



BANGOR CITY COUNCIL REGULAR MEETING AGENDA

Date: Monday, April 7, 2025 **Time:** 7:00 PM

Location: Council Chambers 257 W Monroe St Bangor, MI 49013

Mayor: Lynne Farmer **Mayor Pro-Tem:** Pati Martinez-Serratos **City Manager:** Justin Weber

Council Members: Amber Garcia, Darla McCrumb, Jerry Muenzer, Heléne Rivers, Jeremy Uplinger

City Council meetings are conducted in accordance with Michigan's Open Meeting Act (OMA), 1976 PA 267, MCL 15.261 et seq. and Roberts Rules of Order Newly Revised.

Please Note: Agenda items might be added or removed as necessary after publication deadline (Friday before the meeting)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Council Members
4. Authorization to Excuse Absent Council Member(s) from the Meeting *(Skip if all are present)*
5. Approval of Agenda
6. Consent Agenda Items (Roll Call Vote)
Consent agenda items can be adopted by a simple motion; Any consent agenda item may be removed at the request of a Council Member.
 - a. Approval of Regular Meeting minutes for 03/17/25
 - b. Approval of Budget Workshop minutes for 03/24/25
 - c. Approval of ABB Fire Board Yearly Special Meeting minutes for 03/27/25
 - d. Approval of General Checking Accounts Payable & Payroll for 04/01/25 for \$222,483.00
 - e. Approval of T&A2 Accounts Payable & Payroll for 04/01/25 for \$574,734.48
7. Comments/Concerns from the Audience/Public*
Persons addressing City Council are to wait until they are recognized by the Mayor/Chair. A limit of three (3) minutes per speaker is in effect.
8. Regular Business (Resolutions, Proclamations, Department Head Reports, and Presentations)
 - a. None
9. Unfinished Business/Postponed Items
 - a. City Council Budget Workshop #2 - Reminder City Treasurer Cagle
 - b. Bangor City Trash Transfer Station City Manager Weber
10. New Business
 - a. 3rd Quarter Budget Amendments City Treasurer Cagle
 - b. Credit Card Use Policy City Treasurer Cagle
 - c. Travel Policy City Treasurer Cagle
11. Comments/Concerns from the Audience/Public*
Persons addressing City Council are to wait until they are recognized by the Mayor/Chair. A limit of three (3) minutes per speaker is in effect.
12. Council Member Closing Comments
13. Adjournment

UPCOMING MEETINGS – APRIL 2025 (All meetings at City Hall 257 W Monroe St, unless otherwise indicated)		
Parks & Recreation Advisory Board	Regular Meeting 04/08 @ 6PM (Rescheduled from 04/01 @ 4:30PM)	First Tuesday of the Month
Planning Commission	Regular Meeting 04/10 @ 7PM	Second Thursday of the Month
City Council	Budget Workshop 04/14 @ 3PM	As-Needed (Mar-May)
Downtown Development Authority (DDA)	Regular Meeting 04/15 @ 7PM	Third Tuesday of the Month
Economic Development Corporation (EDC)	Regular Meeting 04/17 @ 6PM	Third Thursday of the Month (Mar-Nov)
City Council	Regular Meeting 04/21 @ 7PM	1 st & 3 rd Monday of the Month
Cemetery Committee	Regular Meeting 04/28 @ 7PM at 417 W Arlington St	Fourth Monday of the Month (Apr-Oct)
Meetings usually start promptly at the time indicated. Doors will be opened at 6:45 PM for City Council meetings. Door open times for the other boards/committees are based on the chair's decision on when to open the door.		

***The purpose of the public comment periods are for members of the public to inform the council of their views. Traditionally, Council does not respond to comments made at the meeting; however, the Mayor and/or City Manager may direct staff to follow up with the speaker as appropriate.** Public and council comments are not required to be recorded. "Meeting Minutes are a record of what was done, not what was said" - Roberts Rules of Order Newly Revised (RONR)



CITY OF BANGOR

BANGOR CITY COUNCIL

MARCH 17, 2025

MEETING MINUTES

Council Chambers

Regular Meeting

7:00PM

257 W MONROE ST
BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 7:00 pm.
2. PLEDGE OF ALLEGIANCE IS LED BY COUNCILMEMBER MUENZER AND RECITED BY ALL PRESENT
3. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember	X	
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember	X	
Darla McCrumb	Councilmember	X	
QUORUM MET (7 PRESENT)			

OTHERS PRESENT

Scott Graham, City Attorney
Justin Weber, City Manager
Amanda Karr, Deputy Clerk
Paul Leonard, Police Officer

Derek Babcock, Fire Chief
Ezekiel Drake, Code Enforcement
Tyler Kendegran, Police Officer
Approximately 15 members of the public

4. APPROVAL OF REGULAR AGENDA WITH AMENDMENTS

Motion to accept Regular Meeting 03/17/25 Agenda as Presented.

RESULT: CARRIED (UNANIMOUS)
MOVER: Amber Garcia, Councilmember
SECONDER: Darla McCrumb, Councilmember

5. APPROVAL OF CONSENT AGENDA

a. Consent Agenda

Motion to accept Consent Agenda items: Regular Meeting Minutes **03/03/25**, Accounts Payable/Payroll: General Checking in the amount of **\$61,134.41**, Roads Checking in the amount of **\$2,700.00**.

RESULT: CARRIED (UNANIMOUS)
MOVER: Heléne Rivers, Councilmember
SECONDER: Jeremy Uplinger, Councilmember
AYES: Rivers, Muenzer, Farmer, Martinez-Serratos, Uplinger, Garcia, McCrumb

6. OPPORTUNITY FOR PUBLIC COMMENT

None.

7. REGULAR BUSINESS**a. Department Head Reports**

Department Head and Commission & Boards Reports (*Police, Fire, Code Enforcement, Planning, DDA, Bangor Housing*) were given.

8. UNFINISHED BUSINESS/POSTPONED ITEMS**a. Amended Rules and Policies****Motion to Approve Amended Rules and Policies for City Hall as presented.**

RESULT: APPROVED (6 YES, 1 NO)

MOVER: Heléne Rivers, Councilmember

SECONDER: Darla McCrumb, Councilmember

AYES: Rivers, McCrumb, Farmer, Martinez-Serratos, Uplinger, Garcia

NAYS: Muenzer

9. NEW BUSINESS**a. Parks and Recreation Advisory Board Bylaws.****Motion to approve Parks and Recreation Advisory Board Bylaws as presented.**

RESULT: APPROVED (UNANIMOUS)

MOVER: Amber Garcia, Councilmember

SECONDER: Heléne Rivers, Councilmember

AYES: Rivers, Muenzer, Farmer, Martinez-Serratos, Uplinger, Garcia

b. Planning Commission Bylaws.**Motion to approve Planning Commission Bylaws as presented.**

RESULT: APPROVED (UNANIMOUS)

MOVER: Amber Garcia, Councilmember

SECONDER: Heléne Rivers, Councilmember

AYES: Rivers, Muenzer, Farmer, Martinez-Serratos, Uplinger, Garcia, McCrumb

10. OPPORTUNITY FOR PUBLIC COMMENT

Public comments were heard.

11. COUNCILMEMBER CLOSING COMMENTS

Councilmember comments were heard.

12. ADJOURNMENT**Motion to adjourn at 7:37 PM.**

RESULTS: CARRIED (UNANIMOUS)

MOVER: Jeremy Uplinger, Councilmember

SECONDER: Darla McCrumb, Councilmember

CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Regular Meeting held on Monday, March 17, 2025**. These minutes were **approved by the City Council on Monday, April 7th, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

Shelly Umbanhowar, City Clerk

DRAFT



CITY OF BANGOR

BANGOR COUNCIL MEETING MINUTES

MARCH 24, 2025

MINUTES

Council Chambers

Budget Workshop

3:00PM

257 W. MONROE STREET
BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 3:02 PM.
2. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember		X
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember		X
Darla McCrumb	Councilmember		X
QUORUM MET (4 PRESENT, 3 ABSENT)			

OTHERS PRESENT

Justin Weber, City Manager
Steve Lowder, Acting DPW Director
Stephenie Cagle, Treasurer
Shelly Umbanhowar, Clerk

3. REVIEW OF 2025-2026 BUDGET

There were no minutes of a previous meeting as this was a special topic workshop of the city council.

The meeting was open to the public and properly posted.

The purpose of the meeting was to discuss the 2025-2026 fiscal year budget. City Manager Weber and Treasurer Cagle presented some projections regarding:

1. Budget Overview for the Local & Major Streets, Police, Water & Wastewater, and Motor Equipment Fund
2. Questions and Answers

There was thorough discussion of current balances, practices, trends, and options of each of the items. There were no actions taken. The meeting was a special topic workshop of the City Council. The next special workshop of the City Council will be Monday, April 14, 2025 @ 3PM.

4. OPPORTUNITY FOR PUBLIC COMMENT

None.

5. ADJOURNMENT

Business of this budget workshop was completed and the workshop ended at 4:10 PM.

Shelly Umbanhowar, City Clerk

Mayor Lynne Farmer

CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Budget Workshop held on Monday, March 24, 2025**. These minutes were **approved by the City Council on Monday, April 7, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

Shelly Umbanhowar, City Clerk



CITY OF BANGOR

SPECIAL CITY COUNCIL

MARCH 27, 2025

ABB FIRE BOARD YEARLY SPECIAL BUDGET MEETING MINUTES

Fire Station

Special Meeting

6:00PM

BANGOR COMMUNITY FIRE STATION
417 W ARLINGTON ST BANGOR, MI 49013

1. This meeting was called to order by Mayor Farmer at 6:43 pm.
2. ATTENDANCE/ROLL CALL

Attendee Name	Title	Status	
		Present	Absent
Lynne Farmer	Mayor	X	
Pati Martinez-Serratos	Mayor Pro Tem	X	
Heléne Rivers	Councilmember	X	
Jeremy Uplinger	Councilmember	X	
Jerry Muenzer	Councilmember	X	
Amber Garcia	Councilmember		X
Darla McCrumb	Councilmember	X	
QUORUM MET (6 PRESENT)			

OTHERS PRESENT

Justin Weber, City Manager; Shelly Umbanhowar, City Clerk

3. **APPROVAL OF PROPOSED 2025-2026 BUDGET FOR THE A.B.B. JOINT FIRE DISTRICT.**

Motion to accept the Proposed 2025-2026 Budget for the A.B.B. Joint Fire District	
RESULT:	APPROVED (5 Yes, 1 No, 1 Absent)
MOVER:	Pati Martinez-Serratos, Mayor Pro-Tem
SECONDER:	Darla McCrumb, Councilmember
AYES:	Uplinger, McCrumb, Rivers, Martinez-Serratos, Farmer
NAYS:	Muenzer
ABSENT:	Garcia

4. **ADJOURNMENT.**

Motion to adjourn at 6:55 PM	
RESULT:	CARRIED
MOVER:	Heléne Rivers, Councilmember
SECONDER:	Pati Martinez-Serratos, Mayor Pro-Tem
ABSENT:	Garcia

Shelly Umbanhowar, City Clerk

Mayor Lynne Farmer

CERTIFICATION

I, **Shelly Umbanhowar**, the duly appointed Clerk for the City of Bangor, do hereby certify that this is a true and exact copy of the minutes from the **Special Meeting held on Thursday, March 27, 2024**. These minutes were **approved by the City Council on Monday, April 7, 2025**, by unanimous vote. The original is on file at the Bangor City Hall, 257 W. Monroe Street, Bangor, Michigan 49013.

