



# BANGOR CITY COUNCIL REGULAR MEETING AGENDA

**Date:** Monday, April 21, 2025 **Time:** 7:00 PM

**Location:** Council Chambers 257 W Monroe St Bangor, MI 49013

**Mayor:** Lynne Farmer **Mayor Pro-Tem:** Pati Martinez-Serratos **City Manager:** Justin Weber

**Council Members:** Amber Garcia, Darla McCrumb, Jerry Muenzer, Heléne Rivers, Jeremy Uplinger

*City Council meetings are conducted in accordance with Michigan's Open Meeting Act (OMA), 1976 PA 267, MCL 15.261 et seq. and Roberts Rules of Order Newly Revised.*

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council Members
4. Authorization to Excuse Councilmembers from the Meeting
5. Approval of Agenda
6. Consent Agenda Items (Roll Call Vote)

Consent agenda items can be adopted by a simple motion. Any consent agenda item may be removed at the request of a Council Member.

- a. Approval of Regular Meeting minutes for 04/07/25
- b. Approval of Budget Workshop minutes for 04/14/25
- c. Approval of General Checking Accounts Payable & Payroll for 04/15/25 for \$94,486.40
- d. Approval of Roads Accounts Payable & Payroll for 04/15/25 for \$67.14
- e. Approval of T&A2 Accounts Payable & Payroll for 04/15/25 for \$13,089.61

7. Comments/Concerns from the Audience/Public\*

Persons addressing City Council are to wait until they are recognized by the Mayor/Chair. A limit of three (3) minutes per speaker is in effect.

8. Regular Business (Resolutions, Proclamations, Department Head Reports, and Presentations)

- a. Reports

- i) Department Heads

- Department of Public Works (DPW) **REPORT PROVIDED** ..... DPW Director Lowder
- Police Department **REPORT PROVIDED** ..... Officer
- Fire Department ..... Fire Chief Babcock
- Code Enforcement/Zoning ..... Code Enforcement Officer Drake
- **Clerk's Department** **REPORT PROVIDED** ..... See Report Provided
- **Treasurer's Department** **REPORT PROVIDED** ..... See Report Provided

- ii) Commission and Boards

- Planning Commission ..... Councilmember Uplinger
- SKIP - Cemetery Committee **DONE MEETING UNTIL APR 2025** ..... N/A
- Economic Development Corporation (EDC) ..... City Manager Weber
- Downtown Development Authority (DDA) ..... Mayor Pro-Tem Martinez Serratos
- Senior Services of Van Buren County ..... Councilmember Muenzer
- Bangor Housing Commission (BHC) ..... Councilmember Muenzer

9. Unfinished Business/Postponed Items

- a. City Council Budget Workshop #3 Reminder: 05/12/25 @ 3PM ..... Mayor Farmer

10. New Business

- a. Approve Appointment - Dave McCarty to DDA ..... City Manager Weber
  - b. Approve Removal - Scott Millin from Parks & Recreation Advisory Board ..... City Manager Weber
  - c. Approve Appointment - Stewart Rissley to Board of Review ..... City Manager Weber
  - d. Accept Utility Bill Adjustment Policy 2025-03 ..... City Treasurer Cagle
  - e. Authorization to Purchase New Police Vehicle ..... City Manager Weber
  - f. DDA Proposed Logo ..... Mayor Farmer/Mayor Pro-Tem Martinez Serratos

11. Comments/Concerns from the Audience/Public\*

Persons addressing City Council are to wait until they are recognized by the Mayor/Chair. A limit of three (3) minutes per speaker is in effect.

12. Councilmember Closing Comments

13. Adjournment

*Agenda items might be added or removed as necessary after publication deadline*

\*The purpose of the public comment periods are for members of the public to inform the council of their views.

Traditionally, Council does not respond to comments made at the meeting; however, the Mayor or City Manager may direct staff to follow up with the speaker as appropriate. Public and council comments are not required to be recorded. "Meeting Minutes are a record of what was done, not what was said" - Roberts Rules of Order Newly Revised (RONR)



# CITY OF BANGOR

## BANGOR CITY COUNCIL

APRIL 7, 2025

### MEETING MINUTES

Council Chambers

Regular Meeting

7:00PM

257 W MONROE ST  
BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 7:00 pm.
2. PLEDGE OF ALLEGIANCE IS LED BY COUNCILMEMBER MUENZER AND RECITED BY ALL PRESENT
3. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember		X
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember	X	
Darla McCrumb	Councilmember	X	
QUORUM MET (6 PRESENT)			

#### OTHERS PRESENT

Scott Graham, City Attorney  
Justin Weber, City Manager  
Shelly Umbanhowar, Clerk  
Stephenie Cagle, Treasurer  
Steve Lowder, DPW Director

Paul Leonard, Police Officer  
Derek Babcock, Fire Chief  
Ezekiel Drake, Code Enforcement  
Tyler Kendegran, Police Officer  
Approximately 15 members of the public

#### 4. AUTHORIZATION TO EXCUSE ABSENT COUNCILMEMBER(S) FROM THE MEETING

**Motion to excuse the absence of Councilmember Uplinger from meeting.**

**RESULT:** CARRIED (UNANIMOUS)  
**MOVER:** Jerry Muenzer, Councilmember  
**SECONDER:** Heléne Rivers, Councilmember

#### 5. APPROVAL OF REGULAR AGENDA

**Motion to accept Regular Meeting 04/07/25 Agenda as Presented.**

**RESULT:** CARRIED (UNANIMOUS)  
**MOVER:** Amber Garcia, Councilmember  
**SECONDER:** Heléne Rivers, Councilmember  
**ABSENT:** Jeremy Uplinger, Councilmember

**6. APPROVAL OF CONSENT AGENDA****a. Consent Agenda**

**Motion to accept Consent Agenda items:** Regular Meeting Minutes **03/17/25**, Budget Workshop Meeting Minutes **03/24/25**, and ABB Fire Board Yearly Special Meeting Minutes **03/27/25**, Accounts Payable/Payroll: General Checking in the amount of **\$222,483.00**, T&A2 Checking in the amount of **\$574,734.48**.

**RESULT: APPROVED (6 YES, 1 ABSENT)**

**MOVER:** Jerry Muenzer, Councilmember

**SECONDER:** Pati Serratos-Martinez, Mayor Pro Tem

**AYES:** Rivers, Muenzer, Farmer, Martinez-Serratos, Garcia, McCrumb

**ABSENT:** Jeremy Uplinger, Councilmember

**7. OPPORTUNITY FOR PUBLIC COMMENT**

Public comments were heard.

**8. REGULAR BUSINESS**

None

**9. UNFINISHED BUSINESS/POSTPONED ITEMS****a. City Council Budget Workshop #2 – Reminder.**

Next workshop is Monday, April 14 @ 3PM at 257 W Monroe St.

