

Downtown Development Authority Minutes
April 15, 2025
7:00 P.M.
257 W. Monroe Street Bangor, Michigan 49013

- 1. Call To Order:** Meeting Called to Order at 7:18 P.M. By Vice Chairman Jose Villalobos.
- 2. Pledge of Allegiance:** Pledge started by Dan Farmer and recited by all present.
- 3. Roll Call:** Present: Vice Chairperson Jose Villalobos, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer, Director Rebecca Harvey, Mayor Farmer and City Manager Justin Weber. Absent: Don Martin Chairman Hicks.
- 4. Approval of the Agenda:** Lynne moved to approve the agenda as presented. Support by Pati Martinez-Serratos. Motion Carried.
- 5. Approval of Minutes:** Pati Martinez-Serratos moved to approve the minutes of the March 18, 2025 meeting. Support by Dan Farmer. Motion Carried.
- 6. Treasurer's Report:**
 - a.** February and March reports presented.
 - b.** Payment of Bills for April 2025. Pati Martinez-Serratos Moved to pay the 10 items in the amount of \$2,153.54. Support by Charles Spreitzer. **Roll Call Vote:** Ayes: Vice Chairperson Jose Villalobos, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer and Mayor Farmer. Nays: None Absent: Don Martin and Chairman Hicks. Motion Carried.
 - c.** Budget Amendments: None.
- 7. New Business:**
 - a.** Additional City Benches. After much discussion it was decided that 4 more custom benches and 4 trash receptacles would be purchased

this fiscal year. Pati Martinez-Serratos made the motion to allow City Manager Weber to purchase the 4 custom benches and 4 trash receptacles from line item # 312 not to exceed \$10,000.00. Support by Dan Farmer. **Roll Call Vote:** Ayes: Vice Chairperson Jose Villalobos, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer, and Mayor Farmer. Nays: None. Absent Don Martin and Chairman Hicks. Motion Carried.

b. Quote from Integrity Tech Partners for Live Stream Camera for Downtown: City Manager Weber presented the committee with a quote from Integrity Tech Partners for a camera to be mounted on the bell tower of City Hall for live streaming of the Downtown area. He explained that it had helped with police work in the past. Discussion followed. Charles Spreitzer made the motion to purchase the camera from Integrity Tech for \$3,151.40 from line item #202. Support by Mayor Farmer. **Roll Call Vote:** Ayes: Vice Chairperson Jose Villalobos, Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer, and Mayor Farmer. Nays: None. Absent: Don Martin and Chairman Hicks. Motion Carried.

c. Villalobos Landscaping Proposal: Proposal for City Planters and City Parking lot care. Discussion followed. The City Planters will come out of line item # 304 and the Parking lot proposals will come out of line item # 314. Mayor Farmer moved to accept the bid for \$8,460.00. Support by Charles Spreitzer. **Roll Call Vote:** Ayes: Dan Farmer, Pati Martinez-Serratos, Charles Spreitzer and Mayor Farmer. Nays: None. Absent: Don Martin and Chairman Hicks. Vice Chair Jose Villalobos Abstained. Motion Carried.

8. Unfinished Business:

a. Revised City Logo Re-Design Options 1-6: City Manager Weber presented the board with 6 new re-designs of the City Logo. Discussion followed. Pati Martinez-Serratos moved that we forward design #3 to the City Council for approval at their next meeting. Support by Mayor Farmer. Motion Carried.

b. DDA web site Business Showcase: No discussion as Chairperson Hicks was absent.

9. Opportunity for Public Comment: None.

10. Director/City Manager Comments: Director Rebecca Harvey would like to set up an appointment with Charles Spreitzer, Stephenie Cagle, City Manager Weber and herself to go over how to come up with a workable Financial Reporting System for the DDA Treasurer. City Manager Weber will let her know about a time. City Manager Weber spoke with Dave from Meade Hall and he will be presenting him to be appointed to the DDA at the next Council Meeting.

11. Board Comments: Mayor Farmer, Dan Farmer and Charles Spreitzer : None. Pati Matrinez-Serratos: Excited about the new Benches for downtown.

12. Adjournment: Vice Chair Jose Villalobos made the motion to adjourn the meeting at 8:29 P.M. Support by Dan Farmer. Motion Carried.

Respectfully submitted by Pati Martinez-Serratos, Secretary