Shelly Umbanhowar, City Clerk

DRAFT



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, City Clerk

CC: Stephenie Cagle, Treasurer; Shelly Umbanhowar, Clerk

Subject: Accounts Payable and Payroll

Date: 04/03/25

Recommended Action:

GENERAL CHECKING - Treasurer recommends City Council approval of the following:

- **Bill List** for 04/01/25 (41 items) in the amount of **\$122,616.62.**
- **ACH/EFT Transactions** (13 items) in the amount of **\$4,761.32.**
- **Payroll** (4 items) in the amount of **\$88,570.87.**
- **Debit Card Transactions** (2 items) in the amount of **\$6,534.19.**
 - For a **grand total** amount of **\$222,483.00** from the **GCK-2** account.

• TOTAL AMOUNT OF <u>GCK-2</u> BILLS LIST & PAYROLL	<u>\$222,483.00</u>
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T&A2 - Treasurer recommends City Council approval of the following:

- **Bill List** for 04/01/25 (13 items) in the amount of **\$574,734.48.**
 - For a **grand total** amount of **\$574,734.48** from the **T&A2** account.

• TOTAL AMOUNT OF <u>T&A2</u> BILLS LIST	<u>\$574,734.48</u>
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Council Action:

For Action

Summary:

See GCK-2 and T&A2, Invoice approval lists.

04/01/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
 EXP CHECK RUN DATES 04/08/2025 - 04/08/2025
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GCK-2 - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
PAPER CHECKS			
AT&T	AT&T MOBILITY		
	03142025	PHONE @ WELLS	117.72
	TOTAL FOR: AT&T MOBILITY		117.72
AUTO	AUTO-WARES GROUP		
		SNOW PLOW, POLICE & WHITE F250 - MISC	
	032525	MAINTENANCE	117.67
	TOTAL FOR: AUTO-WARES GROUP		117.67
BENISTAR	BENISTAR/UA-6803		
	04012025	RETIREMENT BENEFITS APRIL 2025	2,865.84
	TOTAL FOR: BENISTAR/UA-6803		2,865.84
CINTAS	CINTAS CORPORATION #301		
	4224125908	DPW UNIFORMS	69.16
	4224377127	RUGS CITY HALL & POLICE STATION	99.37
	4224869160	DPW UNIFORMS	69.16
	4225615615	DPW UNIFORMS	69.16
	TOTAL FOR: CINTAS CORPORATION #301		306.85
DANSAUTO	DAN'S AUTOMOTIVE		
	I010583	CAR #55 - OIL CHANGE	70.45
		CAR #53 - FUEL GAUGE ERROR - NOT SHOWING FUEL	
	I010592	AMOUNT	65.00
	TOTAL FOR: DAN'S AUTOMOTIVE		135.45
DELTA	DELTA DENTAL OF MICHIGAN		
	RIS0006306783	DENTAL INSURANCE - APRIL 2025	1,562.57
	TOTAL FOR: DELTA DENTAL OF MICHIGAN		1,562.57
HARRIS CON	HARRIS CONAG, LLC		
		PAYMENT REQUEST NO. 1 WORK COMPLETED 03/01-	
	NO. 1	03/27/25	97,708.14
	TOTAL FOR: HARRIS CONAG, LLC		97,708.14

SUNBELT	HOMESERVE USA		
		WATER LEAK, AND WATER & SEWER LINE JANUARY	
	JANUARY 2025	2025 COVERAGE	1,629.30
TOTAL FOR: HOMESERVE USA			1,629.30
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INTEGRITY	INTEGRITY TECH PARTNERS		
		REPLACEMENT OF PC THAT QUIT WORKING AT CITY	
	13046	HALL	1,102.43
	13047	CLERK LAPTOP	1,261.55
TOTAL FOR: INTEGRITY TECH PARTNERS			2,363.98
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KENNEDY	KENNEDY INDUSTRIES, INC.		
	645060	ARLINGTON LIFT STATION - FIELD SERVICE	900.00
TOTAL FOR: KENNEDY INDUSTRIES, INC.			900.00
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GRUETZMAC	KEVIN GRUETZMACHER		
		CHANGE PIN FOR CITY HALL FRONT DOOR - KEYS FOR	
	696965	CHANGE	125.40
TOTAL FOR: KEVIN GRUETZMACHER			125.40
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KROHN EX	KROHN EXCAVATING, LLC		
		40 YDS GRAVEL WATER MAIN BREAK ON CENTER ST -	
	3166	DIG UP, REPAIR, FILL	840.00
TOTAL FOR: KROHN EXCAVATING, LLC			840.00
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SOM-POLICE	MICHIGAN STAE POLICE		
	551-654466	TOKEN FEE FROM 01/01/25-03/31/25	198.00
TOTAL FOR: MICHIGAN STAE POLICE			198.00
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MI TOWNSH	MICHIGAN TOWNSHIP SERVICES ALLEGAN		
	4180	PERMIT FEES FEB 2025 ELECTRICAL	617.40
TOTAL FOR: MICHIGAN TOWNSHIP SERVICES ALLEGAN			617.40
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MOTOROLA	MOTOROLA SOLUTIONS, INC		
		TWO ADDT'L BODY CAMS - POLICE/ VIDEOMANAGER	
	1411138642	CLOUD ANNUAL X2	1,070.50
TOTAL FOR: MOTOROLA SOLUTIONS, INC			1,070.50
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PITNEY	PITNEY BOWES		
	3320519316	POSTAGE METER LEASE 02/10-05/09/25	74.04
TOTAL FOR: PITNEY BOWES			74.04
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PITNEY SUP	PITNEY BOWES INC		
	030725	POSTAGE FOR METER	256.55
TOTAL FOR: PITNEY BOWES INC			256.55
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Page 2 of 5 TOTAL:			8,075.17

PRIORITY	PRIORITY HEALTH		
	250750025696	HEALTH INSURANCE - APRIL 2025	8,232.30
TOTAL FOR: PRIORITY HEALTH			8,232.30
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RELIABLE	REPUBLIC SERVICEWS#646		
	0646-001985194	DPW CONTAINER PICK UP 04/01-04/30/25	109.00
TOTAL FOR: REPUBLIC SERVICEWS#646			109.00
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ROCKY	ROCKY JOHNSON INSURANCE AGENCY, INC		
	654	NOTARY BOND - RENEE WARD	45.00
TOTAL FOR: ROCKY JOHNSON INSURANCE AGENCY, INC			45.00
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SERVPRO	SERVPRO OF ALLEGAN & BARRY CO.		
	1911	MOLD REMEDIATION - AIR SAMPLE - SITE VISIT & REPORT FEE/LIBRARY	495.00
TOTAL FOR: SERVPRO OF ALLEGAN & BARRY CO.			495.00
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SHARE	SHARE CORP.		
	298460	INVERTED TIP PRECAUTION BLUE X24, INVERTED TIP SAFETY GREEN X24	864.90
TOTAL FOR: SHARE CORP.			864.90
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UMBANHOV	SHELLY UMBANHOWAR		
	032825	MILEAGE REIMBURSEMENT FOR MAMC YEAR TWO INSTITUTE	208.60
TOTAL FOR: SHELLY UMBANHOWAR			208.60
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SPECTRUM	SPRCTRUM PRINTERS, INC		
	84702	PRECINCT KIT FOR 05/06/25 LOCAL GENERAL ELECTION	52.73
TOTAL FOR: SPECTRUM PRINTERS, INC			52.73
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STANDARD	STANDARD INSURANCE COMPANY		
	040125	APRIL 2025 LIFE INSURANCE	151.04
TOTAL FOR: STANDARD INSURANCE COMPANY			151.04
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TELERAD	TELE-RAD, INC.		
	919048	CAR BATTERY ISSUE POLICE #53	105.00
TOTAL FOR: TELE-RAD, INC.			105.00
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TRACE	TRACE ANALYTICAL LABORATORIES, INC		
	5030457	DRINKING WATER REQ TESTING WEEKLY 03/12/25	124.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC			124.00
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USBANK	US BANK EQUIPMENT FINANCE		
	550845002	CITY HALL COPIER	9.75
TOTAL FOR: US BANK EQUIPMENT FINANCE			9.75

US BUSINES	US BUSINESS SYSTEMS, INC		
		COPIER NOT UNDER CONTRACT IN PERSON TECH	
	IN246756	SERVICE CALL	148.00
	IN247800	KEYBOARD & HOLDER FOR COPIER	263.76
TOTAL FOR: US BUSINESS SYSTEMS, INC			411.76

USABLU	USA BLUEBOOK		
	INV00636201	WATER TREATMENT SUPPLIES	249.37
TOTAL FOR: USA BLUEBOOK			249.37

VANCLERK	VAN BUREN COUNTY CLERK		
		VOTERS CARDS PRINTING FOR THE QUARTER ENDING	
	032625	03/31/25	21.35
TOTAL FOR: VAN BUREN COUNTY CLERK			21.35

VERIZWIRE	VERIZON WIRELESS		
		DPW, POLICE, CODE ENF - ON DUTY CELL PHONES,	
	6108193779	WIFI HOTSPOT - CODE ENF APRIL 2025	171.08
TOTAL FOR: VERIZON WIRELESS			171.08

PP VILLAGE	VILLAGE OF PAW PAW		
	JANUARY-25	LAB ANALYSIS JANUARY 2025	60.00
TOTAL FOR: VILLAGE OF PAW PAW			60.00

VSP	VISION SERVICE PLAN		
	822485403	VISION INSURANCE APRIL 2025	274.98
TOTAL FOR: VISION SERVICE PLAN			274.98

WOLF DUBC	WOLF KUBOTA		
	MAT-2022914	REPLACEMENT GAS CAP FOR SKID STEER	141.35
TOTAL FOR: WOLF KUBOTA			141.35

TOTAL - ALL PAPER CHECKS		\$122,616.62
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ACH/EFT TRANSACTIONS

COMCAST	COMCAST		
	0022594 032425	WHITE OAK LIFT 04/07-05/06/25	53.85
	0022651 032425	ARLINGTON LIFT INTERNET 04/07-05/06/25	53.85
	030825 0013411	DPW 03/21-04/20/25 INTERNET	161.15
	031225 0030183	CITY HALL 03/16-04/15/25 INTERNET	374.30
	031225 0030191	POLICE STATION INTERNET 03/16-04/15/25	397.41
	031425 0022578	PARK ST LIFT INTERNET 03/28-04/27/25	53.85
	22602 032425	ARLINGTON LIFT INTERNET 04/07-05/06/25	148.90
TOTAL FOR: COMCAST			1,243.31

CONSUMER: CONSUMERS ENERGY

	031125 8270	WELL #9 02/17-03/17/25	351.04
	031125 8833	WELL #8 02/17-03/17/25	2,061.95
	031825 8098	NATURAL GAS ARLINGTON LIFT 02/20-03/20/25	125.83
	031825 8353	NATURAL GAS DPW BUILDING 02/20-03/20/25	546.88
	041625 7710	POLICE STATION NATURAL GAS 02/20-03/20/25	124.86
	041625 8536	CITY HALL NATURAL GAS 02/20-03/20/25	307.45
TOTAL FOR: CONSUMERS ENERGY			3,518.01

TOTAL - ALL ACH/EFT TRANSACTIONS \$4,761.32**PAYROLL**

3/14/2025	BIWEEKLY PAY PERIOD 02/23-03/08/25	41,879.63
	INCLUDING BHC PAYROLL 02/23-03/08/25	
3/25/2025	MARCH BOARD OF REVIEW	645.90
3/28/2025	BIWEEKLY PAY PERIOD 03/09-03/22/25	42,331.41
	INCLUDING BHC PAYROLL 03/09-03/22/25	
4/3/2025	COUNCIL 1ST QTR & MARCH 2025 PAY	3,713.93
TOTAL FOR: PAYROLL		88,570.87

TOTAL - ALL PAYROLL \$88,570.87**DEBIT CARD TRANSACTIONS**

11/1/2024	NOVEMBER 2024 DEBIT CARD TRANSACTIONS	3,423.64
12/1/2024	DECEMBER 2024 DEBIT CARD TRANSACTIONS	3,110.55
TOTAL FOR: DEBIT CARD TRANSACTIONS		6,534.19

TOTAL - ALL DEBIT CARD TRANSACTIONS \$6,534.19**TOTAL - ALL CATEGORIES \$222,483.00**

04/01/2025 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF BANGOR
EXP CHECK RUN DATES 04/08/2025 - 04/08/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: T&A2 - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name		
	Invoice	Description	Amount
CHECKS IN BETWEEN			
	2829-2837	SUMMER & WINTER TAX DISBURSEMENTS	572,189.03
	2827-2828	CORELOGIC 2024 WINTER TAX REFUNDS	375.40
	2821-2822	SUMMER & WINTER TAX REFUNDS 2024	2,170.05
TOTAL FOR: PASS THROUGH TAXES			574,734.48
TOTAL - ALL CHECKS IN BETWEEN			574,734.48

Memo

To: Mayor Farmer
City Manager Weber
Mayor Pro-Tem Martinez – Serratos
Councilmember Uplinger
Councilmember McCrumb
Councilmember Rivers
Councilmember Muenzer
Councilmember Garcia

From: Stephenie Cagle, Treasurer

cc: N/A

Date: 4/01/2025

Re: City Council Meeting 4/07/2025

Subject: Reminder: Upcoming Budget Workshop on April 14, 2025

City Council Members,

This is a reminder that the **Budget Workshop** is scheduled for **April 14, 2025, at 3:00 PM**. The workshop will provide an opportunity to review key budgetary considerations, discuss potential amendments, and ensure alignment with the City's financial goals.