**b. Bangor City Trash Transfer Station.**

**Motion to allow City Manager Weber to proceed with a City Trash Transfer Station using the fee schedule presented.**

**RESULT: APPROVED (5 YES, 1 NO, 1 ABSENT)**

**MOVER:** Darla McCrumb, Councilmember

**SECONDER:** Heléne Rivers, Councilmember

**AYES:** Rivers, Muenzer, Farmer, Garcia, McCrumb

**NAYS:** Martinez-Serratos

**ABSENT:** Jeremy Uplinger, Councilmember

**10. NEW BUSINESS****a. 3<sup>rd</sup> Quarter Budget Amendments.**

**Motion to approved the 3<sup>rd</sup> Quarter Budget Amendments as presented.**

**RESULT: CARRIED (UNANIMOUS)**

**MOVER:** Heléne Rivers, Councilmember

**SECONDER:** Pati Serratos-Martinez, Mayor Pro Tem

**AYES:** Rivers, Muenzer, Farmer, Martinez-Serratos, Garcia, McCrumb

**ABSENT:** Jeremy Uplinger, Councilmember

**b. Credit Card Use Policy 2025-01.**

**Motion to approve Credit Card Use Policy 2025-01 as presented.**

**RESULT: CARRIED (UNANIMOUS)**

**MOVER:** Amber Garcia, Councilmember

**SECONDER:** Heléne Rivers, Councilmember

**AYES:** Rivers, Muenzer, Farmer, Martinez-Serratos, Garcia, McCrumb

**ABSENT:** Jeremy Uplinger, Councilmember

c. **Travel Policy 2025-02.****Motion to approve Travel Policy 2025-02 as presented.**

**RESULT:** CARRIED (UNANIMOUS)  
**MOVER:** Amber Garcia, Councilmember  
**SECONDER:** Darla McCrumb, Councilmember  
**AYES:** Rivers, Muenzer, Farmer, Martinez-Serratos, Garcia, McCrumb  
**ABSENT:** Jeremy Uplinger, Councilmember

**11. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**12. COUNCILMEMBER CLOSING COMMENTS**

Councilmember comments were heard.

**13. ADJOURNMENT****Motion to adjourn at 7:16 PM.**

**RESULTS:** CARRIED (UNANIMOUS)  
**MOVER:** Helène Rivers, Councilmember  
**SECONDER:** Darla McCrumb, Councilmember

\_\_\_\_\_  
Shelly Umbanhowar, City Clerk

\_\_\_\_\_  
Mayor Lynne Farmer

**CERTIFICATION**

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Regular Meeting held on Monday, April 07, 2025**. These minutes were **approved by the City Council on Monday, April 21<sup>st</sup>, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

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Shelly Umbanhowar, City Clerk



**CITY OF BANGOR**  
**BANGOR COUNCIL MEETING MINUTES**  
**APRIL 14, 2025**  
**MINUTES**

Council Chambers

Budget Workshop

3:00PM

257 W. MONROE STREET  
BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 3:03 PM.
2. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X (3:09PM)	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember		X
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember		X
Darla McCrumb	Councilmember	X	
QUORUM MET (5 PRESENT, 2 ABSENT)			

**OTHERS PRESENT**

Justin Weber, City Manager  
Stephenie Cagle, Treasurer  
Shelly Umbanhowar, Clerk

**3. APPROVAL OF AGENDA**

1<sup>st</sup> by Councilmember Heléne Rivers and 2<sup>nd</sup> by Councilmember Muenzer.

**4. REVIEW OF 2025-2026 BUDGET**

The meeting was open to the public and properly posted.

The purpose of the meeting was to discuss the 2025-2026 fiscal year budget. City Manager Weber and Treasurer Cagle presented some projections regarding:

1. Budget Overview for the General Fund
2. Questions and Answers

There was thorough discussion of current balances, practices, trends, and options of each of the items. There were no actions taken. The meeting was a special topic workshop of the City Council. The next special workshop of the City Council will be Monday, May 12, 2025 @ 3PM.

**5. OPPORTUNITY FOR PUBLIC COMMENT**

None.

## 6. ADJOURNMENT

Business of this budget workshop was completed and the workshop ended at 4:01 PM. 1<sup>st</sup> by Councilmember Heléne Rivers, 2<sup>nd</sup> by Mayor Pro Tem Pati Martinez-Serratos

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Shelly Umbanhowar, City Clerk

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Mayor Lynne Farmer

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## CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Budget Workshop held on Monday, April 14, 2025**. These minutes were **approved by the City Council on Monday, April 21, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

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Shelly Umbanhowar, City Clerk



## CITY COUNCIL AGENDA FACT SHEET

**To:** Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

**CC:** Justin Weber, City Manager

**From:** Shelly Umbanhowar, City Clerk

**CC:** Stephenie Cagle, Treasurer; Shelly Umbanhowar, Clerk

**Subject:** Accounts Payable and Payroll

**Date:** 04/16/25

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### **Recommended Action:**

**GENERAL CHECKING** - Treasurer recommends City Council approval of the following:

- **Bill List** for 04/15/25 (35 items) in the amount of **\$30,966.07.**
- **ACH/EFT Transactions** (24 items) in the amount of **\$6,006.48.**
- **Payroll** (1 item) in the amount of **\$41,249.62.**
- **Checks In Between** (1 item) in the amount of **\$10.00.**
- **Debit Card Transactions** (3 items) in the amount of **\$16,254.23.**
  - For a **grand total** amount of **\$94,486.40** from the **GCK-2** account.

• <b>TOTAL AMOUNT OF <u>GCK-2</u> BILLS LIST &amp; PAYROLL</b>	<b><u>\$94,486.40</u></b>
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**T&A2** - Treasurer recommends City Council approval of the following:

- **Bill List** for 04/15/25 (4 items) in the amount of **\$13,089.61.**
  - For a **grand total** amount of **\$13,089.61** from the **T&A2** account.

• <b>TOTAL AMOUNT OF <u>T&amp;A2</u> BILLS LIST</b>	<b><u>\$13,089.61</u></b>
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**ROADS** - Treasurer recommends City Council approval of the following:

- **Bill List** for 04/15/25 (2 items) in the amount of **\$67.14.**
  - For a **grand total** amount of **\$67.14** from the **T&A2** account.

• <b>TOTAL AMOUNT OF <u>ROADS</u> BILLS LIST</b>	<b><u>\$67.14</u></b>
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### **Council Action:**

For Action

### **Summary:**

See GCK-2, T&A2, and ROADS Invoice approval lists.

