449	POLICE - TRAINING	445.00
TOTAL FOR: DEWOLF & ASSOCIATES			445.00
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FORD	FORD MOTOR CREDIT COMPANY, LLC		
	1783276	2023 DPW DUMP TRUCKS	31,357.13
TOTAL FOR: FORD MOTOR CREDIT COMPANY, LLC			31,357.13
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MENARDS SH	MENARDS SOUTH HAVEN		
	99904	DPW SHOP SUPPLIES (MAINTENANCE)	83.19
TOTAL FOR: MENARDS SOUTH HAVEN			83.19
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PRIMAR	MERLE BOES, INC		
	SI-133838	DPW GAS 04/09/26	424.68
	SI-133960	DPW GAS 04/10/26	686.24
	SI-135581	DPW GAS 04/23/26	1,624.40
TOTAL FOR: MERLE BOES, INC			2,735.32
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STATE POL	MICHIGAN STATE POLICE		
	551-675103	TOKEN FEE FROM 01/01-03/31/26	198.00
TOTAL FOR: MICHIGAN STATE POLICE			198.00
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MI TOWNSHI	MICHIGAN TOWNSHIP SERVICES ALLEGAN		
	4342	PERMIT FEES MAR 2026 ELECTRICAL	313.20
TOTAL FOR: MICHIGAN TOWNSHIP SERVICES ALLEGAN			313.20
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PEERMID	PEERLESS MIDWEST INC		
	91037	ANNUAL WELL & PUMP MAINTENANCE	1,300.00
TOTAL FOR: PEERLESS MIDWEST INC			1,300.00
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PRIORITY	PRIORITY HEALTH		
	261070016308	HEALTH INSURANCE	10,587.45
TOTAL FOR: PRIORITY HEALTH			10,587.45
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			PAGE 2 TOTAL
			50,640.79

STANDARD	STANDARD INSURANCE COMPANY		
	041426	LIFE INSURANCE	177.00
TOTAL FOR: STANDARD INSURANCE COMPANY			177.00

STAPLES	STAPLES		
	6061861676	BINDER	6.85
	6061861677	OFFICE SUPPLIES - HP INK X2	335.78
TOTAL FOR: STAPLES			342.63

STEENSMA	STEENSMA LAWN & POWER		
		5 LB .095 PREMIUM ORA - DPW MOWER EQUIPMENT	
	1310719	REPAIR	64.99
TOTAL FOR: STEENSMA LAWN & POWER			64.99

TERM	TERMINIX COMMERCIAL		
	94668629	DPW PEST CONTROL APRIL 2026	114.28
	94668661	CITY HALL PEST CONTROL APRIL 2026	50.00
TOTAL FOR: TERMINIX COMMERCIAL			164.28

ASSOC COP	VAN BUREN COUNTY ASSOC OF COP		
	041526	2026 MEMBERSHIP FEES	45.00
TOTAL FOR: VAN BUREN COUNTY ASSOC OF COP			45.00

VERIZWIRE	VERIZON WIRELESS		
		DPW, POLICE, CODE ENF - ON DUTY CELL PHONES, WIFI	
	6140747485	HOTSPOT - CODE ENF	162.05
TOTAL FOR: VERIZON WIRELESS			162.05

PP VILLAGE	VILLAGE OF PAW PAW		
	FEBRUARY-26	LAB ANALYSIS FEBRUARY 2026	210.00
TOTAL FOR: VILLAGE OF PAW PAW			210.00

VSP	VISION SERVICE PLAN		
	825042466	VISION INSURANCE	277.95
TOTAL FOR: VISION SERVICE PLAN			277.95

WEST MI	WEST MI CRIMINIAL JUST TRAINING CON		
	6791	SPRING 2026 DISTRIBUTION FEE	405.93
TOTAL FOR: WEST MI CRIMINIAL JUST TRAINING CON			405.93

TOTAL - ALL VENDORS	60,949.69
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PAYROLL

PAYROLL	PAYROLL		
	04/24/26	Payroll - 04/05-04/18/26 including BHC	44,270.14
	04/29/26	Payroll - April City Council Regular Meeting	1,184.15
TOTAL FOR: PAYROLL			45,454.29