Your participation is essential to facilitating an informed discussion and making sound fiscal decisions for our community. Please come prepared to review the proposed budget adjustments and address any concerns or recommendations.

If you have any questions or need additional materials before the workshop, please do not hesitate to reach out.

Thank you for your time and commitment to responsible financial planning.



CITY COUNCIL AGENDA FACT SHEET

To: Mayor Farmer, Pro Tem Martinez-Serratos, Councilmember Rivers, McCrumb, Garcia, Muenzer and Uplinger

CC: Justin Weber, City Manager

From: Shelly Umbanhowar, Clerk

CC: Stephenie Cagle, Treasurer

Subject: Agenda Item 9 b.

Date: 04/02/25

Council Information:

This item was previously introduced at a prior meeting, and City Manager Weber would like to move forward with the plan to establish a **Bangor City Trash Transfer Station** for the benefit of our residents.

Included for your review are:

- **Pricing details** outlining potential fees
- **Procedures** for how the transfer station will operate
- **Sample permits** that would be required for residents to utilize the facility

Please review the attached materials in preparation for discussion and possible approval at the upcoming meeting

Council Action:

City Manager Weber recommends the council motion to allow implementation of the Bangor City Trash Station effective May 2025.

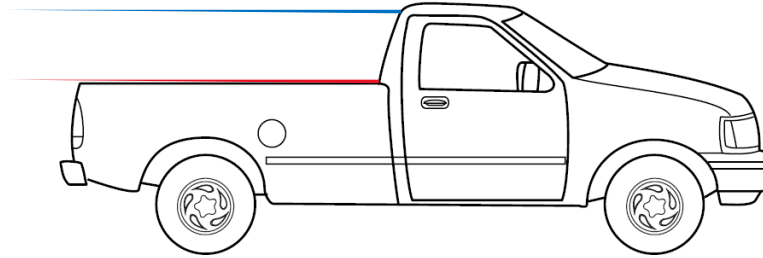
City of Bangor Transfer Station 2025 Pricing

Effective May 2025

610 David Walton Dr. Bangor, MI 49013

Last Friday of the Month 11am-3pm

(Transfer Station Permit is Required, Obtain at City Hall, Residents Only)



Full Size Pick Up

Level to Rails \$62.50 (2.5cu yds)

Level to Top of Cab \$100 (4cu yds)

Cubic Yard of Waste \$25

Furniture & Mattress \$25 Each

White Goods: Refrigerators, stoves, washers, dryers, water heaters, etc. \$30 Each

(Only refrigerators that freon is out and tagged will be accepted).

Different size trucks and trailers (at the discretion of the station operators) will add a load price according to the over-fill of truck or trailer.

Not Acceptable Items

Aerosol Cans

Batteries

Freon

Hazardous Liquids or Materials

Light Bulbs

Regulated Medical Waste

Solvents

Tires

Motor Oil / Motor Oil Containers

Paint or Paint Cans

Varnishes

Yard Waste



BANGOR CITY TRANSFER STATION PERMIT

This permit is good for one (1) use of up to four (4) yards of waste (about a pick up truck load) at the City of Bangor Transfer Station located at:

610 David Walton Dr. Bangor MI 49013.

The following items will not be accepted:

Hazardous materials, Freon, motor oil, solvents, non latex paint, varnishes, batteries, regulated medical waste, tires, and yard waste.



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BANGOR CITY

TRANSFER STATION PERMIT

PERMIT #

PAID STAMP:

SCHEDULED DROP-OFF: Friday ___/___/20__ (11am-3pm)

City Hall Initials:_____ DPW Initials:_____



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BANGOR CITY TRANSFER STATION PERMITS

1



Payment & Permit

Each Permit is \$25 per cubic yard of waste and must be paid for in full before any waste is dropped off at the transfer station. City Hall Staff should stamp the permit with the date paid, permit number and initial at the bottom.

2



Record

Record the permit details in the Permit Tracker shared spreadsheet. This spreadsheet auto updates so that everyone can see new entries to review at the time of collection.

3



Collect

The permit should be collected by the DPW at the next scheduled dump day. The DPW worker should review the permit and see a “paid” stamp and initials and receipt attached to the permit. The DPW worker should then initial the permit.

4



File

After Collection the DPW workers should return each dually signed permit to City Hall. This process will guarantee that all permits are accounted for.

Memo

To: Mayor Farmer
City Manager Weber
Mayor Pro-Tem Martinez – Serratos
Councilmember Uplinger
Councilmember McCrumb
Councilmember Rivers
Councilmember Muenzer
Councilmember Garcia

From: Stephenie Cagle, Treasurer

cc: N/A

Date: 4/01/2025

Re: City Council Meeting 4/07/2025

Subject: Recommendation for Adoption of 3rd Quarter Budget Amendments

City Council Members,

I am writing to formally recommend the adoption of the proposed 3rd Quarter Budget Amendments. After a thorough review of the City's financial status and expenditure trends, these amendments have been prepared to ensure continued fiscal responsibility and alignment with the City's priorities.

The proposed amendments address necessary adjustments in revenue projections, expenditure reallocations, and funding for critical initiatives. Key highlights of the amendments include:

- **Revenue Adjustments:** Updates to reflect actual revenue collections and revised forecasts.
- **Expenditure Modifications:** Reallocation of funds to priority projects and operational needs.
- **Emergency and Contingency Provisions:** Adjustments to ensure adequate reserves and financial flexibility.

The Finance Department has carefully assessed these amendments, and they align with the City's long-term financial goals and strategic planning efforts. I urge the City Council to review and adopt these amendments to maintain financial stability and ensure the efficient use of public funds.

Please let me know if you require additional information or clarification. I appreciate your consideration and look forward to your support in this matter.

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

GENERAL FUND - City Operations

ACT. #	REVENUES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101	GENERAL FUND	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
402.000	PROPERTY TAX-REAL		20,000	350,000	370,000	368,797.54	105.37
404.276	BANGOR CEMETERY TAX			-	-	0.00	0.00
408.000	PROPERTY TAX-POLICE GF 101		15,000	160,000	175,000	173,271.31	108.29
410.000	PROPERTY TAX-PERSONAL			120,000	120,000	115,247.52	96.04
446.000	INTEREST/LATE FEE-DELQ			6,000	6,000	0.00	0.00
447.000	CFS-TAX ADMIN FEE		1,500	25,000	26,500	26,388.21	105.55
475.000	SPECIAL ASSESSMENTS (CLEANUP/MOWING)			1,000	1,000	0.00	0.00
478.000	MARIJAUNA LICENSING PERMITS			15,000	15,000	3,000.00	20.00
492.000	PERMIT FEES (Bldg, Mechanical, & Electrical)			35,000	35,000	35,628.86	101.80
493.000	FENCE PERMITS			100	100	0.00	0.00
502.000	FEDERAL GRANTS			-	-	0.00	0.00
505.301	FEDERAL GRANTS/POLICE DEPT			-	-	0.00	0.00
540.003	STATE GRANT REVENUE			-	-	0.00	0.00
543.000	STATE GRANTS-PA 302 (BPD)			2,000	2,000	1,198.02	59.90
543.001	STATE LIQUOR CONTROL (BPD)			1,500	1,500	1,112.10	74.14
543.002	DRUG FORFEITURES (BPD)			-	-	0.00	0.00
543.301	STATE GRANTS/POLICE			-	-	0.00	0.00
546.001	STATE GRANTS PA 48			-	-	0.00	0.00
573.000	COMMUNITY STABILIZATION			11,000	11,000	8,367.26	76.07
574.000	STATE SHARED REVENUE			220,000	220,000	147,124.00	66.87
574.002	CVTRS REVENUE		1,000	100,000	101,000	100,311.00	100.31
577.000	MRE REVENUE		3,500	55,000	58,500	58,228.66	105.87
618.001	CFS WEEKLY TRASH SER			140,000	140,000	108,060.88	77.19
618.002	DELQ FEES / WKLY TRASH SERV			-	-	0.00	0.00