04/15/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR  
 EXP CHECK RUN DATES 04/22/2025 - 04/22/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GCK-2 - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name			Amount
	Invoice	Description		
<b>PAPER CHECKS</b>				
ABON	ABONMARCHE			
	157467	24-1650 TMF POTHOLING - SERVICES THROUGH 03/31/25		6,500.00
TOTAL FOR: ABONMARCHE				6,500.00
AT&T	AT&T MOBILITY			
	04142025_040625	PHONE @ WELLS		117.72
TOTAL FOR: AT&T MOBILITY				117.72
BENISTAR	BENISTAR/UA-6803			
	05012025	RETIREMENT BENEFITS MAY 2025		2,865.84
TOTAL FOR: BENISTAR/UA-6803				2,865.84
BLUE FIRE	BLUE FIRE MEDIA, INC			
	31749	WEB-DEV MONTHLY PAYMENT		100.00
TOTAL FOR: BLUE FIRE MEDIA, INC				100.00
CINTAS	CINTAS CORPORATION			
	#301			
	4226348553	DPW UNIFORMS		69.16
	4227361686	RUGS CITY HALL & POLICE STATION		99.37
TOTAL FOR: CINTAS CORPORATION #301				168.53
COMCAST	COMCAST			
		BILLING ACTIVITY UP TO AND INCLUDING 03/31/25 CITY HALL		
	237963419	PHONE		249.09
TOTAL FOR: COMCAST				249.09
DANIELV	DANIEL VILLALOBOS			
	032425	REIMBURSEMENT - MEALS WATER CLASS DPW		69.71
TOTAL FOR: DANIEL VILLALOBOS				69.71
DANSAUTO	DAN'S AUTOMOTIVE			
	I010714	OIL CHANGE 2017 RAM		44.09
	I010715	OIL CHANGE 2008 FORD F 250/DPW		40.54
TOTAL FOR: DAN'S AUTOMOTIVE				84.63
PAGE 1 TOTAL				10,155.52



ELECTION	ELECTION SOURCE		
	25-1115	AV BALLOT RETURN ENVELOPES X 500, AV SECRECY INSTRUCTIONS	168.09
	TOTAL FOR: ELECTION SOURCE		168.09
MISC	FONSECA, ASHLEY		
	UB2025-01	UB deposit refund for account: 4.18500.0	150.00
	TOTAL FOR: FONSECA, ASHLEY		150.00
FORMULA K	FORMULA K EQUIPMENT		
	74975	AIR FILTER STIHL 1130 - DPW EQUIPMENT	8.30
	TOTAL FOR: FORMULA K EQUIPMENT		8.30
GARMENT	GARMENT DISTRICT INC		
	23	POLICE UNIFORMS	147.00
	TOTAL FOR: GARMENT DISTRICT INC		147.00
INTEGRITY	INTEGRITY TECH PARTNERS		
	13058	MONTHLY PROJECT LABOR - IT SERVICES CITY HALL, POLICE, DPW	1,545.04
	TOTAL FOR: INTEGRITY TECH PARTNERS		1,545.04
INVOICE	INVOICE CLOUD, INC.		
	4096-2025_3	ONLINE BILL PAY FOR UB	563.25
	TOTAL FOR: INVOICE CLOUD, INC.		563.25
MISC	KEMPSKI, JILL		
	04/07/2025	UB refund for account: 2.15500.0	22.03
	TOTAL FOR: KEMPSKI, JILL		22.03
LANDERS	LANDERS HARDWARE INC		
	03312025	MARCH 2025 VARIOUS PURCHASES	379.68
	TOTAL FOR: LANDERS HARDWARE INC		379.68
MML	MICHIGAN MUNICIPAL LEAGUE		
	1Q 2025	1Q 2025 UNEMPLOYMENT	92.48
	TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE		92.48
PITNEY	PITNEY BOWES		
	040725	POSTAGE FOR METER	707.41
	TOTAL FOR: PITNEY BOWES		707.41
PAGE 2 TOTAL			3,783.28

	PRI MAR PETROLEUM		
PRIMAR	INC		
	657906	DPW GAS 030625	642.47
	657930	DPW GAS 031125	136.97
	658044	DPW GAS 031725	349.79
	658094	DPW GAS 032225	1,140.60
	658308	DPW GAS 032525	459.10
TOTAL FOR: PRI MAR PETROLEUM INC			2,728.93

	REPUBLIC		
RELIABLE	SERVICEWS#646		
	0646-001986686	04/01-04/30/25 DUMPSTER SERVICES	11,668.24
TOTAL FOR: REPUBLIC SERVICEWS#646			11,668.24

	UMBANHOW SHELLY UMBANHOWAR		
		MILEAGE REIMBURSEMENT FOR MAMC MEMBER EDUCATION DAY -	
	040925	ELECTION SEMINAR 04/09/25	214.12
TOTAL FOR: SHELLY UMBANHOWAR			214.12

STAPLES	STAPLES		
	7004808602	OFFICE & JANITORIAL SUPPLIES - CITY HALL & POLICE	269.61
TOTAL FOR: STAPLES			269.61

LOWDER	STEVEN LOWDER		
	041525	REIMBURSEMENT - MEALS CONFERENCE WATER LICENSE	47.44
TOTAL FOR: STEVEN LOWDER			47.44

	US BANK EQUIPMENT		
USBANK	FINANCE		
	552735805	POLICE STATION COPIER LEASE APRIL 2025	166.27
	552820730	FOUR CITY COPIERS - LEASE MAY 2025	578.56
TOTAL FOR: US BANK EQUIPMENT FINANCE			744.83

	US BUSINESS SYSTEMS,		
US BUSINES	INC		
	IN248850	3 COPIERS PRINTING BASE/OVERAGES	759.30
TOTAL FOR: US BUSINESS SYSTEMS, INC			759.30

	VAN BUREN COUNTY		
ASSOC COP	ASSOC OF COP		
	040825	2025 MEMBERSHIP YEAR - YEAR END DEC 2025	45.00
TOTAL FOR: VAN BUREN COUNTY ASSOC OF COP			45.00

VAN BUREN COUNTY		
VB CENTRAL	CENTRAL DISPATCH	
640	MODEM QB FY25 - 2ND QTR POLICE	480.60
TOTAL FOR: VAN BUREN COUNTY CENTRAL DISPATCH		480.60

VAN BUREN	VAN BUREN REMINDER	
033125	WATER NOTICE X2	69.20
TOTAL FOR: VAN BUREN REMINDER		69.20

TOTAL - ALL PAPER CHECKS	30,966.07
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ACH/EFT TRANSACTIONS
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I&M/AEP	INDIANA MICHIGAN POWER	
02584701.033125	DPW BLDG ELECTRIC 03/01-03/31/25	281.24
04035704.033125	LIONS PARK ELECTRIC 03/01-03/31/25	38.07
08417106.033125	CHARLES PARK ELECTRIC 03/01-03/31/25	32.16
14950806.033125	LIONS LIFT ELECTRIC 03/01-03/31/25	540.22
17231707.033125	WELL #3 ELECTRIC 03/01-03/31/25	235.83
32631706.033125	M43 PARK ELECTRIC 03/01-03/31/25	34.94
33520408.033125	POLICE STATION ELECTRIC 03/01-03/31/25	181.81
33584704.033125	STREET LIGHT ELECTRIC 03/01-03/31/25	47.51
35184707.033125	03/01-03/31/25 CITY HALL ELECTRIC	29.28
36250909.033125	GETMAN LIFT ELECTRIC 03/01-03/31/25	127.98
41721701.033125	MONROE PARK ELECTRIC 03/01-03/31/25	30.12
45352838.033125	SIGN FOR SUBDIVISION ELECTRIC 03/01-03/31/25	33.06
52867108.033125	WHITE OAK LIFT DR ELECTRIC SERVICES 03/01-03/31/25	59.81
63431705.033125	MORA PARK ELECTRIC 03/01-03/31/25	29.28
63767701.033125	MORA PARK CONCESSION 03/01-03/31/25	29.28
65184704.033125	STREET LIGHT ELECTRIC 03/01-03/31/25	234.74
66721701.033125	MONROE PARK ELECTRIC 03/01-03/31/25	154.14
74522026.033125	ARLINGTON SIGN ELECTRIC 03/01-03/31/25	116.22
75184709.033125	OUTSIDE LIGHTS ELECTRIC 03/01-03/31/25	57.80
84353203.033125	ARLINGTON LIFT ELECTRIC 03/01-03/31/25	902.41
84945516.033125	03/01-03/31/25 AERATORS ELECTRIC	1,490.66
86384706.033125	WELL #7 03/01-03/31/25 WELL #7 ELECTRIC	312.16
92724901.033125	PARK LIFT ELECTRIC 03/01-03/31/25	64.12
98685705.033125	DOWNTOWN ELECTRIC 03/01-03/31/25	943.64
TOTAL FOR: INDIANA MICHIGAN POWER		6,006.48