TOTAL - ALL PAYROLL	45,454.29
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CHECKS IN BETWEEN

CHECKS IN BETWEEN	CHECKS IN BETWEEN		
	42979	Elan Financial - April 2026 Various CC Purchases	1,017.20
TOTAL FOR: CHECKS IN BETWEEN			1,017.20

TOTAL - ALL CHECKS IN BETWEEN	1,017.20
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GRAND TOTAL - ALL CATEGORIES	107,421.18
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FUND TOTALS:

Fund 101 - GENERAL FUND	65,482.70
Fund 590 - SEWER FUND	1,982.62
Fund 591 - WATER FUND	4,334.18
Fund 661 - MOTOR EQUIPMENT FUND	35,621.68
	107,421.18

BANK TOTALS:

Bank GCK-2 GENERAL CHECKING 2	107,421.18
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PAYMENT TYPE TOTALS:

Paper Check	56,684.50
ACH Transaction	1,226.55
EFT Transfer	49,510.13
	107,421.18

Vendor Code	Vendor Name	Description	Amount
HISTORICAL	BANGOR HISTORICAL SOCIETY		
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	5,309.45
TOTAL FOR: BANGOR HISTORICAL SOCIETY			5,309.45
BPS	BANGOR PUBLIC SCHOOLS		
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/2026-03/03/2026	160,475.89
TOTAL FOR: BANGOR PUBLIC SCHOOLS			160,475.89
CITYBANGOR	CITY OF BANGOR		
	STAX 25/15	SUMMER TAX DISBURSEMENT 2/14/26-3/3/26	5,267.36
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	31,864.98
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	15,794.69
TOTAL FOR: CITY OF BANGOR			52,927.03
SHASS	SENIOR SERVICES OF VAN BUREN COUNTY		
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	10,619.52
TOTAL FOR: SENIOR SERVICES OF VAN BUREN COUNTY			10,619.52
VBTREAS	VAN BUREN COUNTY TREASURER		
	STAX 25/15	SUMMER TAX DISBURSEMENT 2/14/26-3/3/26	3,174.93
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	32,332.19
TOTAL FOR: VAN BUREN COUNTY TREASURER			35,507.12
VANLIBRARY	VAN BUREN DISTRICT LIBRARY		
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	13,853.60
TOTAL FOR: VAN BUREN DISTRICT LIBRARY			13,853.60
VBISD	VAN BUREN INTERMEDIATE SCHOOL		
	WTAX 25/07	WINTER TAX DISBURSEMENT 2/14/26-3/3/26	73,024.06
TOTAL FOR: VAN BUREN INTERMEDIATE SCHOOL			73,024.06
TOTAL - ALL VENDORS			351,716.67
FUND TOTALS:			
Fund 701 - TRUST & AGENCY FUND			351,716.67
BANK TOTALS:			
Bank T&A 2 TRUST & AGENCY 2			351,716.67
PAYMENT TYPE TOTA			
Paper Check			351,716.67

City Manager _____
 Department Head _____
 Treasurer *[Signature]* _____
 Audit Committee _____

**CITY OF BANGOR
VAN BUREN COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE A ONE-TIME TRANSFER FROM THE
GENERAL FUND TO THE MOTOR POOL FUND TO ELIMINATE THE
MOTOR POOL DEFICIT**

RESOLUTION: 2026-12

At a Regular Meeting of the City Council of the City of Bangor held on May 4, 2026.

WHEREAS, the City of Bangor has identified a deficit in the Motor Pool Fund; and

WHEREAS, the State of Michigan requires the City to adopt and implement a Deficit Elimination Plan (DEP) to address such deficit; and

WHEREAS, the City's initial submission of the Motor Pool Deficit Elimination Plan was rejected by the State of Michigan due to the absence of a detailed breakdown of budgeted amounts; and

WHEREAS, the City Treasurer has reviewed corrective options and recommends a one-time transfer from the General Fund fund balance as the most efficient and fiscally responsible method to eliminate the deficit; and

WHEREAS, the City Treasurer has consulted with a representative of the Michigan Department of Treasury and the City's independent auditor, both of whom have confirmed that such a transfer is permissible and in compliance with applicable laws and accounting standards; and