ACT. #	REVENUES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101	GENERAL FUND	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
626.000	CFS CEMETARY FOUNDATION			2,000	2,000	948.60	47.43
627.000	CFS GRAVE OPEN/CREMATION		1,000	6,000	7,000	6,550.00	109.17
628.000	CFS CEMETARY SPACE		1,500	3,000	4,500	4,250.00	141.67
629.000	PERPETUAL CARE			-	-	0.00	0.00
630.000	CHARGES FOR SERVICE			500	500	97.75	19.55
630.301	CHARGES FOR SERVICE/POLICE DEPT (Shool Resource Officer)			60,000	60,000	20,362.80	33.94
657.000	ORDINANCE VIOLATIONS & OCCUPANCY		500	7,500	8,000	7,723.02	102.97
658.000	FINES & POLICE REPORTS			5,000	5,000	1,613.00	32.26
664.000	INTEREST INCOME		6,000	20,000	26,000	20,853.08	104.27
667.000	EQUIPMENT RENTAL			-		-	-
668.000	FRANCHISE FEES, RENTS, ROYALTIES			18,000	18,000	10,472.98	58.18
674.002	DONATIONS			500	500	0.00	0.00
674.209	CEMETERY DONATIONS/HISTORICAL SOCIETY			100	100	75.00	75.00
674.301	DONATIONS/POLICE			100	100	10.00	10.00
674.691	DONATIONS/PARKS & REC			600	600	150.00	25.00
692.000	FOIA FEE			500	500	239.73	47.95
694.000	MISC INCOME			9,000	9,000	8,049.53	89.44
694.001	CREDIT CARD ADMIN FEE			-	-	0.00	0.00
	TOTALS	-	50,000.00	1,374,400.00	1,424,400.00	1,228,130.85	89.36%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-101	CITY COUNCIL	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.000	SALARY			25,000	25,000	13,150.00	52.60
709.000	FICA & MEDICARE			2,000	2,000	1,005.98	50.30
710.001	UNEMPLOYMENT			-	-	0.00	0.00
725.000	WORK COMP			100	100	71.00	71.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-101	CITY COUNCIL	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
808.000	AUDIT	(2,000)		2,000	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
826.000	LEGAL FEES			33,000	33,000	24,472.37	74.16
840.000	INSURANCE & BONDS	(4,100)		18,000	13,900	13,831.86	76.84
850.000	COMMUNICATIONS			-	-	0.00	0.00
880.000	COMMUNITY PROMOTION			2,290	2,290	1,498.65	64.12
880.100	APPLE FESTIVAL			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
956.001	EDUCATION & TRAINING	(1,000)		1,000	-	0.00	0.00
985.000	CASH (SHORT) & OVER			50	50	(27.53)	(55.06)
	Totals	(7,100.00)	-	83,440.00	76,340.00	54,002.33	64.72%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-172	CITY MANAGER	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.000	SALARY			17,000	17,000	11,777.82	69.28
709.000	FICA & MEDICARE			1,500	1,500	900.95	60.06
710.001	UNEMPLOYMENT			100	100	0.00	0.00
718.000	HEALTH INSURANCE			1,000	1,000	11.80	1.18
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			250	250	249.78	99.91
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
850.000	COMMUNICATIONS			-	-	0.00	0.00
860.000	TRANSPORTATION			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			100	100	52.00	52.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			1,850	1,850	0.00	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-172	CITY MANAGER	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	-	-	21,800.00	21,800.00	12,992.35	59.60%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-215	CITY CLERK	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.000	SALARY		7,400	32,000	39,400	32,058.96	100.18
709.000	FICA & MEDICARE		550	2,500	3,050	2,574.01	102.96
710.001	UNEMPLOYMENT			200	200	0.00	0.00
713.000	OVERTIME			-	-	0.00	0.00
718.000	HEALTH INSURANCE		2,000	10,000	12,000	11,335.70	113.36
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			250	250	249.81	99.92
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
820.000	ELECTIONS			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES		100	-	100	100.00	100.00
956.001	EDUCATION & TRAINING			3,000	3,000	942.33	31.41
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	-	10,050.00	47,950.00	58,000.00	47,260.81	98.56%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-247	BOARD OF REVIEW	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES			-	-	-	0.00
703.000	SALARY		300	500	800	725.67	145.13
709.000	FICA & MEDICARE				-	-	0.00
710.001	UNEMPLOYMENT			-	-	-	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-247	BOARD OF REVIEW	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
725.000	WORK COMP			-	-	-	0.00
752.000	OFFICE SUPPLIES			-	-	-	0.00
818.000	CONTRACTUAL SERVICES			2,000	2,000	1,943.00	97.15
	VBCty Deed/Legal Verification				-	1,943.00	
900.000	PRINTING & PUBLISHING		400	-	400	368.25	100.00
956.001	EDUCATION & TRAINING			-	-	-	0.00
977.000	NEW EQUIPMENT			-	-	-	0.00
	Totals	-	700	2,500	3,200	3,036.92	121.48%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-253	CITY TREASURER	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.000	SALARY			30,000	30,000	23,015.60	76.72
709.000	FICA & MEDICARE	(300)		2,500	2,200	1,714.56	68.58
710.001	UNEMPLOYMENT			200	200	0.00	0.00
713.000	OVERTIME			-	-	0.00	0.00
718.000	HEALTH INSURANCE		4,450	13,000	17,450	14,901.63	114.63
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			250	250	249.81	99.92
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES (Accountant)	(1,000)		4,000	3,000	1,930.00	48.25
818.002	ASSESSOR/BOARD OF REVIEW			-	-	0.00	0.00
826.000	LEGAL FEES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			175	175	159.00	90.86
955.001	MISCELLANEOUS			-	-	0.00	0.00
956.001	EDUCATION & TRAINING	(400)		2,000	1,600	1,529.40	76.47
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	(1,700)	4,450	52,125	54,875	43,500.00	83.45%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-257	ASSESSOR DEPARTMENT	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.000	SALARY			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES (ASSESSOR FEE)			17,500	17,500	10,056.97	57.47
840.000	INSURANCE & BONDS			-	-	0.00	0.00
956.001	EDUCATION & TRAINING			-	-	0.00	0.00
977.000	NEW EQUIPMENT			-	-	0.00	0.00
	Totals	-	-	17,500	17,500	10,056.97	57.47%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-262	ELECTIONS	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES			1,500	1,500	1,261.67	84.11
703.000	SALARY			-	-	-	0.00
709.000	FICA & MEDICARE			-	-	-	0.00
710.001	UNEMPLOYMENT			-	-	-	0.00
718.000	HEALTH INSURANCE			-	-	-	0.00
725.000	WORK COMP			-	-	-	0.00
752.000	OFFICE SUPPLIES		100	-	100	58.05	100.00
760.001	OPERATING SUPPLIES	(1,600)		6,250	4,650	2,514.16	40.23
818.000	CONTRACTUAL SERVICES		1,500	-	1,500	1,252.47	100.00
	Equipment Maintenance					385.00	
	Van Buren County November Election					867.47	
840.000	INSURANCE & BONDS			-	-	-	0.00
850.000	COMMUNICATIONS			-	-	-	0.00
900.000	PRINTING & PUBLISHING			1,000	1,000	609.67	60.97
955.001	MISCELLANEOUS			-	-	-	0.00
956.001	EDUCATION & TRAINING			-	-	-	0.00
977.000	NEW EQUIPMENT			6,250	6,250	3,556.51	56.90
	Totals	(1,600)	1,600	15,000	15,000	9,252.53	61.68%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-265	CITY HALL	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES			7,500	7,500	7,240.55	96.54
703.000	SALARY (BHC)	(4,000)		5,000	1,000	2,974.81	59.50
709.000	FICA & MEDICARE		2,000	5,000	7,000	6,953.37	139.07
710.001	UNEMPLOYMENT	(200)		400	200	101.97	25.49
718.000	HEALTH INSURANCE			-	-	0.00	0.00
723.001	HEALTH INSURANCE-RETIREE	(2,000)		40,000	38,000	27,184.85	67.96
725.000	WORK COMP			-	-	0.00	0.00
752.000	OFFICE SUPPLIES		1,000	4,500	5,500	4,615.98	102.58
760.001	OPERATING SUPPLIES			1,000	1,000	574.37	57.44
808.000	AUDIT	(2,000)		33,000	31,000	29,100.00	88.18
818.000	CONTRACTUAL SERVICES		2,000	20,000	22,000	18,843.25	94.22
	Postage Meter - Refill					1,778.62	
	Postage Meter - Lease					148.08	
	Copier Printing					2,333.48	
	Copier Lease - City Hall					1,104.02	
	Cintas - Rug Rental					1,012.13	
	IT Service					6,663.01	
	Invoice Cloud (Online Bill Pay)					1,165.11	
	BS&A Software					3,800.00	
	Web Domain (2024)					155.00	
	Misc. Fall Décor					100.00	
	Pest Control					583.80	
840.000	INSURANCE & BONDS	(150)		7,500	7,350	7,349.48	97.99
850.000	COMMUNICATIONS	(2,000)		20,500	18,500	10,327.82	50.38
900.000	PRINTING & PUBLISHING			1,000	1,000	673.55	67.36
915.000	MEMBERSHIP AND DUES			600	600	782.53	130.42
920.000	UTILITIES			7,000	7,000	4,165.83	59.51
934.000	REPAIRS & MAINT		1,000	5,500	6,500	5,270.19	95.82
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-265	CITY HALL	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
955.001	MISCELLANEOUS			4,000	4,000	(820.66)	(20.52)
	Bank Service Charges					252.48	
	BHC					878.47	
	DDA					(3,226.20)	
	Banner					99.00	
	15 Min Parking Signs/Railroad Crossing Sign					231.89	
	Battery Backups @ City Hall					799.75	
	Credit Card Service Charge					143.95	
956.001	EDUCATION & TRAINING			500	500	0.00	0.00
977.000	NEW EQUIPMENT			3,000	3,000	681.14	22.70
	Totals	(10,350)	6,000	166,000	161,650	126,019.03	75.92%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-301	POLICE DEPARTMENT	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES			300,000	300,000	251,135.71	83.71
703.000	SALARY			27,000	27,000	18,232.71	67.53
709.000	FICA & MEDICARE			25,000	25,000	21,712.12	86.85
710.001	UNEMPLOYMENT			1,000	1,000	0.00	0.00
713.000	OVERTIME			18,000	18,000	8,773.85	48.74
718.000	HEALTH INSURANCE	(5,000)		30,000	25,000	22,049.07	73.50
725.000	WORK COMP			9,000	9,000	8,628.80	95.88
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			1,000	1,000	600.72	60.07
754.000	SALVAGE EXPENDITURES			-	-	0.00	0.00
760.001	OPERATING SUPPLIES			5,000	5,000	2,969.15	59.38
767.000	UNIFORMS & CLEANING	(1,500)		6,000	4,500	894.18	14.90
792.001	LIQUOR CONTROL			-	-	0.00	0.00
792.002	DRUG FORFEITURE			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-301	POLICE DEPARTMENT	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
818.000	CONTRACTUAL SERVICES		6,000	7,000	13,000	11,107.59	158.68
	Report Writing Software					3,879.84	
	Copier Lease					2,577.91	
	Repairs					100.00	
	Animal Vet Drop Off					116.73	
	IT Services					4,433.11	
826.000	LEGAL FEES			-		0.00	0.00
840.000	INSURANCE & BONDS			21,000	21,000	20,921.00	99.62
850.000	COMMUNICATIONS		2,100	8,000	10,100	8,067.42	100.09
860.000	TRANSPORTATION			-	-	0.00	0.00
860.001	FUEL			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			1,000	1,000	115.00	11.50
920.000	UTILITIES			3,500	3,500	2,293.12	65.52
934.000	REPAIRS & MAINT			10,000	10,000	8,971.79	89.72
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
956.001	EDUCATION & TRAINING	(1,600)		5,000	3,400	614.88	12.30
956.006	MJTF PA 302 GRANT			1,000	1,000	419.31	41.93
960.000	DRUG SCREENING			500	500	264.00	52.80
977.000	NEW EQUIPMENT			40,000	40,000	1,686.60	4.22
	Totals	(8,100)	8,100	519,000	519,000	389,457.02	75.04%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-371	CODE ENFORCEMENT	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES			35,000	35,000	30,400.00	86.86
703.000	SALARY			210	210	209.99	100.00
709.000	FICA & MEDICARE			3,178	3,178	2,523.72	79.41
710.001	UNEMPLOYMENT			200	200	166.25	83.13
718.000	HEALTH INSURANCE			4,000	4,000	2,391.80	59.80
725.000	WORK COMP			500	500	172.00	34.40

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-371	CODE ENFORCEMENT	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
752.000	OFFICE SUPPLIES			500	500	56.31	11.26
818.000	CONTRACTUAL SERVICES		5,000	35,000	40,000	38,809.20	110.88
	Mechanical Inspector					5,270.04	
	Electrical Inspector					5,436.30	
	Municode (Online Ordinances)					4,000.00	
	Building Inspector					24,102.86	
826.000	LEGAL FEES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
850.000	COMMUNICATIONS - On Duty Cell Phone		500	-	500	83.70	100.00
900.000	PRINTING & PUBLISHING	(340)		540	200	81.50	15.09
955.000	ORDINANCE VIOLATIONS & OCCUPANCY			500	500	0.00	0.00
956.001	EDUCATION & TRAINING	(500)		1,000	500	0.00	0.00
977.000	NEW EQUIPMENT			2,000	2,000	1,260.75	63.04
	Totals	(840)	5,500	82,628	87,288	76,155.22	92.17%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-440	DPW	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES			-	-	0.00	0.00
703.000	SALARY			-	-	0.00	0.00
709.000	FICA & MEDICARE			-	-	0.00	0.00
710.001	UNEMPLOYMENT			100	100	0.00	0.00
718.000	HEALTH INSURANCE			5,000	5,000	2,318.34	46.37
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			-	-	0.00	0.00
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES		1,950	500	2,450	2,035.00	407.00
	Light Poles Eletrical Repairs					1,727.00	
	City Hall Breaker Box					220.00	
	DOT Physical					88.00	