TOTAL - ALL ACH/EFT TRANSACTIONS	6,006.48
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**PAYROLL**

PAYROLL	PAYROLL		
	04/11/25	PERIOD 03/23-03/05/25, INCLUDING BHC	41,249.62
			41,249.62

TOTAL - ALL PAYROLL	41,249.62
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**CHECKS IN BETWEEN**

CHECKS	CHECKS IN BETWEEN		
	42128	VAN BUREN COUNTY CLERK - WARD NOTARY	10.00
			10.00

TOTAL - ALL CHECKS IN BETWEEN	10.00
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**DEBIT CARD TRANSACTIONS**

DEBIT	DEBIT CARD TRANS		
	JAN 2025	JAN 2025 TRANSACTIONS	4,305.62
			4,305.62

DEBIT	DEBIT CARD TRANS		
	FEB 2025	FEB 2025 TRANSACTIONS	4,988.35
			4,988.35

DEBIT	DEBIT CARD TRANS		
	MAR 2025	MAR 2025 TRANSACTIONS	6,960.26
			6,960.26

TOTAL - ALL DEBIT CARD TRANSACTIONS	16,254.23
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TOTAL - ALL CATEGORIES	94,486.40
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04/15/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR  
EXP CHECK RUN DATES 04/22/2025 - 04/22/2025  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: ROADS - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name		Description	Amount
	Invoice			
LANDERS	LANDERS HARDWARE INC			
	03312025	MARCH 2025 VARIOUS PURCHASES		60.00
TOTAL FOR: LANDERS HARDWARE INC				60.00
MML	MICHIGAN MUNICIPAL LEAGUE			
	1Q 2025	1Q 2025 UNEMPLOYMENT		7.14
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE				7.14
TOTAL - ALL VENDORS				67.14

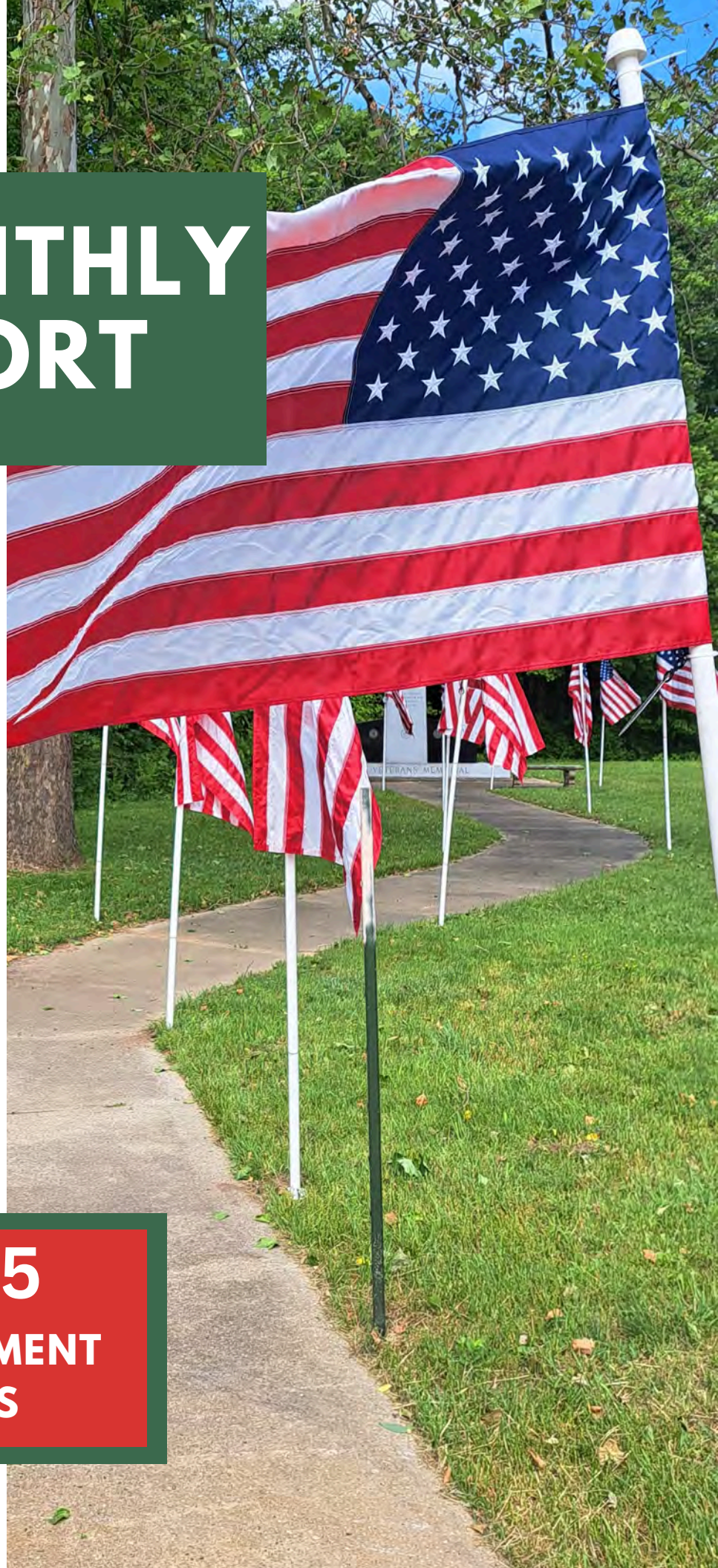
04/15/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR  
EXP CHECK RUN DATES 04/22/2025 - 04/22/2025  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: T&A2 - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
	Invoice		
VBTREAS	VAN BUREN COUNTY TREASURER		
	04/15/25	SUMMER TAX SHORTAGE	1.01
TOTAL FOR: VAN COUNTY TREASURER			1.01
PASS THROUGH	PASS THROUGH TAXES		
		ABB JOINT FIRE BOARD	873.17
		CITY OF BANGOR	7659.76
		VAN BUREN COUNTY TREASURER	4,555.67
TOTAL FOR: PASS THROUGH TAXES			13,088.60
TOTAL - ALL VENDORS			13,089.61