WHEREAS, the General Fund fund balance is currently at a level sufficient to support such a transfer while remaining within the City's adopted fund balance policy of 20% to 25%; and

WHEREAS, eliminating the Motor Pool deficit in a timely manner will preserve the City's financial stability and maintain its ability to borrow funds under favorable terms; and

WHEREAS, the proposed one-time transfer, in combination with the realignment of charges to user departments, will fully eliminate the Motor Pool deficit by fiscal year 2026; and

WHEREAS, elimination of the deficit will allow the City to establish a sustainable fleet replacement and recovery funding program to prevent future deficits;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Bangor hereby approves a **one-time transfer in the amount of One Hundred Fifty Thousand Dollars (\$150,000)** from the General Fund to the Motor Pool Fund for the purpose of eliminating the existing deficit; and

BE IT FURTHER RESOLVED, that the City Council directs the City Treasurer and appropriate administrative staff to implement the transfer and incorporate this action into the revised Deficit Elimination Plan to be submitted to the State of Michigan; and

BE IT FURTHER RESOLVED, that the City Council supports the continued development and implementation of a fleet replacement and recovery funding program to ensure the long-term financial sustainability of the Motor Pool Fund.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon adoption by the Bangor City Council.

Motion to adopt Resolution proposed by Councilmember **Amber Garcia**, Second by Councilmember **Renee Doroh**.

Approved as follows by roll call vote:


AYES: **Martinez-Serratos, Rivers, Uplinger, Doroh, Garcia, Farmer**

NAYES: **McCrumb**

ABSTAIN: **None**

ABSENT: **None**

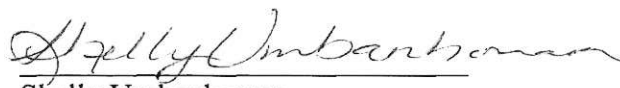
The Mayor declared the resolution adopted on **05/04/26**.


Shelly Umbanhowar
Bangor City Clerk



CERTIFICATION

I, Shelly Umbanhowar, Clerk of City of Bangor, Van Buren County, Michigan, hereby certify that the foregoing resolution was adopted by the City Council at the regular meeting of said board held on 05/04/26 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth that said resolution was ordered to take immediate effect.


Shelly Umbanhowar
Bangor City Clerk



BANGOR, MI
TRAIN CITY USA
GATEWAY TO THE LAKE

CITY OF BANGOR

257 West Monroe Street / Bangor, Michigan 49013

Telephone: 269.427.5831 / Email: clerk@cityofbangormi.gov / Website: www.cityofbangormi.org

City Manager Justin Weber

Treasurer Stephenie Cagle

Clerk Shelly Umbanhowar

To: City Council

From: Justin Weber, City Manager

Date: 4/27/2026

Re: Approval of Third-Party Administrator (TPA) – CDBG Homeowner Rehabilitation Program

Background

The City of Bangor has been awarded funding through the Community Development Block Grant (CDBG) program to implement a Homeowner Rehabilitation Program in coordination with the Michigan State Housing Development Authority (MSHDA). The program requires compliance with federal and state regulations, including income eligibility, environmental review, procurement, and reporting.

Due to the technical requirements of the program, the City issued a Request for Proposals (RFP) for Third-Party Administrator (TPA) services. Two proposals were received, both responsive and at the same cost.

Recommendation

It is recommended that the City Council approve **Market One** as the Third-Party Administrator for the CDBG Homeowner Rehabilitation Program, subject to MSHDA approval.

Justification

Market One was identified based on its experience administering CDBG housing rehabilitation programs and its capacity to meet program requirements. The TPA will be responsible for program implementation, including eligibility determinations, environmental compliance, contractor coordination, construction oversight, and reporting.

Utilizing a qualified TPA will help ensure compliance, proper documentation, and efficient delivery of program services.

Financial Impact

TPA services will be paid from the administrative portion of the CDBG grant.

Action Requested

City Council is requested to:

1. Approve the selection of **Market One** as the Third-Party Administrator; and
2. Authorize the City Manager to execute the agreement, subject to MSHDA approval.

Respectfully,

Justin Weber

City Manager,
City of Bangor