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-440	DPW	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
826.000	LEGAL FEES			-	-	0.00	0.00
840.000	INSURANCE & BONDS			-	-	0.00	0.00
880.000	COMMUNITY PROMOTION (Fireworks/Halloween Candy)			2,560	2,560	2,550.99	99.65
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
915.000	MEMBERSHIP AND DUES			-	-	0.00	0.00
919.000	REFUSE & RECYCLING			140,000	140,000	115,376.02	82.41
920.000	UTILITIES		5,500	6,500	12,000	8,780.20	135.08
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
956.002	REGIONAL AIRPORT AUTH			-		0.00	0.00
956.003	VAN BUREN COUNTY TRANSPORTATION			-		0.00	0.00
965.000	CONTRIBUTIONS TO OTHER FUNDS			-		0.00	0.00
970.000	CAPITAL OUTLAY			-		0.00	0.00
977.000	NEW EQUIPMENT			-		0.00	0.00
	Totals	-	7,450.00	154,660.00	162,110.00	131,060.55	84.74%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-448	STREET LIGHTING	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
920.000	UTILITIES	(1,500)		3,000	1,500	940.31	31.34
926.000	STREET LIGHTING			-	-	0.00	0.00
	Totals	(1,500)	-	3,000	1,500	940.31	32.82%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-567	CEMETERY	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES	(5,000)		25,000	20,000	16,763.83	67.06
703.000	SALARY	(300)		3,500	3,200	2,379.66	67.99
709.000	FICA & MEDICARE			2,000	2,000	1,515.09	75.75
710.001	UNEMPLOYMENT			100	100	98.53	98.53
713.000	OVERTIME			1,000	1,000	601.82	60.18

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-567	CEMETERY	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
718.000	HEALTH INSURANCE			2,500	2,500	1,243.34	49.73
723.001	HEALTH INSURANCE-RETIREE			-	-	0.00	0.00
725.000	WORK COMP			500	500	403.20	80.64
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES	(1,200)		3,500	2,300	642.00	18.34
	Limestone for Foundations					642.00	
840.000	INSURANCE & BONDS			500	500	485.00	97.00
900.000	PRINTING & PUBLISHING			-	-	0.00	0.00
930.002	CEMETARY MAINT			3,000	3,000	75.97	2.53
930.003	CEMETARY MAIN FROM MILLAGE			-	-	0.00	0.00
943.000	EQUIPMENT RENTAL			-		0.00	0.00
	Totals	(6,500.00)	-	41,600.00	35,100.00	24,208.44	58.19%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-701	PLANNING COMMISSION	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES			-	-	0.00	0.00
900.000	PRINTING & PUBLISHING			-		0.00	0.00
956.001	EDUCATION & TRAINING			-		0.00	0.00
	Totals	-	-	-	-	-	-

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-751	PARKS	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	HOURLY WAGES	(5,000)		25,000	20,000	16,765.02	67.06
703.000	SALARY	(300)		3,500	3,200	2,379.63	67.99
709.000	FICA & MEDICARE			2,000	2,000	1,515.22	75.76
710.001	UNEMPLOYMENT			100	100	98.53	98.53
713.000	OVERTIME			1,000	1,000	601.54	60.15
718.000	HEALTH INSURANCE			2,500	2,500	1,243.24	49.73

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-751	PARKS	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
723.001	HEALTH INSURANCE- RETIREE			-	-	0.00	0.00
725.000	WORK COMP			500	500	402.20	80.44
726.000	RETIREMENT CONTRIBUTIONS			-	-	0.00	0.00
760.001	OPERATING SUPPLIES			-	-	0.00	0.00
808.000	AUDIT			-	-	0.00	0.00
818.000	CONTRACTUAL SERVICES	(660)		5,000	4,340	250.00	5.00
	Lions Park Bridge EGLE permit					250.00	
840.000	INSURANCE & BONDS			2,050	2,050	2,033.00	99.17
920.000	UTILITIES			3,500	3,500	2,229.50	63.70
934.000	REPAIRS & MAINTENANCE			7,000	7,000	5,037.73	71.97
934.001	MAINT & REPAIRS FROM PARKS TAX			-	-	0.00	0.00
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
943.001	D.T.O.F. - LOCAL			-	-	0.00	0.00
971.000	CAPITAL OUTLAY			-	-	0.00	0.00
977.000	NEW EQUIPMENT			10,000	10,000	0.00	0.00
	Totals	(5,960.00)	-	62,150.00	56,190.00	32,555.61	52.38%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-790	LIBRARY	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
760.001	OPERATING SUPPLIES			-		-	0.00
818.000	CONTRACTUAL SERVICES			-		-	0.00
840.000	INSURANCE & BONDS			-		-	0.00
920.000	UTILITIES			-		-	0.00
934.000	REPAIRS & MAINTENANCE			-		-	0.00
977.000	NEW EQUIPMENT			-		-	0.00
	Totals			-		-	0.00%

ACT. #	EXPENSES - GEN FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-965	TRANSFERS	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
995.661	TRANSFER OUT-MOTOR POOL			50,000	50,000	-	0.00
	TRANSFER OUT-FIRE FUND			45,000	45,000	-	0.00
	Totals	-	-	95,000	95,000	-	0.00

GENERAL FUND SUMMARY

ACT. #	GENERAL FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
101-	SUMMARY	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
	TOTAL REVENUES	-	50,000	1,374,400	1,424,400	1,228,130.85	89.36%
101	Expenses - City Council	(7,100)	-	83,440	76,340	54,002.33	64.72%
172	Expenses - City Manager	-	-	21,800	21,800	12,992.35	59.60%
215	Expenses - City Clerk	-	10,050	47,950	58,000	47,260.81	98.56%
247	Expenses - Board of Review	-	700	2,500	3,200	3,036.92	121.48%
253	Expenses - City Treasurer	(1,700)	4,450	52,125	54,875	43,500.00	83.45%
257	Expenses - Assessor Department	-	-	17,500	17,500	10,056.97	57.47%
262	Expenses - Elections	(1,600)	1,600	15,000	15,000	9,252.53	61.68%
265	Expenses - City Hall	(10,350)	6,000	166,000	161,650	126,019.03	75.92%
301	Expenses - Police Department	(8,100)	8,100	519,000	519,000	389,457.02	75.04%
371	Expenses - Code Enforcement	(840)	5,500	82,628	87,288	76,155.22	92.17%
441	Expenses - DPW	-	7,450	154,660	162,110	131,060.55	84.74%
448	Expenses - Street Lights	(1,500)	-	3,000	1,500	940.31	32.82%
567	Expenses - Cemetery	(6,500)	-	41,600	35,100	24,208.44	58.19%
701	Expenses - Planning Commission	-	-	-	-	-	0.00%
751	Expenses - Parks	(5,960)	-	62,150	56,190	32,555.61	52.38%
790	Expenses - Library	-	-	-	-	-	0.00%
965	Transfer to Motor Pool/Fire Fund	-	-	95,000	95,000	-	0.00%
	TOTAL EXPENSES	(43,650)	43,850	1,364,353	1,364,553	960,498.09	70.40%

Revenues Less Expenses	-	50,000	1,374,400	1,424,400	1,228,130.85	89.36%
	(43,650)	43,850	1,364,353	1,364,553	960,498.09	70.40%
	(43,650)	93,850	10,047	59,847	267,632.76	

YTD Total Funds Revenues	2,660,641.57	78.64%	Amended Budget Revenue	3,399,900.00
YTD Total Funds Expenses	<u>1,934,725.73</u> 725,915.84	60.85%	Amended Budget Expenses	<u>3,173,289.96</u> 226,610.04

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

SPECIAL REVENUE FUNDS

MAJOR STREETS FUND

ACT. # 202-000	MAJOR STREET FUND REVENUES	Subtracting Shifts	Adding	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
546.000	State of Michigan Revenue - Act 51		50,000	250,000	300,000	299,946.33	119.98
676.202	Transfer From Fund Balance			-	-	-	0.000
694.000	Miscellaneous			-	-	-	0.000
696.001	Proceeds from Note			-	-	-	0.000
	Totals	-	50,000	250,000	300,000	299,946.33	119.98%

ACT. # 202-172	MAJOR STREET FUND EXPENSES - City Manager	Subtracting Shifts	Adding	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
703.000	Salary			4,500	4,500	2,944.40	65.43
709.000	Fica & Medicare			500	500	225.28	45.06
718.000	Health Insurance			-	-	-	0.00
	Totals	-	-	5,000	5,000	3,169.68	63.39%

ACT. # 202-446	MAJOR STREET FUND EXPENSES - Construction	Subtracting Shifts	Adding	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
818.000	Contractual Services			50,000	50,000	-	0.00
	Totals	-	-	50,000	50,000	-	0.00%

ACT. # 202-447	MAJOR STREET FUND EXPENSES-Admin/Engineering	Subtracting Shifts	Adding	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
703.000	Salary			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
724.001	Fringe benefits			-	-	-	0.00
752.000	Office Supplies			-	-	-	0.00
818.000	Contractual Services	-		66,000	66,000	-	0.00
840.000	Insurance and Bonds			-	-	-	0.00
	Totals	-	-	66,000	66,000	-	0.00%

ACT. # 202-463	MAJOR STREET FUND EXPENSES-Routine Maintenance	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages	(500)		48,000	47,500	33,529.06	69.85
703.000	Salary			6,500	6,500	4,759.28	73.22
709.000	Fica and Medicare			4,500	4,500	3,030.12	67.34
710.001	Unemployment			-	-	-	0.00
713.000	Overtime		500	1,000	1,500	1,203.55	120.36
718.000	Health Insurance	(2,100)		3,600	1,500	1,087.20	30.2
725.000	Work Comp			1,900	1,900	1,819.70	95.77
782.000	Supplies			1,800	1,800	-	0
808.000	Audit			-	-	-	0.00
818.000	Contractual Services			20,000	20,000	16,159.00	80.8
	Street Sweep					2,160.00	
	Gravel					804.00	
	CSX Signal Crossing Maintenance Annual Fee					6,345.00	
	Monroe Street Sidewalk Repair					6,850.00	
919.000	Tree Removal			5,000	5,000	-	0.00
943.000	Equipment Rental - Transfer to Motor Pool			38,000	38,000	-	0.00
956.001	Education & Training			-	-	-	0.00
977.000	New Equipment			-	-	-	0.00
991.001	State Infrs Bank Loan Pmt - Prin			28,936	28,936	-	0.00
992.002	State Infrs Bank Loan Pmt - Int			9,652	9,652	-	0.00
	Totals	(2,600)	500	168,888	166,788	61,587.91	36.47%

ACT. # 202-473	MAJOR STREET FUND EXPENSES-Rout.Maint.-Bridges	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.00	Hourly Wages			-	-	-	0.00
709.00	Fica and Medicare			-	-	-	0.00
782.000	Supplies			-	-	-	0.00
818.000	Contractual Services - 2nd Street Bridge			70,000	70,000	4,544.86	6.49
991.022	State Infra Loan Bank Pmt - Prin			-	-	-	0.00
992.000	State Infra Loan Bank Pmt - Int			-	-	-	0.00
	Totals	-	-	70,000	70,000	4,544.86	6.49%

ACT. # 202-474	MAJOR STREET FUND EXPENSES - Traffic Services	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages	(2,500)		6,500	4,000	2,145.99	33.02
709.000	Fica and Medicare			600	600	157.07	26.18
710.001	Unemployment			200	200	3.65	1.83
725.000	Work Comp			400	400	312.20	78.05
782.000	Supplies		2,500	2,000	4,500	2,578.49	128.92
818.000	Contractual Services			7,400	7,400	7,370.56	99.60
	School Crossing System					7,370.56	
943.000	Equipment Rental			-	-	-	0.00
	Totals	(2,500)	2,500	17,100	17,100	12,567.96	73.50%