# MONTHLY REPORT



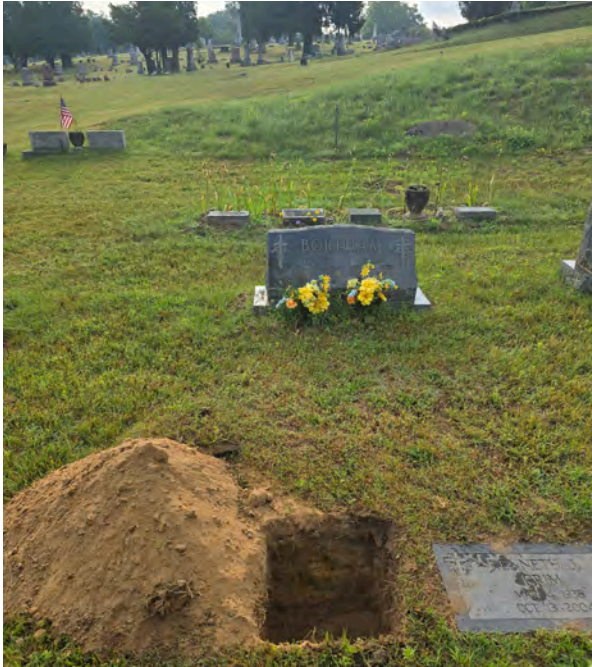
**April 2025**

**BANGOR DEPARTMENT  
OF PUBLIC WORKS**





## CEMETERIES



-There were three full burials in the last month.

-There was one cremated remains burial in the last month.



-Cemetery Clean up is on going. The crew is cleaning up fallen limbs, loose flowers, broken items, etc.



04/21



## WATER/ SEWER



Testing:

- State Required Monthly Testing.

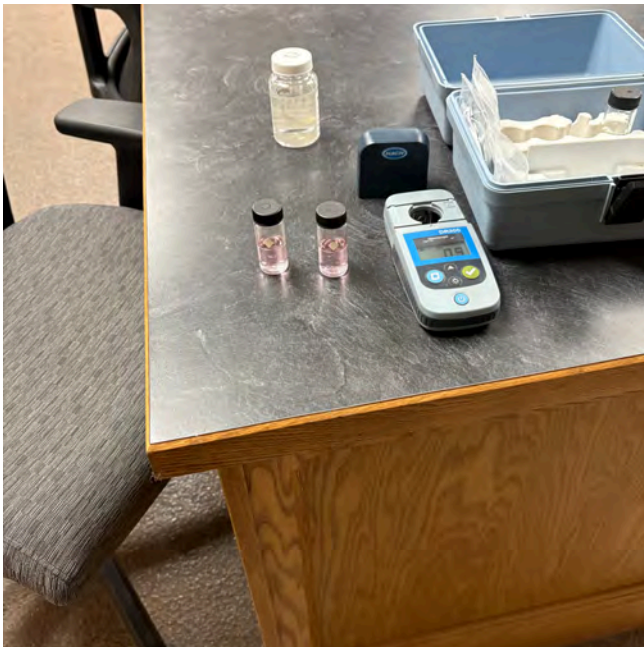
- Monthly Sewer Bacti. Testing

- Daily Water testing at each well and locations throughout the city.

Between \$10k-\$12k is spent on state required testing each year.

- Hydrant Flushing will be the last week of April.

- Sewer ponds were discharged as needed.





## PARKS



-Picnic Tables and garbage bins were placed back at parks.

-Park clean ups have begun as weather permits.



-Rails that were destroyed at Kiwanis Park were removed.





## ROADS



Harris ConAg LLC has begun performing “Potholing” on 650 water services throughout town. This has greatly increased the number of MISS DIG tickets DPW workers have been completing. The company seems to be doing a good job at filling in the holes after they locate the service lines.



Multiple complaints have come in about patching driveways. Harris ConAg will complete driveway repairs once the project is complete to do bulk asphalt/ Cement orders. It's not cost efficient to repair each driveway one at a time.

04/21



## MISC.



As always, various work orders from City Hall are being fulfilled daily.

- Brush Pick up began at the beginning of April and leaf pick up will end this month.

- Damaged and tattered American Flags were ordered and are being replaced.

- Pot holes were filled

- Valves are being turned for maintenance and one was replaced on Cass st.

- Vehicle maintenance is ongoing.







# Bangor Police Department

## City of Bangor Statistics

March 2025



Total Calls, Traffic Stops & Events March	192	Police Calls for Service - March	140
YTD Total Calls, Traffic Stops & Events	546	YTD Calls for Service	386
Abandoned vehicle	1		
Animal Issue	9	<b>Traffic Stops &amp; Tickets</b>	
Arrest for Traffic Violation	2	Traffic Stops	52
Assault	10	Tickets Issued	28
Assist Other Agency	11	Monthly Ticket Percentage Rate	53%
Background Investigation	4		
BOLO	5		
Civil Dispute	2	YTD Traffic Stops	160
CSC	2	YTD Tickets Issued	90
Delinquent Juveniles	11	YTD Ticket Percentage Rate	56%
False Alarm	2		
Fire Assist	3	Ordinance Tickets	1
Found property	3	Parking violations tickets	1
Fraud	1		
General Assist	32	<b>Department/Officer Training</b>	
Harrassment	2	Mental Health Training - 8 Hours	
Hit & Run	1		
Larceny	1	<b>Lobby Visits</b>	NA
Medical Assist	10	<b>Phone Calls</b>	12
Motor assist	0	Revenue from citations	
Non-traffic accident	0	Traffic Accidents	0
Property Damage	1	Warrant Arrest	2
Returned Property	0	Welfare Check	10
Suspicious Situation	10	Trespassing	5

# MONTHLY



# APRIL UPDATE

**Department:** City Clerk, Shelly Umbanhowar

**Month:** April 2025



**Motto:**  
Preserving Bangor's past  
while promoting its future.

Happening Now	<ul style="list-style-type: none"> <li>• Recording of all regular council meetings</li> <li>• FOIA Requests (include attorney involvement)</li> <li>• Media Requests &amp; FOIA's</li> <li>• Social Media posts, website, notices</li> <li>• AV Ballot Processing, Ballot Box Video Recording</li> <li>• Continuing the modify and create the most efficient City Council packets, documents and agendas</li> <li>• Elections preparation for 2025 elections</li> <li>• CivicPlus - Codification of City Ordinances</li> <li>• Enhance online and social media presence in a way that benefit the residents</li> <li>• Increase city resident voter activity and city hall engagement</li> <li>• Ongoing research &amp; training with the IT department regarding recording and livestreaming of council meetings</li> </ul>
Looking Ahead	<ul style="list-style-type: none"> <li>• May 6, 2025 Election - Mayor and Two Council Member Seats</li> <li>• State mandated (<i>picked at random, most likely to happen based on the City being only one of few to hold a May 2025 election</i>) County administered election audit of the May 2025 election.</li> <li>• Fully functional website - that would link CivicPlus, City Ordinances and make them searchable and more easily searched by Residents (April 2025)</li> <li>• MAMC - Year Three (GRADUATION) Institute March 2026, Mt Pleasant</li> </ul>
Traning/Meetings	<ul style="list-style-type: none"> <li>• 03/14 &amp; 04/14/25 - Council Budget Workshops</li> <li>• 03/16-03/21/25 - MAMC Year Two Institute</li> <li>• Every Monday - Department Head/Staff Meeting</li> <li>• 03/25, 03/27, 04/08 - Election Zoom Trainings</li> <li>• Ballot Testing</li> <li>• Zoom Meeting with BS&amp;A about Platforms</li> <li>• 04/09/25 - MAMC Member Education Day (Election Training)</li> <li>• 04/10/25 - Election Commission Meeting to Appoint Election Inspectors</li> <li>• 04/07 &amp; 04/21/25 - Council Packet Preparations and Meetings</li> <li>• 04/16/25 - MAMC Zoom Training on possible upcoming Proof of Citizenship</li> <li>• 4/22/25 - Public Accuracy Test for May 6, 2025 Election</li> </ul>
Networking	<ul style="list-style-type: none"> <li>• Van Buren County Clerks (<i>In Person and Chat</i>)</li> <li>• Member of MAMC (<i>Michigan Associate of Municipal Clerks</i>)</li> <li>• Civic Roundtable (<i>Online form to assist with Elections</i>)</li> <li>• eLearning (<i>Elections training/support</i>)</li> </ul>
Goals	<ul style="list-style-type: none"> <li>• Delays in Development: Set clear deadlines and regular progress checks (<i>with City Manager and City Council</i>)</li> <li>• Graduate from Clerks Institute (<i>Three (3) weeks total/Three Year Program</i>)</li> <li>• MiPMC accreditation in March 2026</li> </ul>

**Mission:** The mission of the City Clerk's Office is to continually expand and improve communications and information delivery to our citizens; to meet the challenges of tomorrow with moral and ethical principles; to manage and preserve the official records of the City; to support the needs and requirements of the City Council; to administer all Elections held in the City; and to provide these services in a manner that is high quality, efficient, fair, and courteous; and maintain excellence in the area of records management and grow into current technology.

# Memo

City of Bangor

**To:** Mayor Farmer  
City Manager Weber  
Mayor Pro-Tem Martinez – Serratos  
Councilmember Uplinger  
Councilmember McCrumb  
Councilmember Rivers  
Councilmember Muenzer  
Councilmember Garcia

**From:** Stephenie Cagle, Treasurer

**cc:** N/A

**Date:** 4/14/2025

**Re:** City Council Meeting 4/21/25

\*Act 51 funds (MDOT) are received **monthly**  
\*State Revenue Share funds are received **bi-monthly**  
\*Real and Personal Property Taxes are collected **July 1 to February 28**  
\*\*City Operating millage is collected on the **Summer Taxes (beginning July 1)**  
\*\*Road and Cemetery millages are collected on the **Winter Taxes (beginning December 1)**

As of 4/14/2025, the bank balances are:

General Checking Account:	\$	596,556.60
Roads Checking Account:	\$	760,042.59
Trust and Agency (Taxes):	\$	200,053.20
General Savings Account:	\$	7,979.54
MiClass	\$	526,432.71
Total All Accounts	\$	2,091,064.64

Bank Balances



**YTD Balances by Fund as of 4/14/25**

<b>Fund 101 – General</b>			<b>Balance</b>
<b>Projected Revenue:</b>			\$ 1,424,400.00
<b>Projected Expenditures</b>			\$ 1,364,553.00
<b>YTD Revenues:</b>			\$ 1,232,740.76
<b>YTD Expenditures:</b>			\$ 1,010,087.47
101	Expenses - City Council	\$ 57,816.26	
172	Expenses - City Manager	\$ 14,025.15	
215	Expenses - City Clerk	\$ 50,451.04	
247	Expenses - Board of Review	\$ 3,093.96	
253	Expenses - City Treasurer	\$ 46,203.11	
257	Expenses - Assessor Department	\$ 10,567.97	
262	Expenses - Elections	\$ 9,305.26	
265	Expenses - City Hall	\$ 140,957.56	
301	Expenses - Police Department	\$ 406,418.48	
371	Expenses - Code Enforcement	\$ 79,170.13	
440	Expenses - DPW	\$ 131,627.59	
448	Expenses - Street Lights	\$ 1,220.23	
567	Expenses - Cemetery	\$ 25,441.79	
701	Expenses - Planning Commission	\$ -	
751	Expenses - Parks	\$ 33,788.94	
790	Expenses - Library	\$ -	
<b>Fund 202 – Major Roads</b>			
<b>Projected Revenue:</b>			\$ 300,000.00
<b>Projected Expenditures</b>			\$ 379,388.00
<b>YTD Revenues:</b>			\$ 322,707.42
<b>YTD Expenditures:</b>			\$ 87,844.93
172	Expenses - City Manager	\$ 3,345.53	
446	Expenses - Construction	\$ -	
447	Expenses - Admin. & Engineering	\$ -	
463	Expenses - Routine Maintenance	\$ 63,764.10	
473	Expenses - Rout. Maint. Bridges	\$ 4,544.86	
474	Expenses - Traffic Services	\$ 12,567.96	
478	Expenses - Winter Maint. Fund	\$ 3,622.48	
488	Expenses - M-43 Surface Maint.	\$ -	
489	Expenses - M-43 Sweep & Flush	\$ -	
491	Expenses - M-43 Drains & Ditches	\$ -	
497	Expenses - M-43 Winter Maint.	\$ -	



<b>Fund 203 – Local Roads</b>			
<i>Projected Revenue:</i>			\$ 195,500.00
<i>Projected Expenditures</i>			\$ 195,088.00
<i>YTD Revenues:</i>			\$ 195,200.72
<i>YTD Expenditures:</i>			\$ 91,080.18
172	Expenses - City Manager	\$ 3,345.50	
446	Expenses - Construction	\$ 32,756.66	
447	Expenses - Admin. & Engineering	\$ (100.00)	
463	Expenses - Routine Maintenance	\$ 51,455.53	
474	Expenses - Traffic Services	\$ -	
478	Expenses - Winter Maint. Fund	\$ 3,622.49	
<b>Fund 207 - Police Bldg Maint</b>			
<i>Projected Revenue:</i>			\$ 40,000.00
<i>Projected Expenditures</i>			\$ 36,000.00
<i>YTD Revenues:</i>			\$ 39,985.70
<i>YTD Expenditures:</i>			\$ 2,778.00
<b>Fund 209 – Cemetery</b>			
<i>Projected Revenue:</i>			\$ 17,000.00
<i>Projected Expenditures</i>			\$ 15,000.00
<i>YTD Revenues:</i>			\$ 16,852.10
<i>YTD Expenditures:</i>			\$ 8,000.00
<b>Fund 264 - MCOLES Training</b>			
<i>Projected Revenue:</i>			\$ -
<i>Projected Expenditures</i>			\$ -
<i>YTD Revenues:</i>			\$ 6,000.00
<i>YTD Expenditures:</i>			\$ -
<b>Fund 271 - Library Maint</b>			
<i>Projected Revenue:</i>			\$ 4,000.00
<i>Projected Expenditures</i>			\$ 20,000.00
<i>YTD Revenues:</i>			\$ -
<i>YTD Expenditures:</i>			\$ 20,196.08
<b>Fund 590 – Sewer</b>			
<i>Projected Revenue:</i>			\$ 508,000.00
<i>Projected Expenditures</i>			\$ 535,100.00
<i>YTD Revenues:</i>			\$ 369,260.73
<i>YTD Expenditures:</i>			\$ 304,626.68
<b>Fund 591 - Water</b>			