ACT. # 202-478	MAJOR STREET FUND EXPENSES - Winter Maint. Fund	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.00	Hourly Wages			-	-	-	0.00
709.00	Fica and Medicare			-	-	-	0.00
782.000	Supplies			4,500	4,500	3,622.48	80.5
818.000	Contractual Services			-	-	-	0.00
973.000	Equipment Rental			-	-	-	0.00
	Totals	-	-	4,500	4,500	3,622.48	80.50%

ACT. # 202-488	MAJOR STREET FUND EXPENSES - M-43 Surface Maint.	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
943.000	Equipment Rental			-	-	-	0.00
	Totals	-	-	-	-	-	0.00%

ACT. # 202-489	MAJOR STREET FUND EXPENSES - M-43 Sweep & Flush	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
943.000	Equipment Rental			-	-	-	0.00
	Totals	-	-	-	-	-	0.00%

ACT. # 202-491	MAJOR STREET FUND EXPENSES-M-43 Drains/Ditches	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
943.000	Equipment Rental			-	-	-	0.00
	Totals	-	-	-	-	-	0.00%

ACT. #	MAJOR STREET FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
202-497	EXPENSES - M-43 Winter Maint.	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			-	-	-	0.00
709.00	Fica and Medicare			-	-	-	0.00
943.000	Equipment Rental			-	-	-	0.00
	Totals	-	-	-	-	-	0.00%

SUMMARY - MAJOR STREETS FUND

ACT. #	MAJOR STREET FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
202-	SUMMARY	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
	TOTAL REVENUES	-	50,000	250,000	300,000	299,946.33	119.98%
202-172	Expenses - City Manager	-	-	5,000	5,000	3,169.68	63.39%
202-446	Expenses - Construction	-	-	50,000	50,000	-	0.00%
202-447	Expenses - Admin. & Engineering	-	-	66,000	66,000	-	0.00%
202-463	Expenses - Routine Maintenance	(2,600)	500	168,888	166,788	61,587.91	36.47%
202-473	Expenses - Rout. Maint. Bridges	-	-	70,000	70,000	4,544.86	6.49%
202-474	Expenses - Traffic Services	(2,500)	2,500	17,100	17,100	12,567.96	73.50%
202-478	Expenses - Winter Maint. Fund	-	-	4,500	4,500	3,622.48	80.50%
202-488	Expenses - M-43 Surface Maint.	-	-	-	-	-	-
202-489	Expenses - M-43 Sweep & Flush	-	-	-	-	-	-
202-491	Expenses - M-43 Drains & Ditches	-	-	-	-	-	-
202-497	Expenses - M-43 Winter Maint.	-	-	-	-	-	-
	Transfer to Local Streets	-	-	-	-	-	0.00%
	TOTAL EXPENSES	(5,100)	3,000	381,488	379,388	85,492.89	22.41%

Revenues Less Expenses	-	50,000	250,000	300,000	299,946.33	119.98%
	(5,100)	3,000	381,488	379,388	85,492.89	22.41%
	5,100	47,000	(131,488)	(79,388)	214,453.44	

LOCAL STREETS FUND

ACT. # 203-000	LOCAL STREET FUND REVENUES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
404.001	Bangor Roads Tax		15,500	60,000	75,500	75,179.59	125.3
502.000	Federal Grants			-	-	-	0.00
546.000	State of Michigan Revenue - Act 51			120,000	120,000	111,553.00	92.96
694.000	Miscellaneous Income			-	-	-	0.00
696.001	Proceeds from Note			-	-	-	0.00
	Totals	-	15,500	180,000	195,500	186,732.59	103.74%

ACT. # 203-172	LOCAL STREET FUND EXPENSES - City Manager	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.000	Salary			4,500	4,500	2,944.38	65.43
709.000	Fica & Medicare			500	500	225.27	45.05
718.000	Health Insurance			-	-	-	0.00
	Totals	-	-	5,000	5,000	3,169.65	63.39%

ACT. # 203-446	LOCAL STREET FUND EXPENSES - Construction	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
818.000	Contractual Services - Sealcoat & Fog Seal			35,000	35,000	32,756.66	93.59
	Totals	-	-	35,000	35,000	32,756.66	93.59%

ACT. # 203-447	LOCAL STREET FUND EXPENSES-Admin/Engineering	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
703.00	Salary			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
724.001	Fringe Benefits			-	-	-	0.00
752.000	Office Supplies			-	-	-	0.00
818.000	Contractual Services - Annual Bridge Inspections		500	-	500	(100.00)	100.00
840.000	Insurance and Bonds			-	-	-	0.00
	Totals	-	500	-	500	(100.00)	100.00%

ACT. # 203-463	LOCAL STREET FUND EXPENSES-Routine Maintenance	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			48,000	48,000	33,527.06	69.85
703.000	Salary			6,500	4,759	4,758.96	73.21
709.000	Fica and Medicare			4,500	4,500	3,029.42	67.32
710.001	Unemployment			100	100	-	0.00
713.000	Overtime		500	1,000	1,500	1,202.79	120.28
718.000	Health Insurance	(2,600)		4,100	1,500	1,087.16	26.52
725.000	Work Comp			1,900	1,900	1,819.70	95.77
782.000	Supplies			4,000	4,000	1,154.38	28.86
808.000	Audit			-	-	-	0.00
818.000	Contractual Services			-	-	-	0.00
929.000	Tree Removal			5,000	5,000	2,700.00	54.00
943.000	Equipment Rental - Transfer to Motor Pool			38,000	38,000	-	0.00
977.000	New Equipment			-	-	-	0.00
991.001	State Infra Loan Bank Pmt - Prin			28,936	28,936	-	0.00
991.002	State Infra Loan Bank Pmt - Prin			-	-	-	0.00
992.000	State Infra Loan Bank Pmt - Int			9,652	9,652	-	0.00
992.002	State Infra Loan Bank Pmt - Int			-	-	-	0.00
	Totals	(2,600)	500	151,688	147,847	49,279.47	32.49%

ACT. # 203-474	LOCAL STREET FUND EXPENSES - Traffic Services	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
710.001	Unemployment			-	-	-	0.00
725.000	Work Comp			-	-	-	0.00
782.000	Supplies			-	-	-	0.00
818.000	Contractual Services			-	-	-	0.00
943.00	Equipment Rental			-	-	-	0.00
	Totals	-	-	-	-	-	0.00%

ACT. # 203-478	LOCAL STREET FUND EXPENSES - Winter Maint. Fund	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			-	-	-	0.00
709.000	Fica and Medicare			-	-	-	0.00
782.000	Supplies	(1,000)		6,000	5,000	3,622.49	60.37
943.000	Equipment Rental			-	-	-	0.00
	Totals	(1,000)	-	6,000	5,000	3,622.49	29.04%

SUMMARY - LOCAL STREETS FUND

ACT. # 203-	LOCAL STREET FUND SUMMARY	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
	TOTAL REVENUES	-	15,500	180,000	195,500	186,732.59	103.74%
203-172	Expenses - City Manager	-	-	5,000	5,000	3,169.65	63.39%
203-446	Expenses - Construction	-	-	35,000	35,000	32,756.66	93.59%
203-447	Expenses - Admin. & Engineering	-	500	-	500	(100.00)	100%
203-463	Expenses - Routine Maintenance	(2,600)	500	151,688	147,847	49,279.47	32.49%
203-474	Expenses - Traffic Services	-	-	-	-	-	-
203-478	Expenses - Winter Maint. Fund	(1,000)	-	6,000	5,000	3,622.49	29.04%
	TOTAL EXPENSES	(3,600)	1,000	197,688	193,347	88,728.27	44.88%

Revenues Less Expenses

-	15,500	180,000	195,500	186,732.59	103.74%
(3,600)	1,000	197,688	193,347	88,728.27	44.88%
3,600	14,500	(17,688)	2,153	98,004.32	

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

POLICE BUILDING MAINTENANCE/NEW EQUIPMENT FUND

ACT. # 207	REVENUES GENERAL FUND	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance 3/31/2025	% BDGT
				2024-2025	Budget after \$ Shifts		Used
402.000	PROPERTY TAX-POL BLD 207		4,000.00	36,000.00	40,000.00	39,985.70	111.07
445.00	PENALTIES AND INTEREST ON TAXES			-	-	-	0.00
502.000	FEDERAL GRANTS			-	-	-	0.00
694.000	MISCELLANEOUS INCOME			-	-	-	0.00
696.001	PROCEEDS FROM NOTE			-	-	-	0.00
698.000	INSURANCE RECOVERIES			-	-	-	0.00
699.101	TRANSFER IN-GENERAL FUND			-	-	-	0.00
699.661	TRANSFER IN - MOTOR POOL			-	-	-	0.00
	TOTALS	-	4,000.00	36,000.00	40,000.00	39,985.70	111.07%

ACT. # 207-301	POLICE FUND EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance 3/31/2025	% BDGT
				2024-2025	Budget after \$ Shifts		Used
818.000	CONTRACTUAL SERVICES			20,000	20,000	2,778.00	13.89
	Motorola Police Cameras					2,778.00	
943.000	EQUIPMENT RENTAL			-	-	0.00	0.00
977.000	NEW EQUIPMENT			16,000	16,000	0.00	0.00
991.002	PRINCIPLE			-	-	0.00	0.00
992.000	INTEREST			-	-	0.00	0.00
995.661	TRANSFER OUT - MOTOR POOL			-	-	0.00	0.00
	Totals	-	-	36,000	36,000	2,778.00	7.72%

Surplus/Deficit	-	4,000	36,000	40,000	39,985.70	111.07%
<i>(Revenues less Expenses)</i>	-	-	36,000	36,000	2,778.00	7.72%
	-	4,000	-	4,000	37,207.70	

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

CEMETERY FUND

ACT. # 209-000	CEMETERY FUND REVENUE	Subtracting Shifts	Adding Shifts	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
404.276	Bangor Cemetery Tax		2,000	15,000	17,000	16,852.10	112.35
	Totals	-	2,000	15,000	17,000	16,852.10	112.35%
ACT. # 209-567	CEMETERY FUND EXPENSES	Subtracting Shifts	Adding Shifts	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
930.003	Cemetery Maintenance from Millage			15,000	15,000	8,000.00	53.33
	Totals	-	-	15,000	15,000	8,000.00	53.33%

Surplus/Deficit	-	2,000	15,000	17,000	16,852.10	112.35%
<i>(Revenues less Expenses)</i>	-	-	15,000	15,000	8,000.00	53.33%
	-	2,000	-	2,000	8,852.10	

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

LIBRARY MAINTENANCE FUND - ABB Joint Venture Benefiting All

ACT. #	LIBRARY MAINTENANCE FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
271-000	REVENUE	Shifts		2024-2025	Budget after \$ Shifts	3/31/125	Used
583.000	Contribution From Other Govt			4,000		-	0.00
664.000	Interest Income			-		-	0.00
694.000	Miscellaneous Income			-		-	0.00
	Totals	-	-	4,000	-	-	0.00%
ACT. #	LIBRARY MAINTENANCE FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
271-792	EXPENSES	Shifts		2024-2025	Budget after \$ Shifts	12/31/2024	Used
934.000	Repairs and Maintenance		-	20,000	20,000	19,701.08	98.51
975.000	Building Improvements			-		-	0.00
	Totals	-	-	20,000	20,000	19,701.08	98.51%

Surplus/Deficit	-	-	4,000	-	-	0.00%
<i>(Revenues less Expenses)</i>	-	-	20,000	20,000	19,701.08	98.51%
	-	-	(16,000)	(20,000)	(19,701.08)	