<b><i>Projected Revenue:</i></b>			\$	635,000.00
<b><i>Projected Expenditures</i></b>			\$	407,800.00
<b><i>YTD Revenues:</i></b>			\$	513,273.79
<b><i>YTD Expenditures:</i></b>			\$	420,128.56
<b>Fund 661 – Motor Pool</b>				
<b><i>Projected Revenue:</i></b>			\$	276,000.00
<b><i>Projected Expenditures</i></b>			\$	220,102.00
<b><i>YTD Revenues:</i></b>			\$	-
<b><i>YTD Expenditures:</i></b>			\$	172,183.04
<b>Total All Funds</b>				
<b><i>Projected Revenue:</i></b>			\$	3,399,900.00
<b><i>Projected Expenditures</i></b>			\$	3,173,031.00
<b><i>YTD Revenues:</i></b>			\$	2,696,021.22
<b><i>YTD Expenditures:</i></b>			\$	2,116,924.94

# Fund Balances

\*\*\*Fund balances are a combination of cash and assets.

Fund 101 – General			\$	778,255.23
Fund 202 – Major Roads			\$	262,515.72
Fund 203 – Local Roads			\$	78,229.81
Fund 207 - Police Bldg Maintenance			\$	87,051.37
Fund 209 – Cemetery			\$	2,520.04
Fund 264 - MCOLES Police Training			\$	3,000.00
Fund 271 - Library Maintenance			\$	75,481.28
Fund 590 – Sewer			\$	4,454,551.97
Fund 591 - Water			\$	655,740.22
Fund 661 – Motor Pool			\$	90,072.80
Total All Funds			\$	6,487,418.44

➡ A **fund balance** represents the difference between the **assets** (cash, receivables, etc.) and **liabilities** (debts, obligations) in a government fund. The fund balance is crucial because it reflects the financial health of each fund such as the general fund, water fund, or special revenue funds-and determines the city's ability to cover expenses, emergencies, or unforeseen events.

➡ Fund balances are a critical part of managing the city's finances responsibly. They provide flexibility, stability, and security for the City. By understanding the different types of fund balances and their role, the City Council can make better-informed decisions to ensure the city's long-term financial health and ability provide services to residents.



## CITY COUNCIL AGENDA FACT SHEET

**To:** Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

**CC:** Justin Weber, City Manager

**From:** Stephenie Cagle, Treasurer

**CC:** Shelly Umbanhowar, Clerk

**Subject:** Agenda Item 9 a.

**Date:** 04/16/25

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### **Council Information:**

Reminder: The City Council 3<sup>rd</sup> and final Budget Workshop for the 2025/2026 Budget is on Monday, May 12, 2025 at 3PM at City Hall/Council Room.

### **Council Action:**

Please bring your 2025/2026 Budget document that we have been working with. If you need a new one please let the Treasurer know before the meeting.

If you have any budget questions or need clarification, let the Treasurer know before the meeting.



## CITY COUNCIL AGENDA FACT SHEET

**To:** Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

**CC:** Justin Weber, City Manager

**From:** Shelly Umbanhowar, Clerk

**CC:** Stephenie Cagle, Treasurer

**Subject:** Agenda Item 10a, 10b, 10c.

**Date:** 04/16/25

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### **Council Information:**

The DDA has two (2) open seats and Dave McCarty has expressed an interest to City Manager Weber to serve on that board.

The Board of Review has two (2) open seats and Stewart Rissley has expressed an interest to City Manager Weber to serve on that board.

The Parks & Recreation Advisory Board voted at their meeting in April to remove Scott Millin from the board. This basis was on his lack of attendance at the meetings.

The Parks & Recreation Advisory Board now has one (1) open seat. There is a post and applicants have been asked to respond by Friday, May 2<sup>nd</sup>. Then the board will choose and recommend to the City Council who they would like to fill that seat.

### **Council Action:**

- City Manager Weber recommends the council approve the appointment of Dave McCarty to the DDA and;
- Stewart Rissley to the Board of Review and;
- the removal of Scott Millin from the Parks & Recreation Advisory Board.

# Memo

**To:** Mayor Farmer  
City Manager Weber  
Mayor Pro-Tem Martinez – Serratos  
Councilmember Uplinger  
Councilmember McCrumb  
Councilmember Rivers  
Councilmember Muenzer  
Councilmember Garcia

**From:** Stephenie Cagle, Treasurer

**cc:** N/A

**Date:** 4/15/2025

**Re:** City Council Meeting 4/15/2025

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## Purpose

This memo requests City Council approval for a Utility Bill Adjustment Policy to provide a fair and consistent process for handling unusually high utility bills.

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## Policy Highlights

- Clear Eligibility: For leaks, billing anomalies, or documented hardships
  - Fair Process: Standardized application and review procedures
  - Limits & Safeguards: Reasonable caps on adjustments
  - Transparency: Improves public trust and accountability
- 

## Recommendation

Adopting this policy will improve customer service, promote fairness, and provide needed support to residents. We recommend City Council approve the policy for immediate implementation.

**CITY OF BANGOR**  
**VAN BUREN COUNTY, MICHIGAN**  
**POLICY 2025-03**  
**UTILITY BILL ADJUSTMENT POLICY**

<b>Policy Number:</b> 2025-03	<b>Revision Date(s):</b>
<b>Date Adopted:</b>	
<b>Department:</b> Water/Sewer/Trash	

**SECTION 1 PURPOSE**

The purpose of this policy is to provide guidelines for adjusting utility bills for residents and businesses in the City of Bangor, Michigan, under specific circumstances such as leaks, billing errors, irrigation use, swimming pool fills, penalty adjustments, trash service adjustments, or other situations that may warrant an adjustment.

**SECTION 2 POLICY STATEMENT**

The City of Bangor is committed to providing accurate and fair billing for utility services. Utility bill adjustments may be granted under certain conditions as outlined in this policy. The City will evaluate each request on a case-by-case basis to ensure fairness and consistency.

**SECTION 3 ELIGIBILITY FOR ADJUSTMENT**

Utility bill adjustments may be considered under the following circumstances:

**1. Billing Errors:**

- If a billing error is identified, such as a meter reading error, incorrect rate application, or clerical mistake, an adjustment will be made to correct the error. The adjustment will be applied to the affected billing period(s) only.

**2. Irrigation Water Use:**

- Adjustments may be considered for high utility bills resulting from excessive irrigation water use, provided that:
  - The customer demonstrates that the irrigation system was operating correctly and that the high usage was due to unexpected circumstances, such as a timer malfunction or power outage.
  - The customer provides documentation or evidence showing that corrective measures have been taken to prevent future occurrences.
- **Adjustment Calculation for Irrigation Water Use:**
  - The adjustment will be based on the average usage of the previous three billing periods for non-irrigation months. The City may adjust the bill to reflect a more typical irrigation usage based on historical data or the average usage of similarly sized properties in the area.