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

ENTERPRISE FUNDS

WASTEWATER FUND - Serving Customers & Protecting the Environment

ACT. # 590-000	SEWER FUND (Wastewater) REVENUE	Subtracting Shifts	Adding	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
491.000	Sewer Permits			-	-	-	0.00
502.000	Federal Grants			-	-	-	0.00
522.000	CDBG Grant			-	-	-	0.00
630.000	Charges for Services - Sewer Usage	(50,000)		350,000	300,000	224,359.47	64.1
630.001	Sewer Line Replacement - Customers Line Replacement			3,000	3,000	2,417.40	80.58
630.003	Capital Improvement	(5,000)		50,000	45,000	35,955.00	71.91
646.000	Delinquent Fees			10,000	10,000	1,792.10	17.92
647.000	Water On/Off - Sewer Debt Usage			150,000	150,000	108,577.75	72.39
664.000	Interest Income			-	-	-	0.00
694.000	Miscellaneous Income			-	-	-	0.00
	Totals	(55,000)	-	563,000	508,000	373,101.72	66.27%

ACT. # 590-548	SEWER FUND (Wastewater) EXPENSES	Subtracting Shifts	Adding	Current Budget 2024-2025	Amended Budget Budget after \$ Shifts	YTD Balance 3/31/2025	% BDGT Used
702.000	Hourly Wages			48,000	48,000	35,539.29	74.04
703.000	Salary	(16,000)		65,000	49,000	36,710.09	56.48
709.000	Fica and Medicare			8,300	8,300	5,563.71	67.03
710.001	Unemployment			500	500	-	0.00
713.000	Overtime			2,000	2,000	917.47	45.87
718.000	Health Insurance		5,750	3,750	9,500	8,732.01	232.85
723.001	Health Insurance - Retiree			-	-	-	0.00
725.000	Work Comp			1,300	1,300	1,277.20	98.25
752.000	Office Supplies			4,800	4,800	1,811.72	37.74
760.001	Operating Supplies			24,000	24,000	13,727.91	57.2
808.000	Audit			-	-	-	0.00

ACT. #	SEWER FUND (Wastewater) EXPENSES	Subtracting Shifts	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
				2024-2025	Budget after \$ Shifts	3/31/2025	Used
818.000	Contractual Services			20,000	20,000	16,163.78	80.82
	Lab Analysis/Testing					5,339.12	
	Phone Support					534.00	
	Invoice Cloud Online Bill Pay					2,213.83	
	Gas Pump Replacement					65.00	
	VC3 IT Annual Service Fee					5,915.76	
	Meter Reading Software Annual Service Fee					1,011.00	
	DPW Building Maintenance					836.33	
	Pest Control @ DPW Building					248.73	
	MissDigg Voided Invoice					(547.31)	
	MissDigg Membership					547.32	
818.001	Contractual Services - Customers Sewer Line Replacement			3,000	3,000	1,195.13	39.84
826.000	Legal Fees			-	-	-	0.00
840.000	Insurance and Bonds			5,000	5,000	4,175.20	83.50
850.000	Communications			3,500	3,500	3,050.59	87.16
900.000	Printing & Publishing			-	-	-	0.00
915.000	Membership and Dues			1,000	1,000	296.90	29.69
920.000	Utilities			50,000	50,000	27,943.44	55.89
934.000	Repairs and Maintenance			44,200	44,200	9,795.29	22.16
943.000	Equipment Rental - Transfer to Motor Pool			75,000	75,000	-	0.00
946.000	Engineering			-	-	-	0.00
956.001	Education & Training			3,000	3,000	140.13	4.67
967.000	Sewer Pond Project			125,000	125,000	125,000.00	100.00
968.000	Depreciation			13,000	13,000	-	0.00
977.000	New Equipment			40,000	40,000	-	0.00
988.0000	Construction			-	-	-	0.00
992.000	Interest Expense			5,000	5,000	4,143.76	82.88
	Totals	(16,000.00)	5,750.00	545,350.00	535,100.00	296,183.62	54.31%
Surplus/Deficit		(55,000)	-	563,000	508,000	373,101.72	66.27%
<i>(Revenues less Expenses)</i>		(16,000)	5,750	545,350	535,100	296,183.62	54.31%
		(39,000)	(5,750)	17,650	(27,100)	76,918.10	

WATER FUND - Quality on Tap! Supplying Your Water Needs

ACT. # 591-000	WATER FUND REVENUE	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
491.000	Plumbing Permits			-	-	-	0.00
529.004	State Grants - DWAM			52,000	52,000	50,500.00	100.00
630.000	Charges for Services - Water Usage	(50,000)		350,000	300,000	254,727.81	72.78
630.001	Leak Protection Insurance			15,000	15,000	10,005.43	66.7
630.002	Water Line Replacement - Customers Line Replacement			2,500	2,500	1,958.12	78.32
630.003	Capital Improvement			45,000	45,000	35,955.00	79.9
646.000	Delinquent Fees			15,000	15,000	3,619.33	24.13
647.000	Water On/Off			2,000	2,000	22.50	1.13
664.000	Interest Income			-	-	-	0.00
667.000	Equipment Rental - Ready Serve Fees			200,000	200,000	156,539.44	78.27
694.000	Miscellaneous Income			3,000	3,000	2,285.40	76.18
695.001	Administration Fee			500	500	279.25	55.85
	Totals	(50,000)	-	685,000	635,000	515,892.28	75.31%

ACT. # 591-556	WATER FUND EXPENSES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			48,000	48,000	35,538.55	74.04
703.000	Salary	(3,000)		65,000	62,000	43,614.40	67.10
709.000	Fica and Medicare			8,300	8,300	6,060.80	73.02
710.001	Unemployment			500	500	-	0.00
713.000	Overtime			2,000	2,000	917.32	45.87
718.000	Health Insurance		5,750	3,750	9,500	8,731.93	232.85
723.0001	Health Insurance - Retiree			-	-	-	0.00
725.000	Work Comp			3,100	3,100	3,084.60	99.5
752.000	Office Supplies	(800)		3,800	3,000	1,811.73	47.68
760.001	Operating Supplies			20,000	20,000	12,870.68	64.35
760.011	Operating Supplies-Water Treatment			15,000	15,000	14,159.97	94.4
808.000	Audit			-	-	-	0.00

ACT. #	WATER FUND EXPENSES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
818.000	Contractual Services		5,000	20,000	25,000	23,192.52	115.96
	Gas Pump Replacement					65.00	
	Customer Phone Support					3,081.87	
	Lab Analysis/Testing					9,772.16	
	Electrical work on well					875.00	
	DPW Building Maintenance					561.34	
	VC3 IT Annual Service Fee					6,118.69	
	Meter Reading Software Annual Service Fee					1,011.00	
	Gravel for water main leaks					520.00	
	Invoice Cloud Online Bill Pay					538.75	
	MSP Flow Service					400.00	
	Pest Control @ DPW Building					248.72	
	MissDigg Membership					547.31	
	MissDigg Invoice (Voided)					(547.32)	
818.001	Contractual Services - Leak Insurance		3,500	10,000	13,500	10,060.40	100.6
818.004	MRWA/Wellhead Protection Grant			-	-	-	0.00
818.005	Contractual Service - Water Line Replacement			3,000	3,000	1,218.80	40.63
826.000	Legal Fees			-	-	-	0.00
840.000	Insurance and Bonds			5,200	5,200	5,141.23	98.87
850.000	Communications			2,000	2,000	1,446.13	72.31
900.000	Printing & Publishing			1,000	1,000	650.00	65.00
915.000	Membership and Dues	(300)		500	200	200.00	40.00
920.000	Utilities		5,000	20,000	25,000	19,587.28	97.94
934.000	Repairs and Maintenance			20,000	20,000	14,596.91	72.98
943.000	Equipment Rental - Transfer to Motor Pool			75,000	75,000	-	0.00
946.000	Engineering			4,500	4,500	3,707.50	82.39
956.001	Education and Training			5,000	5,000	4,608.31	92.17
967.000	Grant Expenditures - DWAM			50,000	50,000	94,235.00	188.47
968.000	Depreciation			-	-	-	0.00
975.000	Building/System Improvements	(2,000)		4,000	4,000	-	0.00
977.000	New Equipment	(5,000)		10,000	5,000	-	0.00
992.000	Interest Expense			-		-	0.00
	Totals	(11,100.00)	19,250.00	399,650.00	409,800.00	305,434.06	76.43%

Surplus/Deficit	(50,000)	-	685,000	635,000	515,892.28	75.31%
<i>(Revenues less Expenses)</i>	(11,100)	19,250	399,650	409,800	305,434.06	76.43%
	(38,900)	(19,250)	285,350	225,200	210,458.22	

City of Bangor's 2024-2025 3rd Quarter Budget Amendments

CITY OF BANGOR BUDGET FOR ALL FUNDS FOR FISCAL YEAR 2024-2025

MOTOR EQUIPMENT FUND - Equipment Care and Replacement

ACT. #	MOTOR EQUIPMENT FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
661-000	REVENUE	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
630.000	Charges for Services			-	-	-	0.00%
667.000	Equipment Rental - Transfer from other Funds			276,000	276,000	-	0.00%
670.000	Contributions. From Other Funds			-	-	-	0.00%
693.000	Sale of Assets (gain/loss)			-	-	-	0.00%
694.000	Miscellaneous			-	-	-	0.00%
	Totals	-	-	276,000	276,000	-	0.00%

ACT. #	MOTOR EQUIPMENT FUND	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
661-901	EXPENSES	Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
702.000	Hourly Wages			20,000	20,000	16,765.44	83.83%
703.000	Salary		5,000	15,000	20,000	14,608.25	97.39%
709.000	Fica and Medicare		500	2,500	3,000	2,420.50	96.82%
710.001	Unemployment			200	200	-	0.00%
713.000	Overtime		500	500	1,000	602.01	120.40%
718.000	Health Insurance	(1,000)		8,500	7,500	6,438.66	75.75%
725.000	Worker's Compensation			1,000	1,000	909.00	90.90%
752.000	Office Supplies	(500)		500	-	-	0.00%
756.000	Miscellaneous Supplies		500	500	1,000	1,076.03	215.21%
759.000	Gas, Oil and Fuel	(5,000)		40,000	35,000	25,463.73	63.66%
761.000	Tools & Operating Supplies			5,000	5,000	3,387.67	67.75%
767.000	Uniforms and Cleaning		1,000	2,500	3,500	3,195.34	127.81%
781.000	Parts and Repairs		7,000	15,000	22,000	21,849.88	145.67%
808.000	Audit			-	-	-	0.00%
818.000	Contractual Services			8,000	8,000	7,619.21	95.24%
	VC3 IT Annual Service Fee					6,514.17	
	DPW Building Maintenance					561.33	
	Dump Truck/Salt Truck Inspection					200.00	
	Set of Vinyl Logo Graphics DPW Salt Truck					30.00	
	Pest Control @ DPW Building					248.71	
	DPW 2021 F-250 Tire Plug					20.00	
	Meter Violation					45.00	

ACT. # 661-901	MOTOR EQUIPMENT FUND EXPENSES	Subtracting	Adding	Current Budget	Amended Budget	YTD Balance	% BDGT
		Shifts		2024-2025	Budget after \$ Shifts	3/31/2025	Used
826.000	Legal Fees			-	-	-	0.00%
840.000	Insurance and Bonds			13,600	13,600	13,514.00	96.53%
850.000	Communications			-	-	-	0.00%
920.000	Utilities			1,500	1,500	1,020.39	68.03%
931.000	Equipment Maintenance	(7,500)		15,000	7,500	5,706.91	38.05%
956.001	Education and Training			-	-	-	0.00%
968.000	Depreciation			10,000	10,000	-	0.00%
975.000	Building Improvements			-	-	-	0.00%
977.000	New Equipment	(500)		20,000	19,500	19,190.00	95.95%
992.000	Interest			-	-	-	0.00%
992.006	Interest - 2022 Ford Police Inter			1,793	1,793	1,792.72	99.98%
992.007	Interest - 2020 ford Explorer			-	-	-	0.00%
992.008	Interest - 2023 Dump Trucks			15,063	15,063	-	0.00%
992.010	Interest - 2018 Vac/Sewer Truck			20,146	20,146	19,958.68	99.07%
992.011	Interest - Kubota Skid Steer			3,800	3,800	2,391.30	62.93%
	Totals	(14,500)	14,500	220,102	220,102	167,909.72	74.97%

Surplus/Deficit	-	-	276,000	276,000	-	0.00%
<i>(Revenues less Expenses)</i>	(14,500)	14,500	220,102	220,102	167,909.72	76.29%
	14,500	(14,500)	55,898	55,898	(167,909.72)	

Memo

To: Mayor Farmer
City Manager Weber
Mayor Pro-Tem Martinez – Serratos
Councilmember Uplinger
Councilmember McCrumb
Councilmember Rivers
Councilmember Muenzer
Councilmember Garcia

From: Stephenie Cagle, Treasurer

cc: N/A

Date: 4/01/2025

Re: City Council Meeting 4/07/2025

Subject: Ongoing Policy Updates – Review of Credit Card Use Policy 2025- 01 and Travel Policy 2025-02

Dear City Council Members,

As part of our ongoing efforts to update and refine City policies, we have reviewed and updated the Credit Card Use Policy and the Travel Policy for 2025. We are pleased to present Credit Card Use Policy 2025-01 and Travel Policy 2025-02 for your review and recommend their adoption.