- Customers are encouraged to install a separate meter for irrigation purposes to more accurately monitor and manage water usage for irrigation.

### **3. Swimming Pool Water Fill:**

- Adjustments may be considered for high utility bills resulting from filling a swimming pool, provided that:
  - The customer notifies the City prior to filling the pool or immediately thereafter.
  - The pool fill is for a one-time or annual event, not for regular refills or maintenance.
  - The customer provides documentation of the pool's capacity or volume and the date the fill occurred.

#### **Adjustment Calculation for Swimming Pool Fills:**

- The adjustment will be based on the amount of water used to fill the pool, as verified by the City. The adjustment will only apply to sewer charges, as the water used to fill a pool does not enter the sewer system. The customer will be responsible for the water charges at the regular rate.

### **4. Penalty Adjustment Requests:**

- Adjustments may be considered for penalties applied to a utility bill, such as late fees or reconnection fees, provided that:
  - The customer demonstrates extenuating circumstances that prevented timely payment, such as medical emergencies, natural disasters, or errors in billing address.
  - The customer has no history of repeated late payments or delinquency in the past 12 months.
  - The customer provides documentation or evidence supporting their request for penalty adjustment.
- **Adjustment Calculation for Penalties:**
  - The adjustment will be limited to a one-time waiver of penalties within a 12-month period unless otherwise approved by the City Manager. The amount of the waiver will not exceed 100% of the penalties assessed.

### **5. Trash Service Adjustments:**

- Adjustments may be considered for trash service charges on a utility bill there was an incorrect service level charge.
- The customer must report the issue within 30 days.

#### **Adjustment Calculation for Trash Service:**

- The adjustment will be based on the portion of the trash service charge for the period during which the service was incorrectly billed. The City may prorate the charge for the affected period or issue a credit.



## **6. Water Deposit Refunds:**

- Water deposit refunds may be requested by customers who have closed their utility accounts or have maintained a good payment history over a specific period.
- To be eligible for a water deposit refund:
  - The customer must have no outstanding balance on their account.
  - The customer must have had no late payments, returned checks, or disconnections for non-payment over the past 18 consecutive months.
- The customer must submit a written request for the refund after closing their account or meeting the conditions for a good payment history.

## **7. Refund Calculation for Water Deposits:**

- The refund amount will be equal to the original deposit paid, less any outstanding charges on the account. Refunds will be processed within 30 days of the request being approved.

## **8. Unusual or Unforeseen Circumstances:**

- Adjustments may be considered for unusual or unforeseen circumstances that result in an abnormally high utility bill, such as natural disasters or water main breaks. The City Manager or their designee will evaluate these situations on a case-by-case basis.

## **SECTION 4 ADJUSTMENT LIMITATIONS**

- Adjustments will only be made for the billing period in which the issue occurred and, if applicable, the period immediately preceding it.
- No more than one adjustment per account will be granted within a 12-month period unless approved by the City Manager.
- The adjustment amount will not exceed 50% of the excess utility usage charges unless extraordinary circumstances warrant a higher adjustment.

## **SECTION 5 REQUEST PROCESS**

1. Customers must submit a written request for a utility bill adjustment to the City Hall within 60 days of receiving the bill in question.
2. The request must include:
  - Account holder's name, address, and contact information.
  - Account number.
  - Reason for the adjustment request.
  - Supporting documentation, if applicable (e.g., repair invoices, photographs, pool capacity details, medical records, service provider correspondence).
3. The City Hall will review the request and may require additional information or an inspection of the property.
4. The request will be reviewed and decided upon by the City Manager or their designee within 30 days of receipt.

## **SECTION 6 NOTIFICATION**

The customer will be notified in writing of the decision regarding their adjustment request. If an adjustment is granted, the revised amount will be reflected on the next billing cycle.

## **SECTION 7 APPEALS**

If a customer disagrees with the decision, they may submit a written appeal to the City Council within 30 days of receiving the decision. The City Council's decision will be final.

## **SECTION 8 POLICY REVIEW**

This policy shall be reviewed annually by the City Council to ensure it remains fair, equitable, and in line with best practices and regulatory requirements.

## **SECTION 9 EFFECTIVE DATE**

This policy is effective immediately and will remain in effect until amended or rescinded by the City Council.



# Bangor Police Department

*"Proudly Protecting and Serving Our Community"*

414 Division Street Bangor, MI 49013

Telephone: (269) 427-5801 Fax: (269) 427-5418

April 16<sup>th</sup>, 2025

Bangor City Council,

I am writing to formally request approval for the purchase of a new police cruiser for the Bangor Police Department. Our current fleet has recently experienced a series of mechanical malfunctions, which have compromised both the reliability of our response capabilities and the safety of our officers.

Several vehicles in the fleet are aging and require frequent repairs, resulting in increased maintenance costs and extended downtime. These issues have hindered our ability to provide timely and effective service to the community.

After a thorough assessment, I believe the addition of a new cruiser is a necessary and cost-effective solution to maintain the high standards of public safety. We are currently exploring options that align with the department's operational needs and the city's budgetary considerations.

I respectfully request the Council's approval to move forward with the purchase process. I have provided detailed specifications, cost estimates, and anticipated timelines for a new police cruiser.

Thank you for your continued support of the Bangor Police Department.

Respectfully,

*Justin Weber*

Chief of Police  
Bangor Police Department

## Tapper Ford, LLC

816 S Kalamazoo PO box 34 - PAW PAW, MI 49079-0034  
Phone: 269-657-3134

Purchase Date: 01/03/25  
Salesperson:

### Cash Disclosure

Phone: 269-657-3134  
Fax: 269-657-6415

Buyer:

Co-Buyer:

#### Purchased Vehicle

<u>Stock #</u>	<u>Vehicle</u>	<u>Color</u>	<u>Miles</u>	<u>VIN</u>
F6022	2025 FORD EXPLORER P	BLACK	14	

#### Purchases & Fees

<b>Selling Price</b>	Selling Price	\$51,636.00
<b>Fees</b>	Certificate of Title	\$15.00
<b>Taxes</b>	Tax 1	\$0.00
<b>Total Cash Price</b>		<b>\$51,651.00</b>

#### Monies Received

<b>Trades</b>	Total Trade Allowance	\$0.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$0.00
<b>Down Payment</b>	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	<b>Total Credits</b>	<b>\$0.00</b>
	<b>Total Cash Price</b>	<b>\$51,651.00</b>
	<b>Total Credits (-)</b>	<b>\$0.00</b>
	<b>Balance Due</b>	<b>\$51,651.00</b>

Signature: \_\_\_\_\_



## CITY COUNCIL AGENDA FACT SHEET

**To:** Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

**CC:** Justin Weber, City Manager

**From:** Shelly Umbanhowar, Clerk

**CC:** Stephenie Cagle, Treasurer

**Subject:** Agenda Item 10f.

**Date:** 04/16/25

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### **Council Information:**

DDA is proposing a logo.

Mayor Farmer and Mayor Pro Tem Serratos will provide more information regarding this agenda item at the meeting.

1



2



3



4



5



**BANGOR, MI**  
**TRAIN CITY USA**  
GATEWAY TO THE LAKE

6