These policies have been revised to ensure responsible and transparent management while improving oversight and accountability.

We appreciate your time in reviewing these policies and welcome any feedback. Please let us know if any additional information is needed before the adoption process.

Thank you for your continued support in maintaining effective City governance.

CITY OF BANGOR
VAN BUREN COUNTY, MICHIGAN
POLICY 2025-01
CREDIT CARD USE POLICY

Policy Number: 2025-01	Revision Date:
Date Adopted:	
Department: Treasurer	

SECTION 1 PURPOSE

The purpose of this policy is to establish guidelines for the appropriate use of City of Bangor-issued credit cards to ensure fiscal responsibility, compliance with municipal policies, and accountability for expenditures.

SECTION 2 AUTHORIZED USE

City of Bangor credit cards are to be used exclusively for official municipal business. Authorized expenses include, but are not limited to:

- Travel-related expenses (lodging, meals, transportation, etc.)
- Fuel for city-owned vehicles
- Approved municipal supplies and equipment purchases
- Emergency expenditures when pre-approval is not feasible

SECTION 3 PROHIBITED USE

City credit cards shall not be used for:

- Personal expenses
- Cash advances or ATM withdrawals
- Alcoholic beverages
- Entertainment, recreation, or other non-business-related purchases
- Purchases that exceed department budget limits without prior approval

SECTION 4 SPENDING LIMITS AND GUIDELINES

The following maximum allowable expenses shall apply to credit card use:

- **Meals:** Meal expenses will be reimbursed at the General Services Administration (GSA) per diem rates. (inclusive of tax and gratuity)
- **Fuel:** Credit cards may be used only for fueling city-owned vehicles; personal vehicle fuel reimbursement must follow the mileage reimbursement policy
- **Lodging:** Lodging expenses will be reimbursed based on actual costs, not exceeding the GSA per diem rates for the travel location. Luxury accommodations require prior approval.

SECTION 5 APPROVAL AND DOCUMENTATION

All credit card transactions must be accompanied by itemized receipts. Employees must submit expense reports within seven (7) business days of completing travel or making a purchase. Any unapproved or excessive expenditures will be the responsibility of the cardholder.

SECTION 6 MISUSE AND CONSEQUENCES

Any misuse of the City of Bangor credit card, including unauthorized purchases or failure to comply with this policy, may result in disciplinary action, including but not limited to revocation of card privileges, reimbursement of unauthorized charges, and potential termination of employment.

If a City credit card is used for a prohibited purchase, the employee responsible for the transaction will be required to reimburse the City within 14 business days of notification.

Failure to reimburse the City within the allotted timeframe may result in further disciplinary action. Misuse of City funds may also be subject to an investigation by law enforcement, depending on the severity of the violation.

SECTION 7 POLICY ACKNOWLEDGEMENT

All employees issued a City of Bangor credit card must sign an acknowledgment form stating they have read and understand this policy and agree to abide by its terms.

SECTION 8 EFFECTIVE DATE

This policy is effective immediately and will be reviewed periodically to ensure compliance with municipal financial regulations.

At a regular meeting of the City Council of the City of Bangor held on Monday, April 7th, 2025, adoption of the foregoing ordinance was moved by _____ and supported by _____.

Voting for: _____

Voting against: _____

Mayor Farmer declared the policy adopted.

CERTIFICATION

I further certify that _____ moved for adoption of said Credit Card Use Policy 2025-01, and that _____ seconded said motion.

I further certify that the following members voted for adoption of said Credit Card Use Policy 2025-01: _____ and that the following members voted against such Policy: _____.

I further certify that said Credit Card Use Policy 2025-01 has been recorded in the Policy Book of the City of Bangor.

The foregoing is a true and complete copy of a Policy adopted by the City Council of the City of Bangor, County of Van Buren, and State of Michigan, at a Regular meeting held this 7th day of April, 2025, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, the same being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Shelly Umbanhowar
City Clerk
City of Bangor

CITY OF BANGOR
VAN BUREN COUNTY, MICHIGAN
POLICY 2025-02
TRAVEL POLICY

Policy Number: 2025-02	Revision Date:
Date Adopted:	
Department: Treasurer	

SECTION 1 PURPOSE

The purpose of this policy is to establish guidelines for official travel by employees of the City of Bangor. This policy ensures that travel expenses are reasonable, necessary, and properly documented.

SECTION 2 APPLICABILITY

This policy applies to all employees and officials traveling on behalf of the City of Bangor for official business, training, conferences, or other approved purposes.

SECTION 3 TRAVEL AUTHORIZATION

1. All official travel must be pre-approved by the employee's department head or designated authority.
2. Travel requests should include the purpose, estimated costs, and duration of the trip.
3. Employees should use cost-effective travel options whenever possible.

SECTION 4 TRANSPORTATION

1. Employees are expected to use city-owned vehicles when available. If a personal vehicle is used, mileage reimbursement will be provided at the current IRS rate, and proof of mileage is required.
2. Airfare should be booked at the most economical rate available.

3. Rental cars require prior approval and should be used only when necessary for official business.

SECTION 5 LODGING

1. Lodging expenses will be reimbursed based on actual costs, not exceeding the General Services Administration (GSA) per diem rates for the travel location.
2. Employees must submit an itemized receipt for reimbursement.
3. If an employee stays with family or friends instead of a hotel, no reimbursement will be provided.
4. If using a City-issued credit card to pay for lodging, employees must retain and submit all receipts for reconciliation purposes.

SECTION 6 MEALS AND INCIDENTALS

1. Meal expenses will be reimbursed at the GSA per diem rates.
2. Receipts are not required for per diem reimbursements, but must be submitted if claiming actual meal costs.

Per Diem Meal Allowance: Employees traveling on City business are eligible for a daily per diem meal allowance as outlined in this policy.

Grocery Purchase Option: Employees may choose to purchase groceries instead of utilizing restaurant dining while traveling. If they choose this option:

- The total cost of groceries for meals during the trip must not exceed the per diem meal allowance for the same period.
- Employees are responsible for ensuring their grocery purchases are reasonable and appropriate for meal expenses.

Receipt Requirement:

- Grocery receipts must be submitted for reimbursement, clearly itemizing eligible food items.
- Non-food items (e.g., toiletries, alcohol, or personal items) are not reimbursable.

No Double Dipping: Employees who opt for grocery reimbursement may not also claim per diem meal reimbursements for the same time.

Pre-Approval: Employees should notify their department head or supervisor in advance if they intend to use the grocery purchase option in place of the standard per diem meal allowance.

3. Alcoholic beverages will not be reimbursed.
4. If using a City-issued credit card to pay for meals, employees must retain and submit all receipts for reconciliation purposes.

SECTION 7 MISCELLANEOUS EXPENSES

1. Reasonable expenses such as parking fees, tolls, and necessary business-related costs will be reimbursed.
2. Personal expenses (e.g., entertainment, personal phone calls) will not be covered.
3. Parking and traffic violation expenses will not be reimbursed.

SECTION 8 REIMBURSEMENT PROCESS

1. Employees must submit a completed travel reimbursement form with all required receipts within 10 business days of returning from travel.
2. The Finance Department will review and process reimbursements in accordance with city policies.

SECTION 9 POLICY COMPLIANCE

1. Employees who fail to comply with this policy may be subject to denial of reimbursement.
2. Fraudulent claims may result in disciplinary action, including termination and legal consequences.

SECTION 10 EFFECTIVE DATE

This policy is effective immediately and will be reviewed periodically to ensure compliance with municipal financial regulations.

At a regular meeting of the City Council of the City of Bangor held on Monday, April 7th, 2025, adoption of the foregoing ordinance was moved by _____ and supported by _____.

Voting for: _____

Voting against: _____

Mayor Farmer declared the policy adopted.

CERTIFICATION

I further certify that _____ moved for adoption of said Travel Policy 2025-02, and that _____ seconded said motion.

I further certify that the following members voted for adoption of said Travel Policy 2025-02: _____ and that the following members voted against such Policy: _____.

I further certify that said Travel Policy 2025-02 has been recorded in the Policy Book of the City of Bangor.

The foregoing is a true and complete copy of a Policy adopted by the City Council of the City of Bangor, County of Van Buren, and State of Michigan, at a Regular meeting held this 7th day of April, 2025, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, the same being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Shelly Umbanhowar
City Clerk
City of Bangor

FY 2025 per diem rates for Michigan

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Ann Arbor	Washtenaw	\$125	\$125	\$125	\$125	\$125	\$125	\$146	\$146	\$146	\$146	\$146	\$125
Detroit	Wayne	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152
Grand Rapids	Kent	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119
Holland	Ottawa	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$157	\$157	\$157	\$157	\$116
Mackinac Island	Mackinac	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$195	\$195	\$120
Midland	Midland	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120
Muskegon	Muskegon	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$149	\$149	\$149	\$110
Petoskey	Emmet	\$171	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$220	\$220	\$220	\$171
Pontiac / Auburn Hills	Oakland	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116
South Haven	Van Buren	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$142	\$142	\$142	\$110
Traverse City	Grand Traverse	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$235	\$235	\$134

FY 2025 per diem rates for Michigan

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Ann Arbor	Washtenaw	\$80	\$20	\$22	\$33	\$5	\$60.00
Detroit	Wayne	\$74	\$18	\$20	\$31	\$5	\$55.50
Grand Rapids	Kent	\$80	\$20	\$22	\$33	\$5	\$60.00
Holland	Ottawa	\$74	\$18	\$20	\$31	\$5	\$55.50
Mackinac Island	Mackinac	\$86	\$22	\$23	\$36	\$5	\$64.50
Midland	Midland	\$74	\$18	\$20	\$31	\$5	\$55.50
Muskegon	Muskegon	\$68	\$16	\$19	\$28	\$5	\$51.00
Petoskey	Emmet	\$86	\$22	\$23	\$36	\$5	\$64.50
Pontiac / Auburn Hills	Oakland	\$80	\$20	\$22	\$33	\$5	\$60.00
South Haven	Van Buren	\$68	\$16	\$19	\$28	\$5	\$51.00
Traverse City	Grand Traverse	\$80	\$20	\$22	\$33	\$5	\$60.00